

Notice of meeting and agenda

Culture and Communities Committee

10.00am Tuesday 12 September 2017

Dean of Guild Court Room, City Chambers, High Street, Edinburgh

This is a public meeting and members of the public are welcome to attend

Contacts

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1. Order of business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 If any

4. Minutes

- 4.1 Culture and Sport Committee of 20 March 2017 (circulated) – submitted for approval as a correct record.
- 4.2 Communities and Neighbourhoods Committee of 28 March 2017 (circulated) – submitted for approval as a correct record.

5. Forward Planning

- 5.1 Culture and Communities Committee Key Decisions Forward Plan (circulated)
- 5.2 Rolling Actions Log (circulated)

6. Business Bulletin

- 6.1 Culture and Communities Committee Business Bulletin (circulated)

7. Presentations

- 7.1 Edinburgh Festivals –
 - 7.1.1 Presentation by the Chief Executive of Festivals Edinburgh and Director of Scottish International Storytelling Festival
 - 7.1.2 Presentation by Edinburgh Festivals Volunteers.
- 7.2 Edinburgh Festival Fringe Society – presentation by Chief Executive of Edinburgh Festival Fringe Society
- 7.3 Community Empowerment (Scotland) Act 2015 – presentation by Michele Mulvaney/Lindsay Glasgow

8. Executive Decisions

- 8.1 Locality Improvement Plans – report by Chief Executive (circulated)
- 8.2 Thundering Hooves 2:0 – Council Actions and Annual Health Check – report by the Executive Director of Place (circulated)
- 8.3 The Fifth Edinburgh Makar – report by the Executive Director of Place (circulated)

9. Routine Decisions

- 9.1 Encouraging Live Music in Edinburgh: Music Is Audible Working Group Extension – report by the Executive Director of Place (circulated)
- 9.2 Appointments to Working Groups – 2017/18 – report by the Chief Executive (circulated)
- 9.3 Inverleith House – Verbal Update – Executive Director of Place
- 9.4 Edinburgh’s Christmas and Edinburgh’s Hogmanay Key Performance Indicators 2016/17 – report by the Executive Director of Place (circulated)
- 9.5 Social Work Complaints Review Committee – 22 June 2017 (report and response)
 - 9.5.1 Recommendations of the Social Work Complaints Review Committee of 22 June 2017 (circulated)
 - 9.5.2 Response to a Social Work Complaints Review Committee Outcome – report by the Chief Social Work Officer (circulated)
- 9.6 Social Work Complaints Review Committee – 11 August 2017 (report and response)
 - 9.6.1 Recommendations of the Social Work Complaints Review Committee of 11 August 2017 (circulated)
 - 9.6.2 Response to a Social Work Complaints Review Committee Outcome – report by the Chief Social Work Officer (circulated)
- 9.7 Social Work Complaints Review Committee – 16 August 2017 (report and response)
 - 9.7.1 Recommendations of the Social Work Complaints Review Committee of 16 August 2017 (circulated)
 - 9.7.2 Response to a Social Work Complaints Review Committee Outcome – report by the Chief Social Work Officer (circulated)
- 9.8 Recommendations of the Social Work Complaints Review Committee – 30 August 2017 (circulated)
- 9.9 Safer and Stronger Communities – Revenue Monitoring 2017/18 – month three position - report by the Acting Head of Service, Safer and Stronger Communities (circulated)
- 9.10 Invitation to Shanghai – report by the Executive Director of Place (circulated)

10. Motions

- 10.1 If any

Laurence Rockey

Head of Strategy and Insight

Committee Members

Councillors Wilson (Convener), Ian Campbell (Vice Convener), Brown, Kate Campbell, Doran, Graczyk, McNeese-Mechan, Miller, Mitchell, Osler, Staniforth

Information about the Culture and Communities Committee

The Culture and Communities Committee consists of 11 Councillors and is appointed by the City of Edinburgh Council. The Culture and Communities Committee usually meets every eight weeks.

The Culture and Communities Committee usually meets in the Dean of Guild Court Room in the City Chambers on the High Street in Edinburgh. There is a seated public gallery and the meeting is open to all members of the public.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Ross Murray/Jamie Macrae, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 469 3870 / 0131 553 8242 email ross.murray@edinburgh.gov.uk / jamie.macrae@edinburgh.gov.uk.

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to www.edinburgh.gov.uk/cpol.

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Minutes

Culture and Sport Committee

2.00pm, Monday 20 March 2017

Present

Councillors Lewis (Convener), Austin Hart (Vice-Convener), Booth, Cairns, Cardownie, Donaldson, Doran, Fullerton, Heslop, Milligan, Munro, Paterson and Shields.

1. Minutes

Decision

To approve the minute of the Culture and Sport Committee of 14 December 2016 as a correct record subject to the following adjustments:

a) **Item 8 – Imagine Festival - Presentation**

Amend paragraph 2 to read “2017 was the 70th anniversary of Edinburgh as Festival City and the opportunity had been taken to rebrand the Festival to become the Edinburgh International Childrens Festival.”

b) **Item 11 – Inverleith House**

Delete paragraph 2 (Approval was sought to establish.....)

2. Key Decisions Forward Plan

The Culture and Sport Committee Key Decisions Forward Plan was presented.

Decision

To note the Key Decisions Forward Plan for June 2017.

(Reference – Key Decisions Forward Plan June 2017, submitted.)

3. Rolling Actions Log

The Culture and Sport Committee Rolling Actions Log updated to December 2016 was presented.

Decision

1) To approve the closure of actions 5, 7 and 9.

2) To otherwise note the remaining outstanding actions.

(Reference – Rolling Actions Log 20 March 2017, submitted.)

4. Business Bulletin

The Culture and Sport Committee Business Bulletin for March 2017 was presented.

Decision

To note the information set out in the Business Bulletin.

(Reference – Business Bulletin 20 March 2017, submitted.)

5. Scottish Chamber Orchestra - Presentation

Gavin Reid, Chief Executive, Scottish Chamber Orchestra (SCO) provided an overview of the work and activities being undertaken by the Orchestra in Edinburgh including the main concert season, Edinburgh International Festival, SCO Connect, the creative learning programme and SCO Vibe an interactive programme for young people.

The presentation can be viewed via the link below:

http://edinburgh.public-i.tv/core/portal/webcast_interactive/213129

Decision

To thank Gavin Reid for his presentation.

6. Hidden Doors Festival - Presentation

David Martin, Creative Director, Hidden Doors Festival gave a presentation on the work carried out by the Festival. The multi-arts festival was non-profit and 100% volunteer run. This year it was returning for its fourth project in the old Leith Theatre with 10 days and nights of music, theatre, visual art, film and spoken word. The organisers hoped that the festival would provide the initial spark to get the Theatre back up and running as a major Edinburgh arts venue and help transform its empty spaces with the help of some of the best creative talent from Scotland and beyond.

The presentation can be viewed via the link below:

http://edinburgh.public-i.tv/core/portal/webcast_interactive/213129

Decision

To thank David Martin for his presentation.

7. Culture Grants and Service Payments to Organisations 2017-18

The Committee had agreed a proposed approach to a review of third party cultural grants.

Details were provided on the Culture and Sport grant portfolio and proposals for cultural grants in 2017/18. In addition, details of the service payment to Edinburgh Leisure and other programmes were provided.

Decision

- 1) To approve the funding recommendations for 2017/18, as listed in Appendix 1 to the report by the Executive Director of Place.

- 2) To note that these recommended grants reflected the approved 3% reduction on 2015/16 levels, and included a further 1% budget allocation to the agreed creation of an Open Fund (New Work) 2017/18.
- 3) To note the previously reported proposed approach to Culture and Sport savings for 2017/18 to 2019/20 as set out in the tables included in paragraph 3.2 of the report.
- 4) To note the allocation of 2016/17 grant funds made under the Scheme of Delegation. This represented the allocation of the balance of resources to the sum of £59,379 following agreement in February 2017 to offer a grant award of £15,000 to Edinburgh Mela Ltd.

(References – Culture and Sport Committee 25 October 2016 (item 7); report by the Executive Director of Place, submitted.)

Declaration of Interests

Councillors Booth, Cairns, Doran and Lewis declared a non-financial interest in the above item as Directors of the Edinburgh international Festival Council

8. Hunter's Hall Project

The Committee had previously noted the progress made on the Hunter's Hall Project to develop a cycling hub, synthetic pitches and to upgrade the Jack Kane Sports and Community Education Centre.

An update was provided on the outcome of funding options which had been explored to address the funding gap of £1.7m.

Decision

- 1) To note the progress made on the project since 31 May 2016.
- 2) To note that the scope of the project had been reduced in line with available resources, and that the proposed BMX track might now form a later phase of the project.
- 3) To note the cost of the progression of the project to RIBA Stage 4 (Technical Design).
- 4) To refer the report to the Finance and Resources Committee for approval of the cost of the progression of the project to RIBA Stage 4 (Technical Design); at a cost of up to £268,000.
- 5) To approve that Edinburgh Leisure take over the lead role in the project and to request that Council officials work with them to prepare business plans for the new and upgraded facilities.
- 6) To note that Edinburgh Leisure would work with Council officials to develop a funding solution to support the upgrading of the Jack Kane Centre.
- 7) To note that further details of the project governance structure and the procurement proposals would be reported to a future meeting of this Committee and that this report would also detail the approach to further consultation and engagement with stakeholders and community organisations.

8) To refer the report to the Corporate Policy and Strategy Committee for noting. (References – Culture and Sport Committee of 31 May 2016 (item 10); report by the Acting Executive Director of Communities and Families, submitted.)

Declaration of Interests

Councillor Lewis declared a non-financial interest in the above item as Vice-Chairman of Edinburgh Leisure.

Councillors Booth, Cairns and Doran declared a non-financial interest in the above item as Directors of Edinburgh Leisure.

9. Kings Theatre Capital Development Project

Details were provided on an overview of the Festival City Theatres Trust's (FCTT) current capital project plans to develop the King's Theatre. An options appraisal commissioned by the Trust had costed the project at £25m.

Decision

- 1) To agree, in principle, to the extension of the King's Theatre lease to the Festival City Theatres Trust (FCTT) for a further 25 years from 2023.
- 2) To agree that a contribution of £5m towards the development project be considered as part of the next review of Council's Capital Investment Programme 2018-23 and that any capital contribution be subject to the achievement of the full project budget of £25m, presentation of a robust business case together with consideration of the Council's future budgetary position and priorities.
- 3) To refer the project to the Finance and Resources Committee for inclusion in the Council's Capital Investment Programme prioritisation process and to include any lease extension agreement process and principles.

(References – Culture and Leisure Committee 26 April 2011 (item 13); report by the Executive Director of Place, submitted.)

Declaration of Interests

Councillor Lewis declared a non-financial interest in the above item as a Director of Festival City Theatres Trust.

10. Edinburgh Makar Update and Extension of Term

It was proposed to extend the term of the current Edinburgh Makar, Christine De Luca, until September 2017 whilst live projects were completed and potential candidates to take over from her sought.

Decision

To approve the extension of the current Edinburgh Makar's term of office to September 2017.

(References – Culture and Sport Committee of 27 May 2014 (item 12); report by the Executive Director of Place, submitted.)

11. Makar's Court – Proposed Additional Inscriptions

Approval was sought for the addition of two proposed new inscriptions to Makars' Court to commemorate William Soutar, poet and diarist and George Campbell Hay, poet.

Decision

To approve the addition of the proposed new inscriptions to Makars' Court.

(Reference – report by the Executive Director of Place, submitted.)

12. Lauriston Castle Forget Me Not Garden

Details were provided of a proposal to lease the property at Lauriston Castle Gate Lodge to Edinburgh Forget Me Not Garden (FFMNG) for a period of 25 years to enable them to apply for external funding to create a community sensory garden and drop in centre for people with dementia and their carers.

Decision

- 1) To note that legal opinion was being sought for the disposal of the Lauriston Castle Gate Lodge to the Edinburgh Forget Me Not Garden (EFMNG) by way of a 25 year lease.
- 2) To bring a report to a future Committee on the outcome of the legal opinion.

(Reference – report by the Executive Director of Place, submitted.)

13. Service Payment to Edinburgh Leisure 2017-18

Following the decision of the Council to transfer responsibility for developing grant programmes and making grant awards to Executive Committees, details of the service payment to Edinburgh Leisure and other programmes were provided.

Decision

- 1) To note that the adjustment of service payment to Edinburgh Leisure from £8.308M in 2016/17 to £8.075M for 2017/18 was agreed at the Council budget meeting on 9 February 2017.
- 2) To note that a further payment of £0.165M to Edinburgh Leisure towards capital improvement works across the Council's sport and leisure facility estate was agreed at the Council budget meeting on 9 February 2017.
- 3) To request that a future report be provided detailing possible changes to service and funding agreements between the Council and Edinburgh Leisure taking account of the changing environment and emerging opportunities.

(References – Act of Council No 2 of 9 February 2017; report by the Acting Executive Director of Communities and Families, submitted.)

Declaration of Interests

Councillor Lewis declared a non-financial interest in the above item as Vice-Chairman of Edinburgh Leisure.

Councillors Booth and Cairns declared a non-financial interest in the above item as Directors of Edinburgh Leisure.

14. Citywide Culture Plan Update

An update was provided on the progress and delivery of the Council's Culture Plan.

Decision

To note the progress made to date on the Culture Plan and Council-led Actions delivery.

(Reference – report by the Executive Director of Place, submitted.)

15. Councillor Lewis - Valedictory

As this was the last meeting of the Committee during the current administration, Councillor Lewis paid tribute to members and officers who had supported the work and achievements of the Committee over the last five years.

Minutes

Communities and Neighbourhoods Committee

2.00 pm, Tuesday, 28 March 2017

Present

Councillors Child (Convener), Ritchie (Vice-Convener), Bagshaw, Bridgman, Dixon (substituting for Councillor Cairns), Gardner, Griffiths, Jackson, Keil and Lunn.

1. Minutes

Decision

To approve the minute of the Communities and Neighbourhoods Committee of 29 November 2016 as a correct record.

2. Communities and Neighbourhoods Committee Key Decisions Forward Plan

The Communities and Neighbourhoods Key Decisions Forward Plan for March 2017 was presented.

Decision

To note the Communities and Neighbourhoods Committee Key Decisions Forward Plan for March 2017.

(Reference - Key Decisions Forward Plan to March 2017, submitted.)

3. Communities and Neighbourhoods Committee Rolling Actions Log

The Communities and Neighbourhoods Committee Rolling Actions Log updated to 28 March 2017 was presented.

Decision

To note the Communities and Neighbourhoods Committee Rolling Actions Log and to approve the closure of actions 3 and 6.

(Reference – Rolling Actions Log March 2017, submitted.)

4. Communities and Neighbourhoods Committee Business Bulletin March 2017

The Communities and Neighbourhoods Committee Business Bulletin for 28 March 2017 was presented.

Decision

To note the Communities and Neighbourhoods Committee Business Bulletin.

(Reference – Business Bulletin – 28 March 2017, submitted.)

5. Social Justice Fund – Review and Allocations for 2017/18

Details were provided on the review of the management and administration of the Social Justice Fund, together with options for its future operation. Social Justice Grant funding of £264,600 for 2017/18 was recommended.

Decision

- 1) To note that responsibility for £111,529 for 2017/18 of the Social Justice Fund would be transferred to the IJB and £153,071 would remain within the Council. The 2017-18 budget of £264,600 was subject to the third year effect of an agreed Transformation Programme saving of 10% over three years.
- 2) To note the three options for the future management and administration of the remaining Council investment, as outlined in paragraph 3.6 of the joint report, and agree to further engagement in order to determine the preferred option.
- 3) To note that following further engagement, a report would go to the Communities and Neighbourhoods Committee later in 2017 to agree a definitive course of action for the funds retained within the Council.
- 4) To approve Social Justice Fund grant allocations for 2017/18 as listed in Appendix 1 to the joint report to the value of £264,600.
- 5) To note the contributions to social justice in Edinburgh in 2015/16 as set out in Appendix 2 to the report.

(References – Communities and Neighbourhoods Committee 9 February 2016 (item 6); joint report by the Chief Executive and Chief Officer, Edinburgh Health and Social Care Partnership, submitted).

Declaration of Interests

Councillors Child and Bridgman declared non-financial interests in the above item as Chair and a member of the Board respectively of Cre8te Opportunities Ltd and left the meeting during the Committee's consideration of this item.

Chair

In the absence of the Convener, Councillor Ritchie chaired the meeting for this item.

6. Community Council Elections Update

The outcome of the 2016 triennial election of community councils was provided. 44 of the 46 potential community councils had taken part. 39 of these had been established without the need for a poll; four hadn't received sufficient nominations to continue, and an election had taken place at one (Leith Links).

During the process, community members had expressed concern that the current Protocol required the publication of candidates' home addresses. It was suggested this requirement could discourage some members of the community standing for election. In the light of this, and the heightened awareness about the need for personal safety for those in public roles, it was proposed to change the Protocol to remove the requirement to publish private addresses.

Decision

- 1) To note the outcome of the community council election process.
- 2) To approve the removal of the requirement to publish nominee addresses as part of the Election Protocol.

(Reference – report by the Chief Executive, submitted)

7. Community Councils Update

An update was provided on support activity following the community council triennial elections. The introduction of additional support and guidance in relation to data protection and personal safety was proposed.

Decision

- 1) To note the report by the Chief Executive.
- 2) To agree that the cost of community council registration with the Information Commissioner should be met from the existing community council support budget.

(Reference – report by the Chief Executive, submitted)

8. Participatory Budgeting

An update was given on the development and delivery of participatory budgeting in the city during 2016/17.

Decision

- 1) To note the report.
- 2) To refer the report to the Finance and Resources and Economy Committees for information.

(Reference – report by the Chief Executive, submitted)

9. National Standards for Community Engagement

Responding to the increased policy focus on community empowerment, participation and the introduction of the Community Empowerment (Scotland) Act 2015, the Scottish Government had commissioned updated National Standards for Community Engagement. Details of the new Standards, together with a programme of promotion and support, were provided.

Decision

- 1) To note the revised National Standards for Community Engagement.
- 2) To agree the adoption of the Standards and development of a programme of promotion and support.

(Reference – report by the Chief Executive, submitted)

10. Foodbanks - Update

Through its Foodbank Working Group, the Council continued to work with foodbanks to improve processes for citizens to ensure access to foodbanks was a last resort, through access to services such as the Scottish Welfare Fund. During 2016/17, this included facilitating meetings and an element of direct funding.

Decision

- 1) To note the ongoing work of the Foodbank Working Group to help to address citizens in crisis.
- 2) To note the promotion of other funding streams as an alternative to repeated foodbank use.
- 3) To note that there were ongoing discussions regarding continued funding for Basic Banks Foodbanks and Community One-Stop Shop (Broomhouse) with a view to identifying continued funding, and that members would be kept updated on these discussions.

(Reference – report by the Acting Executive Director of Resources, submitted)

11. Locality and Partnership Governance

An update was given on locality and partnership governance arrangements. Multi-agency Locality Leadership Teams had been established in each locality to drive forward the key elements of locality working. Each team was chaired by a Council Chief Official, and reported into a Locality Management Board, which was led by the Executive Director of Place.

Decision

To note the report by the Chief Executive.

(Reference – report by the Chief Executive, submitted)

12. Locality Improvement Plans – Phase 1

An update on the development of Locality Improvement Plans (LIPs) was provided. The city's earlier approach to developing these was consistent with more recent government guidance. A Phase 1 engagement had focused on identifying outcomes and actions which benefited local communities. A number of local priorities had been identified, and Phase 2 would identify and target smaller geographic areas and communities and individuals experiencing inequality and disadvantage.

Decision

- 1) To note the progress on the development of Local Improvement Plans.
- 2) To agree to receive an update on progress at a future meeting.

(Reference – report by the Chief Executive, submitted)

13. Edinburgh's Third Sector Interface – 2016/17 and 2017/18 Funding

The performance of Edinburgh's Third Sector Interface organisations against agreed outcomes in 2016/17 was summarised. Approval was sought to maintain funding levels for 2017/18, to better support social enterprise development through Council prevention funding, and to undertake a review of outcome funding agreements during 2017/18.

Decision

- 1) To note the good progress made by the Edinburgh Third Sector Interface (TSI) against Chief Executive Division outcome funding agreements in 2016/17.
- 2) To approve the TSI outcome funding agreements for 2017/18, and agree to a review of these arrangements from September to October 2017, reporting back to Committee in December 2017.

- 3) To note the ongoing work to monitor the implications of the Scottish Government commissioned report about TSIs across Scotland.

(Reference – report by the Chief Executive, submitted)

14. Contribution of Edinburgh's Third Sector – Annual Report 2016/17

The social, cultural, economic and environmental contribution of the City's third sector during 2016/17 was outlined. The report had been prepared in conjunction with Edinburgh Voluntary Organisations Council; Volunteer Centre Edinburgh and Edinburgh Social Enterprise Network. Representatives of these organisations were present to amplify points made in the report, and answer members' questions.

Decision

To note the extensive contribution of the third sector (including culture and sport organisations) to the City's social, economic and environmental fabric.

(Reference – report by the Chief Executive, submitted)

15. A Framework to Advance Equality and Rights 2012/17

The second, and last, progress report about the Council's Equality and Rights Framework 2012/17 was provided. An initial proposed draft Framework for 2017/21, developed over recent months with stakeholders, was provided and approval sought for further engagement and co-production work, with a view to seeking Committee approval of a new Council Framework in June 2017.

Decision

- 1) To approve the progress report set out at Appendix 1 to the report by the Chief Executive, on the Council's Framework to Advance Equality and Rights 2015/17.
- 2) To approve further engagement and co-production work to develop a new draft Framework 2017/21, as set out in Appendix 3 of the report, with a view to seeking Committee approval for the new Framework in June 2017.

(Reference – report by the Chief Executive, submitted)

16. Valedictory

In recognition that this was the last Committee meeting before the forthcoming Local Government Elections, the following statements were made by members:

Councillor Child

Councillor Child thanked all members and officers for their contribution to the work of the Committee over the last five years, and wished them all the very best for the future.

Councillor Ritchie

Councillor Ritchie paid tribute to the contribution of Councillor Child as Convener. He indicated that it had been a pleasure supporting someone so community-minded during his term as Vice-Convener.

Councillor Jackson

Councillor Jackson indicated that this would be his last Committee meeting before retiring after over 40 years as an elected member. He too paid tribute to Councillor Child's skilful chairing, and also the effective support from Councillor Ritchie. He also thanked officers, particularly the support provided by Nick Croft.

Culture and Communities Committee – 12 September 2017 November 2017 – January 2018

Item	Key decisions	Expected date of decision	Wards affected	Director and lead officer	Council Commitments
1.	Antisocial Behaviour Strategy (due November 2017)	14 November 2017		Chief Executive Lead officer: Miranda Matoshi miranda.matoshi@edinburgh.gov.uk	
2.	Antisocial Behaviour Review Group	14 November 2017		Chief Executive Lead officer: Miranda Matoshi miranda.matoshi@edinburgh.gov.uk	
3.	Partnership agreement with Police Scotland	14 November 2017		Chief Executive Lead officer: Shirley McLaren shirley.mclaren@edinburgh.gov.uk	

Item	Key decisions	Expected date of decision	Wards affected	Director and lead officer	Council Commitments
4.	Advice Services	14 November 2017		Chief Executive Lead officer: Nicky Brown nicky.brown@edinburgh.gov.uk	
5.	Council Companies: Festival City Theatres Trust Annual Performance	14 November 2017		Executive Director of Place Lead officer: Lindsay Robertson lindsay.robertson@edinburgh.gov.uk	
6.	Festival and Events Core Programme - Review of 2017 (including 70th Anniversary) and Programme for 2018	14 November 2017		Executive Director of Place Lead officer: Lindsay Robertson lindsay.robertson@edinburgh.gov.uk	
7.	Festival Performance	30 January 2018		Executive Director of Place Lead officer: Lindsay Robertson lindsay.robertson@edinburgh.gov.uk	
8.	Update on Museums and Galleries Transformation	30 January 2018		Executive Director of Place Lead officer: Frank Little frank.little@edinburgh.gov.uk	

Item	Key decisions	Expected date of decision	Wards affected	Director and lead officer	Council Commitments
9.	Museums and Galleries Collections and Exhibition Policy	30 January 2018		Executive Director of Place Lead officer: Frank Little frank.little@edinburgh.gov.uk	
10.	Culture Plan: 2nd Annual Report	30 January 2018		Executive Director of Place Lead officer: Lindsay Robertson lindsay.robertson@edinburgh.gov.uk	

Culture and Communities Committee

12 September 2017

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
1	17-12-13	Meadowbank Sports Centre and Stadium: options appraisal and stakeholder engagement	To request that regular updates were provided to and the relevant approvals were sought from the appropriate Council Committee.	Executive Director for Communities and Families	Ongoing	A masterplan planning application in principle will be submitted for the whole site, followed by submission of a detailed planning application for the sports facilities. The exact timing for the submission of the planning applications is still to be finalised but it is likely to be in October 2017.
2	Minute 6 May 2014 (item 9)	Engaging People in the Review of the Transport Service	To agree to receive a further report to the Communities and Neighbourhoods Committee in the autumn cycle following completion of the Review.	Executive Director of Place	Ongoing	Review has been caught up with the wider transformation/ restructuring of the Council and completion will therefore be delayed.
3	Minute of 10-02-2015	Community Grants Fund - Update	To agree that the Neighbourhood	Communities and Families	Ongoing	

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
	(item 10)		Partnership Community Grants Fund be reported annually to the Cttee.			
4	18-08-2015	Next Generation Library Strategy – Update Report	<p>1) To note the progress against the Next Generation Library Strategy to improve and develop the diversity of library and information services across the city.</p> <p>2) To receive a further report on a new strategy for libraries as part of the Council's Transformation Programme.</p>	Executive Director for Communities and Families	March 2016	
5	24.11.15	Neighbourhood Partnership – Local Community Plans	To agree to receive a further report on progress in developing the identified gaps in the performance indicator set.	Chief Executive	Ongoing	Recommended for closure – briefing to be provided to elected members.

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
6	31.05.16	BT Sport Scottish Rugby Academy: proposed lease of pitches and a changing pavilion in Sighthill Park	To request that full details of the lease were presented to the Culture and Sport Committee for consideration prior to the Finance and Resources Committee for approval of the leasing arrangements.	Executive Director for Communities and Families	Not specified	Napier University are about to commence consultation on a range of options for the development of the BT Sport Rugby Academy at Sighthill Park. Local elected members along with community stakeholders will be consulted on the options that have been developed by Napier University and its partners.
7	25.10.16	Impact of the Transition Programme on the running of Museums (see item in Previous Minute)	To note that an update report would be submitted to the Culture and Sport Committee regarding the impact of the transition programme on the running of museums within the City in October 2017.	Executive Director of Place	November 2017	
8	14.12.16	Festive Lighting Provision (see item in Business Bulletin)	To agree that a report be submitted to the next meeting of Committee detailing the outcome of the review of festive lighting provision.	Executive Director of Place	January 2018	

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
9	14.12.16	Inverleith House	To agree that a further report be brought detailing the recommendations arising from the work of the Short Life Working Group.	Executive Director of Place	Verbal Update 12 September 2017	



Item 6.1 - Business Bulletin

Culture and Communities Committee

10.00am, Tuesday, 12 September 2017

Dean of Guild Court Room, City Chambers, Edinburgh

Culture and Communities Committee

Convener:	Members:	Contact:
<p>Councillor Donald Wilson</p>  <p>Councillor Ian Campbell (Vice-Convener)</p> 	<p>Councillor Wilson (Convener), Councillor I Campbell (Vice-Convener) Councillor Brown, Councillor K Campbell, Councillor Doran, Councillor Graczyk, Councillor McNeese-Mechan, Councillor Miller, Councillor Mitchell, Councillor Osler, Councillor Staniforth</p>	<p>Lynne Halfpenny Director of Culture Tel: 0131 529 3657</p> <p>Andy Gray Head of Schools and Lifelong Learning Communities and Families Tel: 0131 529 2217</p> <p>Health and Social Care Partnership</p> <p>Ross Murray Governance Officer Tel: 0131 469 3870</p>

PANTO STARS' ACKNOWLEDGED FOR THEIR CONTRIBUTION TO THE CITY OF EDINBURGH

On Thursday 2 March at the City Chambers King's Theatre panto stars Allan Stewart, Andy Gray and Grant Stott were invited to a special reception with the Lord Provost in recognition of their contribution to the City of Edinburgh.

Now one of the best-selling pantos across the UK, the King's Theatre Edinburgh panto owes its success to the dedication of its audiences and the unique chemistry between 'dame' Allan Stewart, 'eejit' Andy Gray and 'panto villain' Grant Stott.

Cinderella in 2017/18 will mark their lucky thirteenth panto together at the King's; Grant Stott's eighteenth consecutive King's panto and Allan Stewart's seventeenth. The comedy threesome's fabulous energy, the special effects provided by The Twins FX, stunning choreography and sensational musical scores combine to make a spectacular family show to remember.

The **Lord Provost Donald Wilson** said: "The King's Theatre Panto has been bringing the house down for over 100 years. This winter - in *Jack and the Beanstalk* -the trio of Andy, Allan and Grant provided us with comedy gold and the whole cast and crew ensure thousands of people get into the festive spirit every year. It really is the best panto in Britain but for it to earn this reputation the company puts hours and hours of planning and hard work in to every performance. I thought the cast deserved a well-earned break and a big thank you from their city for the smiles they brought to our faces night after night this winter."



For further information please contact: [Catherine Bromley](#), Head of Press and Communications – Festival and King's Theatre on 622 8088

Volunteer and student led research in museums

The Museums service offers a range of volunteering and student placements. This work is coordinated by The Volunteer Coordinator, funded currently by Museums Galleries Scotland (until May 2018).

Volunteers with Museums & Galleries Edinburgh assist with a range of roles. These include: carrying out visitor surveys and assisting visitors in exhibitions, running living history events, giving tours, assisting with outreach programming, carrying out collections research, researching access in our venues, documenting and inventorying collections, assisting with social media and many other roles.

One of the key aspects of this work has been gaining feedback on our services. To this end volunteers have been involved in several research programmes:

Visitor research and the Museum of Edinburgh and Writers' Museum

In 2017 the volunteers assisted with carrying out visitor research within the Museum of Edinburgh and Writers' Museum.

Some of the keys finding from this research are:

- The overall experience of visitors to both museums was rated as either 'excellent' or 'good' by almost all visitors. Visitor comments on the overall experience were almost entirely positive.
- Staff appearance, staff friendliness and information given by staff were each rated either 'excellent' or 'good' by almost all visitors to both museums.
- 10% of visitors to both museums are from Edinburgh, and over half of visitors to both museums are from outside the UK.
- There is a relatively high number of young visitors (those aged 16-24 and 25-34) to both museums. 51.8% to the Writers' Museum and 46.9% to the Museum of Edinburgh.

Access research

As part of a student placement with the University of St Andrews, the Museums service has developed Museums 4 All a survey of access within our city centre venues. Some of the key findings include:

- A lot of the main measures are already in place, for example we offer signage outside of buildings, good front of house staff, marketing materials, ramps, handrails, accessible toilets, automatic doors etc. (the exception is the Writers' Museum due to the nature of the building).

For further information please contact: [Gillian Findlay](#), Curatorial and Engagement Manager on 529 4502.

- However, there are some aspects which would make a different to visitors including: updating the website to include access information (this is now in process with the development of a new museums website), staff training, improving signage and working with access groups amongst suggestions.

This research will form the basis for ongoing access work

Volunteer research

The Museums service also carried out research to ensure that we are offering good quality placements to volunteers. To this end a volunteer survey was developed. Some of the results have been summarised below:

- The average time commitment of volunteers is between 5 and 10 hours a month.
- Most volunteers said the recruitment process was a very positive experience.
- Most volunteers said the induction/training was good or excellent.
- Most volunteers said the support/supervision is effective or very effective.
- Large numbers of volunteers describe their volunteering as 'interesting', 'enjoyable', and 'satisfying', with a smaller number describing it as 'challenging'.
- More than half of volunteers rated their overall experience as 'excellent', and most of the others rated it as 'good'.
- Almost all volunteers said they were 'very likely' or 'quite likely' to recommend Museums and Galleries Edinburgh to others as a place to volunteer.

Volunteer Thank you event

On 27 August Museums & Galleries Edinburgh held a special event at Lauriston Castle to thank volunteers for their help and support. 52 attended and took part in an afternoon offering tours of the castle, croquet and music. Cllr Donald Wilson attended to give a speech



Art in the City

Art in the City is a project run by Museums & Galleries Edinburgh to provide an opportunity for people whose lives are affected by dementia to share a gallery visit and discuss art (and other things) in a friendly and supportive environment. The group meet monthly to visit venues in Edinburgh and are supported by a dedicated team of volunteers. A new autumn programme has been launched which will take in a range of venues from the City Art Centre to the National Gallery of Scotland along with a special session for Luminare, the creative aging festival, at the Museum Collections Centre.

Proud City

Proud City: Celebrating lesbian, gay, bisexual, trans, queer, intersex and asexual (LGBTQIA+) Edinburgh was a community project and exhibition at the People's Story Museum. The exhibition aimed to tell the stories of LGBTQIA+ people living and working in Edinburgh. A small version of the exhibition will now tour libraries in Edinburgh in autumn 2017-summer 2018.



NEW COUNCIL CULTURE FUND - GRANTS AWARDED

The 2017/18 Culture Project Fund was awarded to the following groups working across a range of art forms, from circus and dance to theatre, digital arts, film and new writing. The grants were reviewed by a specialist panel featuring performing arts industry professionals and Council officers with the awards then approved by the Convenor and Executive Director:

- £5,000 to support the Village Pub Theatre develop a vibrant, grassroots theatre scene in Leith. Working with Grid Iron Theatre Company, the project will see pub goers encounter snippets of live theatre.
- £5,000 awarded to Lyra to research and develop A Christmas Tale, a project to broaden Edinburgh's Christmas offering with a specially made production working with young children and their families through the Craigmillar and Southside Community Centre.
- £5,000 towards Sinking Horses, an endurance performance from Creative Electric to take place in Leith and City Centre. Working with the Hidden Door Festival, Biscuit Factory and the Foundation for Mental Health Scotland the project aims to open up dialogues surrounding mental health, informed and performed by women aged 18 – 64.
- £5,000 awarded to Creative Carbon Scotland for their Culture/SHIFT programme, which will commission Edinburgh-based theatre maker Alice Mary Cooper to develop new work in association with the Edinburgh International Children's Festival and Catherine Wheels Theatre Company.
- £4,990 towards 'The Albanauts – Adventures In Time!' This steampunk take on contemporary circus from Circus Alba's performance troupe will support youth activities and performances in partnership with the Grassmarket BID.
- £4,892.20 to support Strange Town with an Acting for Stage course with Screen Education Edinburgh. The opportunity in Leith and City Centre for young people to develop screen acting and filmmaking skills by making short films will result in public screenings at the Scottish Storytelling Centre.
- £4,895 to support 'Champion's Tale', a dance and discussion project by BE United journeying to South Africa in Muirhouse in association with the Scottish International Storytelling Festival, Champions Dance Crew and North Edinburgh Arts.

For further information please contact:
[Lisa Kapur](#),
 Cultural Development Officer on 529 7988

- £4,800 towards 'Connecting Lives', a theatre project in Craigtintny by Active Inquiry. Partnering with the Bethany Christian Trust, Shakti Women's Aid, the Alma Project and Out of the Blue Arts and Education, the project will bring together and tell stories about those affected by homelessness, mental health and domestic abuse.
- £4,790 towards Dance Ihayami's I AM HERE summer school. The project will aim to address access inequalities and give 7-16 year olds the opportunity to participate in Indian dance, martial arts and visual arts in a project with WHALE, resulting in a final performance in Wester Hailes.
- £4,233 towards WILDFIRE THEATRE, which will work with women in Leith, Pilton, Royston, Wardieburn and Wester Hailes to listen to their views, share information on creative opportunities and support women's creative writing and involvement in theatre.
- £3,800 to support research and development collaboration between Red Note Ensemble and Matthew Hawkins for a re-imagining of the iconic Peter Maxwell Davies work Vesalli Icones in the City Centre.
- £3,450 towards Let's call it Love, an early development performance project by artist Andy Manley, facilitated by Red Bridge Arts in a mini residency at North Edinburgh Arts.
- £3,000 awarded to Janice Parker Projects with Luke Pell, to develop In the Ink Dark. Made from memory and conversation, the project aims to create a space to engage with a wide range of people from different demographics and communities and result in a series of podcasts, poetry, publications and dance, in partnership with a range of organisations including the Scottish Poetry Library and Leith Late.
- £2,080 towards 'Leith's Multicultural Music', an innovative project from Citizen Curator engaging new migrant and established Black and Ethnic Minority groups in 'multicultural ceilidh' music-making workshops culminating in public performance.

Caitlin Skinner, Artistic Director of the Village Pub Theatre, a grant recipient, added: "The Village Pub Theatre is over the moon to have been awarded a grant from the Council's Culture Project Fund. We have been bringing theatre to pub-goers in Leith since 2012, presenting short plays written by our diverse community of playwrights and this funding will allow us to turn what we have been doing informally on a small scale into a fully-fledged theatre production.

“With this grant we will create a site-specific piece, using individual short plays to create an intimate and unusual theatre experience. We are really looking forward to challenging ourselves with this project and to be working with the incredible Grid Iron who will be offering advice and mentoring support for the project. This is a fantastic opportunity for us to create dynamic and exciting theatre in Leith and it wouldn't be possible without the support from the Culture Project Fund.”

Learning and programmes, Museums and Galleries Edinburgh

Lauriston Castle Programmes 2017

We have launched our dynamic and diverse programme for Lauriston Castle in 2017. Lauriston Castle is a multi-award winning education venue. The 2017 programme consists of our popular historical lecture series, a family programme, an adult creative art programme, a programme of special events, theatre, and we are working with a series of partners like New Media Scotland, Edinburgh International Magic Festival, The Universities, theatre companies and Edinburgh Horror Festival. The link to the programme is below:

[http://www.edinburghmuseums.org.uk/Venues/Lauriston-Castle/Events-\(1\)/Lauriston_Castle_final](http://www.edinburghmuseums.org.uk/Venues/Lauriston-Castle/Events-(1)/Lauriston_Castle_final)

As well as the programme we are also busy at Lauriston Castle with our ongoing school programmes and a new volunteer programme of extended tours for the Castle.

Edinburgh Alphabet Programme at the City Art Centre

A large and varied programme of events accompanies our Edinburgh Alphabet exhibition at the City Art Centre. The programme launched with a bang on 20 and 21 May with a varied programme for the national initiative Festival of Museums. We had cartoon drawing sessions, optical illusion drop in, animation workshops, Newhaven Community Choir, An Edwardian Tea Party, a street ceilidh, two fashion shows and a concert by Edinburgh Gay Men's Chorus. Hundreds of members of the public flocked to the City Art Centre to participate in the events. You can view some of the photos on this link:

https://www.facebook.com/pg/City.Art.Centre.CAC/photos/?tab=album&album_id=10155218387746760

For further information please contact:
[Margaret Findlay](#),
Learning and Programmes
Manager on 529
3963

The programme continues with a series of lectures on varied aspects Edinburgh's history, spotlight curatorial tours, a curatorial lecture programme, family events, adult creative classes and special events like living history themed tours, magic shows, pottery demonstrations, themed music events, poetry events, street tours and school events.

The link to the first half of the programme is below. The second half of the programme is planned for September and October and contains a series of similar lively events.

<http://www.edinburghmuseums.org.uk/Events/Whats-On-May-to-August>

Also as part of this exhibition, we ran partnership projects with students of Edinburgh College resulting in a series of fashion shows inspired by the exhibition, and a project with the animation department of Edinburgh College of Art.

We will be encouraging school visits to the City Art Centre and in the exhibition a family and school Activity Area has been created which is crammed full of exciting art activities, quest sheets and detail detectives. There is also a little reading corner. All this has been designed to engage young people with our collections.

Working in Partnership

Edinburgh Art Festival

We are working with Edinburgh Art Festival on a series of school workshops in August running at the City Art Centre. These workshops provide a learning experience for schools combining the Edinburgh Alphabet exhibition at the City Art Centre and also the Edinburgh Art Festival artist's commissions based around the Royal Mile.

Edinburgh International Magic Festival

This year we are hosting eight events as part of the Edinburgh International Magic Festival - four at Lauriston Castle and four at the Writers' Museum. This exciting collaboration brings a diverse audience into our venues and interpretation of the history of our buildings are at the heart of each magical performance.

The events can be viewed below:

<http://www.magicfest.co.uk/event-item/the-secret-room-lauriston/>

<http://www.magicfest.co.uk/event-item/secret-room-writers-museum/>

Edinburgh Makar and Edinburgh Poets

We have worked with the Edinburgh Makar and a group of Edinburgh poets on poetry readings linking to our collections. A series of new poems have been specially written and performed to the public. Performances were staged throughout August in the Museum of Edinburgh courtyard and will take place across September at the City Art Centre linked to the Edinburgh Alphabet exhibition.

Archaeology Scotland

As part of the year of History Heritage and Archaeology we are working in partnership with Archaeology Scotland on a series of events. We are running a family study day at both Lauriston Castle and the City Art Centre and a series of archaeology lectures at both Lauriston Castle and as part of the City Art Centre programme.

Travelling Gallery Spring 2017 exhibition.

Travelling Gallery's Spring 2017 exhibition, EAT SLEEP WORK REPEAT, was received by 9773 visitors at 60 venues over 71 days.

The exhibition showcased artwork by Scottish based artists Tessa Lynch and Jamie Green alongside international renowned contemporary and modern artists Amalia Pica and KP Brehmer.



Image: school children leaving at Auchenblae Primary School, Aberdeenshire

EAT SLEEP WORK REPEAT launched in Aberdeen as part of the City's Creative Learning Festival and toured to schools and communities across Scotland in Renfrewshire, Stirling, Glasgow, East Lothian, South Ayrshire, Falkirk, Dumfries and Galloway and included visits to our colleagues at Edinburgh Libraries and finishing at the Leith Late Festival.

"It's lovely to have the art come to us rather than going to the art. I often feel that we get forgotten so this is a breath of fresh air!" visitor, Ratho Library, Tuesday 4 April 2017.

"It's BIG! Friendly and on sunny days it's very cool!" visitor, Leith Walk, Friday 16 June 2017

Travelling Gallery Autumn 2017

Travelling Gallery is pleased to present an exhibition by Glasgow based artist Lauren Printy Currie in collaboration with Glasgow Women's Library. The exhibition launched at Glasgow Women's Library on 17 August before coming back to Edinburgh for the Art Festival and then touring Orkney, The Highlands, Argyle & Bute, Dundee and Angus until December 2017.

The new artwork made especially for the Travelling Gallery couldn't have been possible without support and funding from Heritage Lottery Fund and Outset Scotland.



Edinburgh City Libraries

8th EDGE Conference



Councillor Norma Austin Hart opened the EDGE 2017 Conference at Radisson Blu Hotel 2 March 2017. EDGE is now a regular fixture in the UK libraries calendar attracting delegates and speakers from Scotland, the UK, and Europe. “I enjoyed the opportunity to spend

time learning about projects, developing new ideas and meeting new people...” was just one of many positive comments from delegates. Presentations included The Netherlands Reading and Writing Foundation, Scottish Local Government Digital Office, and Open Library projects in the UK.

Ratho Library

Ratho Library have been hosting a Young Writers Competition in partnership with community who have organised ‘Ratho’s Got Talent 2017’. The competition was open to young people and children in the area from the age of Five to the age of 14. Winners were awarded at Ratho’s Got Talent show on Friday 17 March.

Central Library Music events



The Music Library celebrated Scottish music with a series of events in February. Two ‘Singing for All’ events, led by community musician Ellie Logan, on Saturdays 11 and 25 February focused on the songs of Burns, Scottish folk songs and traditional singing. A concert featuring the Spencer-Strachan duo on 23 February organised in partnership with Live Music Now Scotland was attended by 119 people.

Octavoce returned to the Central Library on 16 March to perform for an audience of 110 people. The programme featuring a mixture of choral music included Hail Mary, an arrangement of The Star of Country Down, Fever, Feeling Good, and a medley of African music.

For further information please contact: [Grainne Crawford](#), Lifelong Learning Libraries Development Officer (Income) on 529 7791.

Wester Hailes Library: A Kind of Seeing



Wednesday 22 March saw Wester Hailes Library hosting a spectacular local history event, “A Kind of Seeing”. Making use of the cinema screening equipment and a wealth of local history material stored in the library, “A Kind of Seeing” featured films and documentaries that were made by

or with the cooperation of local residents detailing life and community in Wester Hailes. The screenings were followed by a short discussion about the films, and the history of the local area. Alongside the film screening, there is a photo exhibition of images taken around the local community.

“A Kind of Seeing” was funded by Film Hub Scotland and is part of projects being piloted in Scotland under the Film Education in Libraries Project. The £190,000 initiative was made possible through Creative Scotland as part of their Film Strategy and aims to improve the provision of film and moving image education across the country. This screening was commissioned by Scottish Library and Information Council (SLIC).

The Sky’s the Limit 15 March, 2017 – Central Library, George Washington Browne



Andrew James, Education Officer from SCRAN (now part of Historical Environment Scotland) delivered a talk to an audience of 50 people. His presentation of over 60 aerial images, covered aspects of Edinburgh and Scotland’s historical and social diversity. This included images of military, industrial and archaeological interest. Andrew also raised awareness about access to this resource on the YourLibrary website, and how access is freely available via library

membership.

World Book Day Celebrations in Edinburgh Secondary Schools 2017



School Librarians across the city put the final touches to their wide variety of World Book Day celebrations on Thursday 2 March. Tynecastle, Gracemount, St Thomas of Aquin's and Wester Hailes Education Centre (WHEC) tested the pupils' skills with quizzes and puzzles, others involved pupils and staff in handicraft and artistic skills, designing and creating origami bookmarks.

Liberton Librarian, Christine Babbs, appeared as Dolores Umbridge from Harry Potter. Holyrood played host to author Cat Clark, two brilliant sessions with S4 and S5. The incredible Great Broughton Book Bake Off returned this year after last year's runaway success. Paddington Bear and Lord of the Rings themed cakes were just two of the winners.

Autism Week 27 March – 2 April 2017



Film Club put together a series of free autism friendly film screenings as part of World Autism Awareness Week. Craigmillar, Gilmerton, Wester Hailes, and Muirhouse Libraries all took part, showing free film screenings specially catered for people with autism and their carers.



Alan Gardner – Channels 4's Autistic Gardener spoke to an audience of 130 at Central Library on 30 March. Alan spoke openly about his autism and coping mechanisms. The audience applauded Alan for his honesty and many remained to have "selfies" taken with Alan. Alan also took time out on 31 March to speak to the young interns of Project Search.

Autistic Librarian – Central Library – This is a three-part series of blog posts written by Hope, who is a member of library staff and who is on the Autistic Spectrum. <http://talesofonecity.wordpress.com/>.

Colinton and Currie Libraries - Explore Learning

There was an extra visit from Explore Learning to do a young writers workshop for 7-14 years olds in conjunction with the National Young Writers award 2017. Children aged 4-14 were challenged to write a short story taking place in the year 3017. The author of the best story will be announced on 5 May, and awarded a family trip to Disneyland Paris as well as £500 worth of books for their school.

Puppet Festival



Libraries were recently visited by amazing puppet shows including the explorer Sir Moustache Bristleby and his companions The Ed-Splorers, The Wonderful World of Lapin, Little Dawn Caravan, and The Tin Forrest. Shows were fully booked with 153 children in total attended the festival. We had recanted tales, songs, poetry, and shadow puppets. There were shows in English and French and we received some wonderful testimonials:

“Fabulous show!”, “Loved it! Really inventive!”, “So impressed to see that libraries (the Council) are still able to put on free events for kids of this high quality considering the current (funding) climate!”.

NappiRunz

Various libraries have been supporting the local charity NappiRunz, by providing donation points for nappies, which are supplied to families in need. A recent message of thanks from the charity: “Our pick-up this week at Moredun, Newington and Wester Hailes Library #467 nappies. Thank you!!! Brings our total for this year to 2,327 nappies. Imagine how many families we have supported with your donations!”



Ratho Library Canal Trip 26 April

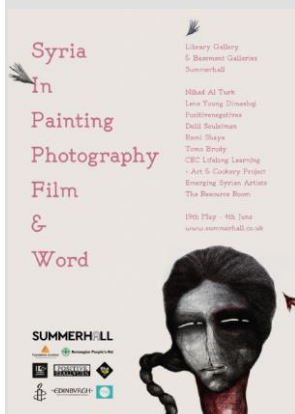


Ratho Library's groups were treated to a trip on the canal. Ladies from the fortnightly 'Book and Blether' group and from the weekly knitting group enjoyed a cruise with the Seagull Trust, based in Ratho Village. They enjoyed the view along with refreshments. The ladies in these groups are long-standing regulars in Ratho Library and see the library as integral to the community, and we try to ensure that we support them to make the most of the opportunities in their local area, to get out and about and to socialise.

Rosie Nimmo's Concert 27 April

The concert formed part of Edinburgh's annual TradFest (26 April – 7 May), celebrating and promoting the city's rich heritage of traditional arts. Rosie Nimmo is a Scottish singer songwriter who sang songs from her albums Home, Lazy and Mellow, and Scrapbook. Rosie was accompanied by Tommy Nimmo on bass and Stuart Allardyce on guitar. 79 people attended, with feedback being extremely positive. Comments made included: "The events in the Edinburgh Libraries give a great deal of joy. We also enjoy the lectures and have gained knowledge". "The Central Library is an excellent venue for events like this".

Syria in Painting, Photography, Film and Word, Summerhall Library & Basement Galleries – 19 May – 04 June



Syria in Painting, Photography, Film and Word brought together a broad selection of new works by both Edinburgh and internationally-based Syrian artists with contributions from other Syria-centric collectives. Each artist presented a highly personal reflection of their homeland and their people through works in a variety of media.

In addition, ***The Resource Room*** contained a wealth of information pertaining to the *Children's War Museum* provided by its founder Brian Devlin, as well as contributions from *Syria Aid*, *Amnesty International* and others.

Edinburgh Libraries took part in the first [Together We Read](#) UK Digital Book Club that lets readers across the UK read the same ebook at the same time. From 11-25 May, our users could borrow ***Whisky from Small Glasses* by Denzil Meyrick** from our OverDrive ebook site and participate in a country-wide version of a local book club.

The Grange Fair 6 May

Newington Library and Fountainhall Road hosted treats and activities including stalls and games; plants, books, and DVDs; and a mini zoo. Proceeds will go to local charities and Newington Library.

Teenage Writers Group 12 May

Fountainbridge Library welcomed budding writers aged 12-16.

Goblin Debut 18 May

New author Ever Dundas talked about her debut novel *Goblin* at Edinburgh Central Library. The event was chaired by Stuart Kelly.

David Greig's first season featured on Radio 4.

On Monday 31 July 2017, Radio 4 aired a programme following David Greig's first year as Artistic Director of the Lyceum Theatre. It is a unique insight into the production process and workings of a theatre and well worth a listen. The programme (42 minutes) can be accessed on catch up on the link below:

<http://www.bbc.co.uk/programmes/b08zc0qx>

Archives of the Society of Free Fishermen of Newhaven

A varied collection of items were deposited recently with the Museum of Edinburgh, which included a substantial and significant collection of nineteenth and twentieth century archives for the Society of Free Fishermen of Newhaven. Whilst Newhaven is a key collecting area for the museum service it was determined that a more suitable repository for the ten volumes and folder of loose papers is the National Records of Scotland, who already hold an extensive archive collection for the venerable and important society spanning the period 1572-1990. By collaborating we have been able to reunite this important archive collection.

For further information please contact:
[Lisa Kapur](#),
Cultural
Development
Officer on 529
7988

For further information please contact:
David McClay,
History Curator
on 529 4502

It's Alive opens at Museum of Childhood



The Museum of Childhood's summer exhibition, It's Alive, opened on 22 June, with a packed private view attended by over 120 people. The exhibition showcases more than 40 antique automata from the collection of the House of Automata, plus specially commissioned etchings from artist Robert

Powell. The exhibition has also received extremely generous sponsorship-in-kind from Glasgow-based design company Timorous Beasties.

As well as seven hands-on automata in the exhibition, the public can see these mechanical marvels come to life in free automata performances on Fridays and Saturdays throughout the summer.



For further information please contact: [Anna Sage](#), Collections Engagement Officer on 556 2879.

Assembly Rooms – May – September 2017

5 May – Princes Trust Financial Lunch – welcoming back supporters of the Princes Trust’s biggest investors to celebrate the past year and find out more about the charity.

12 May – Local Heroes Awards Dinner - There are numerous reasons why we should all be proud to live in and around Edinburgh. But the most important one of all is the incredible people who live and work here and who make it one of the greatest cities on the Planet.

The Local Hero Awards aims to honour the talented and the brave, the compassionate and the determined. The people who make Edinburgh and Lothians what it is today.

17 May – ETAG - 2017 was the Edinburgh Tourism Showcase’s 5th Birthday!

The Edinburgh Tourism Showcase is a “one day, one-stop shop” event which gives the opportunity for everyone in the tourism sector to network, exchange information and share knowledge.

29 May – City Vision – by Allan Little – our Edinburgh Lecture.

Also celebrating:

1 July - Rebusfest:

Hosted by IAN RANKIN and the Orion Publishing Group REBUSFEST was a weekend of literature, art, film, music and more to celebrate 30 years of the iconic detective. Taking place in Rankin and Rebus’ hometown of EDINBURGH, this was a chance to step into the world of Rebus for an unmissable weekend.

August – Assembly Fringe Festival**1 September - HIRPRA**

HIPRA is a veterinary pharmaceutical company dedicated to the research, production and marketing of products for animal health.

4 September - Annual World Poultry Congress Conference

Taking place at the EICC 4– 8 September. The Congress will attract a wide range of delegates, including both poultry research scientists and practitioners, and will include leading speakers from across the world.

12 -16 September - 10th Annual Lindy Hop Exchange

Edinburgh Swing Dance Society and the Edinburgh University Swing Dance Society

For more information please contact: [Anna Murrigane](#), Business Development Manager Cultural Venues on 220 4348

16 September - 10th Annual Lindy Hop Exchange

The Edinburgh Lindy Exchange is brought to you by the Edinbop, Edinburgh Swing Dance Society and the Edinburgh University Swing Dance Society

29 September – The Rum Festival

Travelling rum festival – takes place in many cities around the UK. Showcasing over 100 different rums including new and exclusive rums.

Church Hill Theatre updates**MGA Academy of Performing Arts****15 and 16 May - Boeing Boeing**

A classic farce written by the French playwright Marc Camoletti

17 and 18 May - Ritual

A contemporary dance routine performed by MGA's graduating students

August – Edinburgh International Festival**6-9 September – High School Musical**

Lothian Youth Musical Company bringing Disney Channel's smash hit movie musical to life on the stage.

22 September – City Sixers**23 September – Sing in the City Linkers**

An exciting show through the decades. Enjoy music of all genres as the choir sings along with the sing in the City - 5 piece band.

26-30 September -Showcase Musical Productions – Showcase 2017**11 October – 14 October – Opera Camerata – ‘La Belle Helen’ by Offenbach**

The performance parodies the love story of Helen and Paris which sparked the Trojan war.

31 October – 4 November – Rock of Ages

Rock of Ages tells the story.

7 November – European Outdoor Film Tour 17/18

The European Outdoor Film Tour is the biggest film festival of the European outdoor community.

For more information please contact: [Julie Abrahams](#), Events Co-ordinator, Culture Venues on 226 9907.

Ross Pavilion and West Princes Street Gardens Project

The search for an outstanding team for the £25m Ross Pavilion and West Princes Street Gardens project commenced on the 9 February this year and attracted first stage submissions from 125 teams (made up of 400 firms) from 22 different countries. With just 7 teams making it to the final stage to create a concept design.

On the 1 August, the Ross Development Trust together with the City of Edinburgh Council announced the winner of the Ross Pavilion International Design Competition.

US based design practice wHY whose team included Edinburgh based design studio GRAS, Arup, Studio Yann Kersalé, O Street, Stuco, Creative Concern, Noel Kinsbury, Atelier Ten and Lawrence Barte were the jury's unanimous winner.

The jury praised the team's concept design as a 'beautiful and intensely appealing proposal that complemented, but did not compete with, the skyline of the City and the Castle. They liked the concept of the activated community space with a democratic spirit, potentially creating a new and welcoming focus for the City's festivals while appreciating that the team's design balanced this with a strong approach to the smaller, intimate spaces within the wider Gardens.

wHY will work closely with the Council, the Trust, and other stakeholders, as well as consult with the public, to take forward the project to revitalise this space. Further information will be shared as the project progresses.



For more information please contact: [Karl Chapman](#), Service Manager, Culture Venues on 228 8589

Usher Hall and Ross Bandstand: May – June 2017

Scottish Chamber Orchestra will be recording throughout May in the Usher Hall

Usher Hall launched its new International Classics Season on 28th May 2017 with the Moscow Philharmonic Concert.

RSNO Amadeus Live – Friday 19th May: Winner of eight Academy awards, four BAFTAs and four Golden Globes, Amadeus is more than just a classic period drama with the best soundtrack of all time – it is a romantic comedy, a mystery and a tense psychological thriller. With Tom Hulce as Mozart and Oscar-winner performance by F. Murray Abraham as Salieri, it is also one of the most entertaining films ever made about classical music. A remarkable screening with Mozart's incredible music performed live by the full Royal Scottish National Orchestra and Royal Scottish National Orchestra Chorus.

An Audience with Prem Rawat on 14th June 2017: Prem Rawat is an internationally renowned speaker who presents a fascinating and practical perspective about 'Understanding the business of life'. Having inspired and helped millions of people around the world. Prem began addressing audiences as a young child in his native India over 50 years ago. Since then he has addressed over 15 million people at live events all around the world.

Raiders of the Lost Ark: 24 June: Edinburgh International Film Festival teamed up once again with the Royal Scottish National Orchestra to present Steven Spielberg's first great Indiana Jones adventure – Raiders of the Lost Ark – accompanied by John Williams' iconic score performed live to screen by the RSNO. One of cinemas greatest heroes has never looked or sounded better!

We welcomed back Edinburgh Napier University at the end of June for their Graduations.

Other artists we hosted over this period included: Imelda May and Anastacia and two sold out concerts with Paramore and Kraftwerk.

For tickets and full listings for the Usher Hall please visit our website: www.usherhall.co.uk

For more information please contact: [Emma Patterson](#), Events Co-ordinator, Culture Venues on 221 6336

Recent News	Background
<p><u>Ross Bandstand Highlights: May - June 2017</u></p> <ul style="list-style-type: none">• 13 May 2017 – Fair Trade Gathering• 21 May – Heart & Soul• 29 May – Gardens Scottish Country Dancers (Every Monday night – weather permitting from 29 May – 31 July 2017)• 31 May – Edinburgh University Wind Band• 18 June – Edinburgh Pipe Band championships• 2-3 August - Edinburgh Social Enterprise – Social in the Gardens• 13 August - Ceilidh For Wishes• 28 August - SCO Fireworks to mark the end of the Festival	<p>For more information please contact: Emma Patterson, Events Co-ordinator, Culture Venues on 221 6336</p>

Culture and Communities Committee

10 am, Tuesday, 12 September 2017

Locality Improvement Plans

Item number	8.1
Report number	
Executive/routine	Executive
Wards	All

Executive Summary

Locality Improvement Plans are a legislative requirement of the Community Empowerment (Scotland) Act 2015 and provide a framework for supporting the delivery of improved locality working across the city.

This report provides summary details of the development process and presents the final plan for each of the four Localities for approval.

Locality Improvement Plans

1. Recommendations

It is recommended that the Culture and Communities Committee:

- 1.1 approves the Locality Improvement Plans as set out in appendices 1 to 4;
- 1.2 notes the elected member involvement in the process to date and continued role as the plans are reviewed and developed as detailed in paragraph 3.11;
- 1.3 notes the commitments of the Scottish Fire and Rescue Service and Police Scotland to the Locality Improvement Plans as outlined in paragraphs 3.14 and 3.15;
- 1.4 notes that the Locality Improvement Plans will be subject to separate approval by all partners including NHS Lothian and the Integration Joint Board; and
- 1.5 notes the plans will be subject to the endorsement of the Edinburgh Partnership on 28 September 2017 prior to publication on 1 October 2017.

2. Background

- 2.1 The production of Locality Improvement Plans (LIPs) is a requirement of the Community Empowerment (Scotland) Act 2015. They are a key component of the Council and partners approach to localities working and provide a means of achieving more effective public sector integration and of strengthening the meaningful involvement of communities.
- 2.2 Under the legislation, locality planning is designed to achieve better outcomes for the individuals and communities, both of place and interest, experiencing the greatest inequality, based on an understanding of their needs, circumstances, and aspirations.
- 2.3 The arrangements for the LIP development were agreed by Council in September 2016 and the Edinburgh Partnership in December 2016. The approach aims to build on the work of the Neighbourhood Partnerships (NPs) which have provided the basis for co-ordinating community planning activity at a neighbourhood level since their establishment in 2007. Through the development and delivery of Local Community Plans (LCPs) NPs have provided a mechanism for joint service delivery on the priorities identified by local people and communities. These existing arrangements have informed the localities model and specifically the development approach for the LIP. With the current LCPs covering the period 2014-17, a key

area of work has been incorporating outstanding priorities within these plans into the LIPs, to provide continuity and ensure existing commitments are met.

3. Main report

- 3.1 The LIPs aim to achieve better outcomes for those individuals and communities experiencing the greatest inequality through partnership working and the meaningful engagement of citizens and communities. The plans set out the priorities for improving outcomes over a five-year period (2017-22) at locality and small area levels based on community intelligence drawn from a range of sources.
- 3.2 The LIP development followed a phased process. The work was led by a Project Team in each locality. These comprised a range of partners, including the Lead Officers for each of the thematic Locality Partnership Groups, namely: Community Improvement Partnership; Children's Services Management Group; Health and Wellbeing Group; Team around the Place; and Economy and Employability. At a city-wide level the activity was supported by a multi-agency Team to ensure a consistent and co-ordinated approach.
- 3.3 Critical to the development process was the gathering of local intelligence. This included the production of locality and small area profiles, comprising a range of socio-economic and demographic data, and a two-phase engagement programme. This programme was designed to maximise the opportunities for citizens and communities to participate in the process. A variety of methods were used reflecting the diversity of the communities and areas represented. Phase 1 focused on locality wide engagement to identify the issues and priorities for the whole area. Phase 2 was designed to target the small geographic areas, and individuals and communities, experiencing the poorest outcomes.
- 3.4 In Phase 1, the engagement sought to identify and prioritise areas for action in relation to five key themes, reflecting the Partnership Groups, of place; health and social care and wellbeing; children, young people and families; community safety; and employability. The engagement methods used included surveys (on and offline), events and stakeholder workshops. This activity was supported by all partners who were also encouraged to contribute their views based on their knowledge and understanding of the area. Face to face contact was a key feature, including engagement with members of faith communities, the travelling community, children and young people and members of the black and minority ethnic community.
- 3.5 The phase 2 engagement programme was targeted in the small geographic areas which, through an analysis of the Scottish Index of Multiple Deprivation and additional poverty indicators, were identified as experiencing the poorest outcomes. The activity focused on face to face conversations with individuals, service users and service providers to understand better the issues and help identify tailored solutions.

- 3.6 This community intelligence provided the basis for the outcomes and actions set out in the plans included as appendices 1 to 4. An integrated approach will be taken to the delivery, recognising the interdependencies of the thematic outcomes.
- 3.7 Working drafts of the plans were tested with a broad range of stakeholders during August 2017. This included the NPs, Locality Leadership Teams and Locality Committee Working Groups, with feedback from this process informing the final version of the plans.
- 3.8 To support the development process an Integrated Impact Assessment (IIA) was carried out. Through this several positive impacts were identified including the use of community intelligence and locality profiles to target the engagement process to the promote participation of individuals who are less likely to get involved. Whilst this IIA focused on the process, a further assessment will be carried out on the individual plans' outcomes and actions.
- 3.9 The LIPs have also been screened under Schedule 2 of the Environmental (Scotland) Act 2005 to determine whether a Strategic Environmental Assessment is required. This self-assessment evidences that the public sector bodies have met their legal duties to consider the environment in the development of the plans. A report has now been submitted to Scottish National Heritage, Scottish Environmental Protection Agency and Historic Environment Scotland for approval.
- 3.10 In the next stage, the Partnership Groups will carry out work planning for each of the outcomes, defining the outputs, resources and delivery timescales. This will also allow for more detailed quantitative and qualitative measures to be identified. The performance approach adopted has been informed by the model established for NP LCPs. This sets out the principles for performance reporting and will provide the Localities with the tools to monitor and report on progress on an ongoing basis.
- 3.11 Elected members have been involved in the development process through dedicated member briefings, participation in stakeholder events and through their involvement in NPs. The process of ongoing development and review will enable this involvement to continue with the future Locality Committees providing a vehicle for leadership and oversight. This, together with community and other stakeholder engagement, will inform and shape the plans over the next five years ensuring they are responsive to changing needs and circumstances. Findings from the IIA will also inform this work, ensuring activity is responsive to the equality and rights of all population groups.
- 3.12 A key requirement of the legislation is for public sector bodies to be jointly and individually responsible for ensuring the delivery and actions in the plans. On this basis, the LIPs will require to be approved by partners including NHS Lothian and the Integration Joint Board. The LIPs will then be subject to the collective endorsement of the Edinburgh Partnership on 28 September 2017.
- 3.13 The commitments of the Scottish Fire and Rescue Service and Police Scotland are set out below.

The Scottish Fire and Rescue Service

- 3.14 The Scottish Fire and Rescue Service will continue to engage and work with partners, focusing our resources on identified LIP actions, contributing to a partnership approach that is fully committed to improving outcomes for people and communities across the four localities in Edinburgh.

Police Scotland

- 3.15 Police Scotland is committed to working with local partners and the voluntary sector to tackle inequality and address concerns over anti-social behaviour and crime. By working together to address local problems in coordinated way, LIPs will focus attention and resources upon protecting the most vulnerable and improving the quality of life for residents.

4. Measures of success

- 4.1 The LIPs identify outcomes, actions and high level performance indicators. Further detailed measures will be identified through the action planning process.

5. Financial impact

- 5.1 The costs associated with this report are contained within existing budgets.

6. Risk, policy, compliance and governance impact

- 6.1 There are no adverse risks or policy impacts associated with this report.

7. Equalities impact

- 7.1 Locality planning activity contributes to the delivery of the Equality Act 2010 general duties of advancing equality of opportunity and fostering good relations.
- 7.2 An IIA has been carried out on the development of the plans. No specific concerns have been identified. A further IIA of each of the LIPs will be carried out as part of the action planning process to ensure due regard is taken to equality and rights.

8. Sustainability impact

- 8.1 The LIPs have been screened under Schedule 2 of the Environmental (Scotland) Act 2005. This self-assessment has determined that there are no negative environmental impacts and a Strategic Environmental Assessment is not required.

9. Consultation and engagement

- 9.1 The development of the LIPs has been a collaborative process involving the community and partners. In addition to local research and data, the plans were informed by two dedicated engagement programmes. This commitment to partnership working will continue with the action planning and further development of the LIPs involving all relevant stakeholders and being informed by the ongoing engagement of local people.

10. Background reading/external references

N/A

Andrew Kerr

Chief Executive

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11. Appendices

Appendix 1: North East Locality Improvement Plan

Appendix 2: North West Locality Improvement Plan

Appendix 3: South East Locality Improvement Plan

Appendix 4: South West Locality Improvement Plan

Appendix 5: Locality Improvement Plan Glossary

North East Edinburgh Locality Improvement Plan 2017-2022

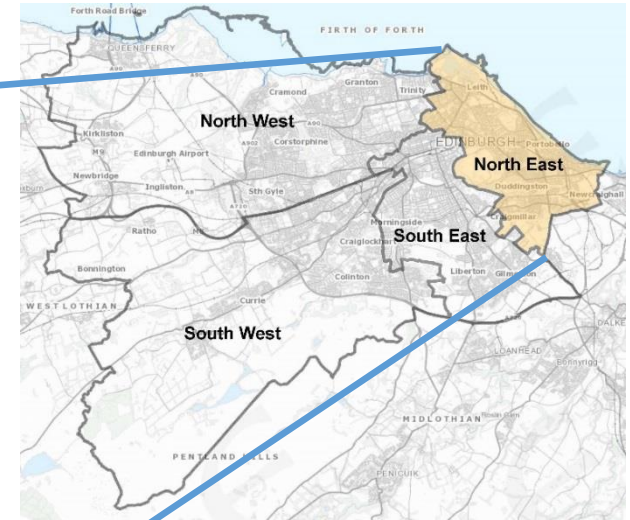
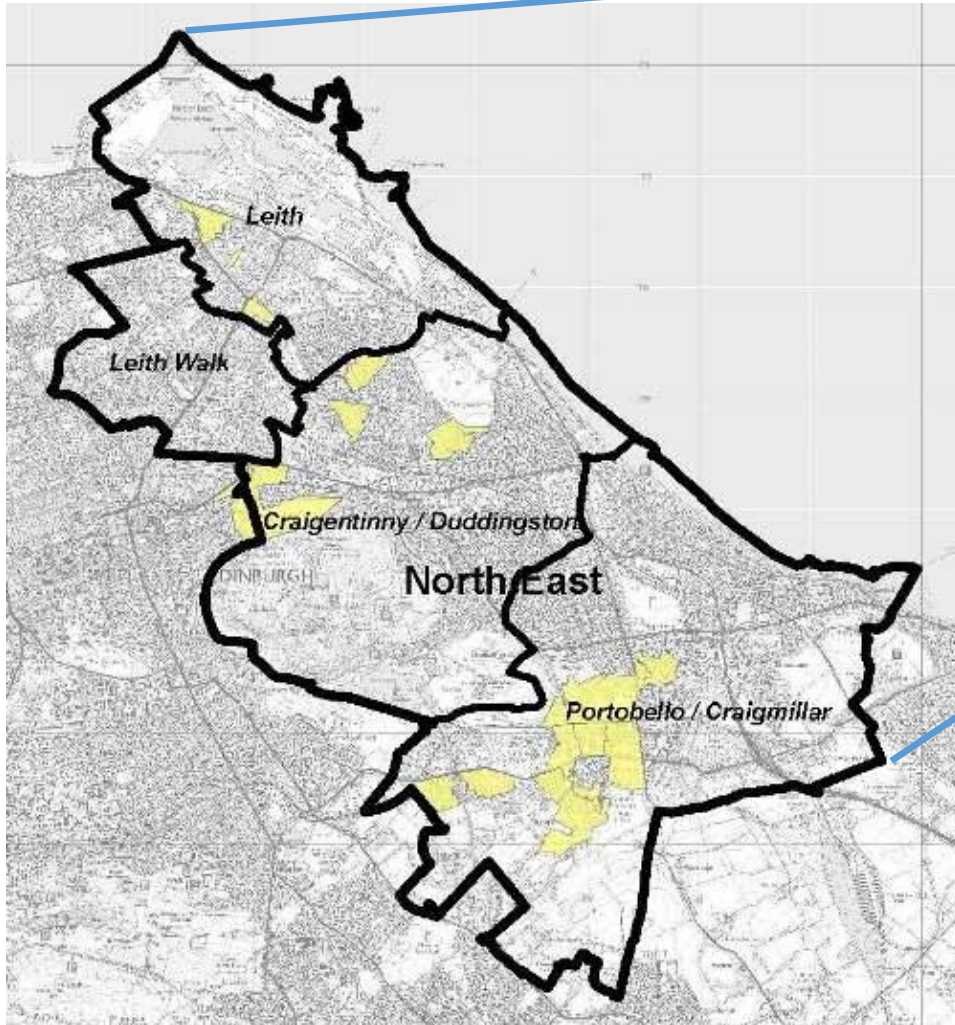


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North East locality map including small areas



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Introduction

Welcome from the North East Locality Leadership Team.

We are delighted to present the first North East Edinburgh Locality Improvement Plan 2017 - 2022.

This plan builds on the past successes and good practice of Craigentinny & Duddingston Neighbourhood Partnership, Leith Neighbourhood Partnership, Portobello & Craigmillar Neighbourhood Partnership and their Local Community Plans.

This plan will help those people who are in greatest need, and focuses on how we can help prevent issues from taking place or getting involved to help resolve them.

It sets out:

- priorities for improving the area over the next five years

- actions that will be carried out in the short, medium and long-term
- our commitment to target our shared resources in the most effective way to tackle inequality.

In developing the plan, we spoke with people across the locality, as well as within smaller targeted areas, about what would make the area better and what we need to do to achieve this. This allowed us to identify the outcomes and priorities that will make a real difference to the lives of the people in the locality.

The plan brings our communities even closer together with local service providers, to plan and deliver better services which meet the needs of the people who use them.

We will continue to speak with local people and our partners and update this plan, and

the priorities, as well as report on our progress.

Our partners in the North East Locality Leadership Team are:

- The City of Edinburgh Council
- Police Scotland
- NHS Lothian
- Health and Social Care Partnership
- Scottish Fire and Rescue Service
- Voluntary Sector Forums in the North East (Voluntary Organisations in Leith Together, Portobello and Craigmillar Voluntary Sector Forum and voluntary organisations in Craigentinny and Duddingston)
- Edinburgh College
- Edinburgh Voluntary Organisations' Council
- Skills Development Scotland.



Context

Community planning

Community planning is the process by which councils and other public bodies work with local people, businesses and voluntary groups to plan and deliver better services to improve the lives of people who live in their community.

In Edinburgh, the city's community planning partnership where community, public and third sector come together is collectively known as the Edinburgh Partnership.

Over the last 10 years, communities have identified their own priorities through Local

Community Plans and have worked with service providers to improve their communities.

The most recent Local Community Plans ran from 2014 – 2017.

During that time, many organisations changed to working across four localities in the city, to manage their services within the same boundaries.

The Community Empowerment (Scotland) Act 2015 also changed community planning in Scotland.

The Act gives local people more say in how public services are planned, designed and delivered. The Act requires public bodies to:

- identify and improve outcomes in the geographical areas which experience the greatest inequality
- prepare and publish Locality Improvement Plans to deliver better outcomes on the agreed priorities
- review and report publicly on progress and revise and update the plans as appropriate.



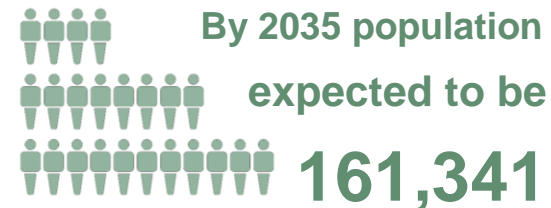
North East locality

The North East locality is an extremely diverse community of different age groups, ethnic backgrounds, housing and living standards and varying levels of employment, health and income.

The locality has the highest number of residents who live in low income households compared to the other three localities in Edinburgh.



The North East has the highest number of children (26%) in the city living in low income households. One in four children



compared to the city average of one in five. In addition, 27% of the city's total numbers of 'looked after children' live in the North East.

School attendance in North East primary and secondary schools is below both the citywide target and current average. For secondary schooling, the locality has the lowest attendance rates compared to the other localities.

The Portobello/Craigmillar ward has the highest number of adults in the city with no qualifications (28%) and only one sixth of all Edinburgh jobs are in the North East locality.



Often a combination of these issues impacts on peoples' quality of life. This leads to increased levels of inequality. The plan will tackle this inequality by creating greater opportunities for all.



The North East locality will face a number of opportunities and challenges in the coming years.

Opportunities

Over the next five years, these will include:

- major regeneration/ development projects, including the St James Quarter, the Waterfront, the Leith Community Hub and Edinburgh BioQuarter
- large student housing growth
- potential extension of the trams to Newhaven



- a diverse economy of health, retail, business, public and hospitality sectors
- an increase in the number of Community Link Workers to better support more people experiencing health inequalities

Challenges

Over the next five years these will include:

- large numbers of adults without qualifications, leading to higher levels of unemployment
- projected to be the second fastest growing locality with 9% growth by 2022 mainly focussed in Leith and Craigmillar
- lowest rate of owner-occupation (53%) combined with a high rate of tenement properties (75%)
- highest percentage of people with long-term health problems that limit day-to-day activity.

A key aim of this plan will be to realise and maximise the benefits from the range of opportunities that present themselves across the locality over the next five years, whilst being prepared to meet the challenges in partnership and with an integrated and prepared approach.



Engaging with our communities

We are continuing to build a better understanding of the needs and aspirations of our communities.

This plan aims to deliver the kind of area that everyone wants to live and work in.

We asked people what were the most important priorities to them. People told us that they want an area where:

- **all our young people reach their full potential**
- **people have more opportunities for work and affordable leisure facilities**
- **people feel part of their community**
- **the most vulnerable are supported and protected**
- **loneliness and isolation are reduced**
- **the impact on children living in poverty will be reduced**
- **there is a vibrant and thriving community that is strong, clean, green, safe and healthy.**

To do this, service providers and local people need to work together and focus on identifying issues earlier and delivering solutions in partnership.

To develop the plan, we asked local people for their views across five main themes: place, health and wellbeing, children, young people and families, community safety, and economy and employability.

We made it easy for people to have their say and spoke to people who would not normally get involved. We did this with an online survey, face to face conversations with people including on the street, in sheltered housing accommodation and in care homes. We also made extra effort to collect the views of young people, ethnic minority communities and other often under-represented groups by visiting mosques and the travelling people site.

We spoke with people living and working in smaller geographic areas identified as experiencing the greatest inequality.

Tackling the issues that will make a real difference in these specific areas will be a priority going forward.

Views from more than 2,000 individuals and groups were gathered and considered alongside other feedback such as the findings from the Police Scotland survey, 2050 City Vision, Edinburgh Children's Services Plan and the Edinburgh People Survey, and then used to develop the final plan.

We want local people to continue to be involved in shaping the development of this plan and will therefore continue to consult with communities to ensure that the actions delivered are successful.

For information on how to get involved, or to find out how to join a local community group, your community council or take part in local volunteering opportunities, please get in touch with us at northeast.locality@edinburgh.gov.uk



Locality wide outcomes

The outcomes are set out under the five themes of economy/employability, place, community safety, children, young people and families, and health and wellbeing. Under each theme, we have set out the outcomes, high level actions and possible measures below. The measures provide an indication of what may be possible in measuring progress. These measures, along with outputs, timescales and resources to deliver the actions and achieve better outcomes are set out in accompanying work plans, which are being developed and are described in the 'How we will measure success' section. In order to best realise success and meet the outcomes set out in the Plan, there will be crossover and close links between the five themes and the work plans. None will sit in isolation, but will be tackled in an integrated partnership approach.

Economy/employability



As the North East locality has a higher than average level of unemployment and a higher number of adults without qualifications, this leads to higher levels of poverty, inequality and disadvantage within communities and across vulnerable sections of society.

Organisations will work together to target, tailor and integrate support for these individuals. As a result, the plan will ensure that residents have the skills, aspirations and knowledge to secure sustainable employment whilst improving the general economic health of the area.

There are also many opportunities for growth in the North East locality including in particular the Bio Quarter and development

of Business Parks in the area. We will work with business to create, promote, and unlock these opportunities for all sections of society, regardless of personal circumstances. By working in partnership, we will ensure that opportunities meet the needs of both businesses and the community in which they operate.

Partners include – The City of Edinburgh Council, Fort Kinnaird Recruitment and Skills Centre, Volunteer Centre Edinburgh, Jobcentre Plus (Department of Work and Pensions), Edinburgh College, schools, local businesses, Skills Development Scotland, NHS Lothian, Joined Up for Jobs network, representatives from Voluntary Sector Forums in the North East and other voluntary organisations, North East community.

Outcome	High level actions	Measure
<p>Improve support to help increase access to apprenticeships, training and skills opportunities for all ages</p>	<ul style="list-style-type: none"> • ensure career and vocational guidance is available for all ages • work with colleges, universities and training providers so training is flexible to meet the learners' needs • bring all information from providers and organisations together in one place • embed career advice into education • use volunteering to help people gain skills and training to help them get into work • provide mentoring opportunities within organisations • improve engagement with the business community and business forums to generate new training and employment opportunities 	<p>Positive destinations for school leavers</p> <p>Number of modern apprenticeships</p> <p>Unemployed people supported into learning</p>
<p>Increased affordable, flexible and accessible childcare options</p>	<ul style="list-style-type: none"> • find where childcare is provided and ensure this it is flexible to meet needs • deliver training for those willing to work in childcare to meet the demands of a growing workforce • identify routes back to work for parents and creative solutions for childcare • review of “Making it Work” to learn from delivery of support service • work with employers to change attitudes to flexible working, so more people can apply for jobs • provide more and better access to information and support for parents. 	<p>Number of hours of free early learning and childcare provision</p>



Outcome	High level actions	Measure
Improved communication about support services and work opportunities	<ul style="list-style-type: none"> • work with existing networks to map out relevant support services, and work opportunities • identify tools to communicate – work with local people/organisations • deliver more face to face communication with the community, tailor support and use social media • work with employers to consider how employees can be supported and given opportunities to progress • ensure that communications reach under-represented groups – work with community champions. 	Unemployed people supported into work
Reduced structural and individual barriers to employment	<ul style="list-style-type: none"> • increase partnership working between employability organisations • provide regular opportunities for information events/exchanges between partner organisations to improve employability services • identify one location within Leith for an employability drop in service • improve access to employability support for the community. 	Unemployment rates
Increased investments in the locality	<ul style="list-style-type: none"> • maximise the investment and employability opportunities presented through developments ie BioQuarter, business parks • develop “Joined Up For Business” approach to ensure skills and training meets business needs • develop North East offer for inward investment including targeted investment in digital industry • develop tourism opportunities in the North East locality to create jobs and diversify the city tourism offer. 	Number of new jobs in locality Investment in locality



Health and wellbeing



Our priority outcomes for improving health and wellbeing in the North East locality will help to make sure that the right care is delivered in the right place at the right time for people. The work covers the support and services which help to maintain or improve physical and mental health and wellbeing, as well as to prevent poor health in the future. We all value good health and want to live in a place that provides a variety of activities

and services in locations that can be accessed easily. A healthier community is a happier community.

Working in the locality model, we will focus on people and ensure that health and wellbeing is at the core of everything we do. By working with people who live and work in the area, we will build on local opportunities, activities, supports and services and current best practice. We will also work together to provide creative solutions so we can all maintain, improve or restore our health.

Partners include - Police Scotland, Scottish Fire and Rescue Service, The City of Edinburgh Council, NHS Lothian, Scottish Ambulance Service, Edinburgh Health and Social Care Partnership, GPs, Primary Care Community link workers, education (including universities), Edinburgh Voluntary Organisations Council, Voluntary Sector Forums in the North East and local network groups and third sector organisations, North East community.

Outcome	High level actions	Measure
Reduced loneliness and social isolation	<ul style="list-style-type: none"> • work with existing networks to map out relevant support services, community activities and social groups to inform people who live and work in the area about them • work with local partners to develop the best ways to identify early those people at risk and support them so they can access local opportunities • work with partners to identify the local needs of vulnerable groups and those barriers which may prevent them from accessing services and put in place potential solutions that build on community strengths • partner with local people to better understand their experiences using existing support services through a variety of innovative techniques such as data, stories, action learning and co-design. 	Ratings of social isolation



Outcome	High level actions	Measure
Increased physical activity	<ul style="list-style-type: none"> • enable those partners who are committed to increasing physical activity levels to network, share best practice and agree and deliver coordinated actions • map out what physical activities are currently provided and who uses them to identify any duplication and gaps for particular groups • develop and implement a physical activity awareness campaign with outcomes focused on moving more, taking part in physical activities and exercising • work with partners to identify the local needs of vulnerable groups and those barriers which may prevent them from accessing services, and put in place potential solutions that build on community strengths and existing assets • work with partners to increase access to free and low cost leisure opportunities. 	<p>Levels of physical activity</p> <p>People's perception of own health</p>
Improve access to health and support services	<ul style="list-style-type: none"> • map community resources for health and wellbeing and develop and implement a strategy for keeping information up-to-date and accessible • improve communication and engagement with all vulnerable groups • develop clear ways for referrals to be made to community services, as well as good practice for letting people know what's available • work with partners to identify local needs, and the barriers stopping people from accessing the services and put in place potential solutions that build on what's already available in the community • work with local people, GP practice staff, pharmacies and third sector organisations to share best practice and learn from one another • develop and implement new ways of working based on learning from the Long Term Conditions Team, House of Care, Headroom, Link Worker projects and work with GPs and community pharmacies. 	<p>People's perception of accessing services</p>



Community safety



We have spoken with communities, individuals and community safety service providers within the locality and identified these priorities.

The Police Scotland Edinburgh Division divisional priorities for 2017 are:

- acquisitive crime

- public safety
- anti-social behaviour
- serious and organised crime
- terrorism and domestic extremism.

These were identified through the local response to the Your View Counts survey, which empowered local communities to inform the Police of their concerns. These have been incorporated with the North East locality engagement

to identify the priorities in this plan which makes the best use of joint working, prevention and intervention locally within the North East.

Partners include – Police Scotland, The City of Edinburgh Council, Scottish Fire and Rescue Service, NHS Lothian, third sector organisations including Women’s Aid and representatives from Voluntary Sector Forums in the North East, North East community.

Outcome	High level actions	Measure
Tackle hate crime and intolerance	<ul style="list-style-type: none"> • build stronger relationships with minority groups • promote multi-cultural events in the community • carry out a local campaign or “week of action” to promote harmony and belonging in the community • encourage the reporting of hate crime and advertise remote reporting sites • encourage a pro-active approach by the wider community to report hate crime 	<p>Hate crime rates</p> <p>Number of remote reporting sites</p>
An area where communities feel safer	<ul style="list-style-type: none"> • carry out environmental assessments with the local community • create a social media strategy • deliver joined up surgeries, patrols and multi-agency events • increase local area focus such as days of action • deploy CCTV resources based on intelligence 	<p>Perception that violent crime is not common in neighbourhood</p> <p>Satisfaction with the way violent crime is dealt with</p>

Outcome	High level actions	Measure
	<ul style="list-style-type: none"> improve the engagement with local groups such as community councils, residents' associations, voluntary sector organisations and community groups work in partnership to tackle emerging trends and current local issues 	People feel safe in their Neighbourhood after dark
Tackle anti-social behaviour	<ul style="list-style-type: none"> ensure key information is shared between relevant partner agencies develop a joint approach towards early and effective intervention make use of restorative justice practices in dealing with offenders promote citizenship and good behaviour to young people such as the use of role models engage with the community to identify alternative solutions to anti-social behaviour make full use of anti-social behaviour and housing legislation to target persistent offenders. 	Hate crime rates Number of remote reporting sites
Domestic abuse will be addressed	<ul style="list-style-type: none"> promote domestic abuse awareness training to front line service providers identify gaps in and promote local support services for victims of domestic abuse. 	Domestic abuse rates Satisfaction with the way domestic abuse is dealt with Number of remote reporting sites
Alcohol and drugs misuse and associated issues will be addressed	<ul style="list-style-type: none"> address community concerns and the associated issues with overprovision of alcohol in North East Edinburgh target gaps in provision of support services available to people with drug and alcohol problems 	Timely treatment for substance misuse



Outcome	High level actions	Measure
	<ul style="list-style-type: none">• support the community to report concerns and provide information regarding drug dealing and alcohol sales to young people• produce a co-ordinated strategy to deliver drug and alcohol education to young people and adults.	Alcohol related hospital admissions



Children, young people and families



It is the vision of the Edinburgh and Young People Partnership that “Edinburgh’s children and young people enjoy their

childhood and achieve their potential”. Aligned to this vision are five outcomes that sit at the heart of the Integrated Children’s Services Plan:

- every child will have the best start in life
- children and young people’s attainment and achievement gaps will be reduced

- every child and young person will have good health and wellbeing
- poverty and inequality amongst children and young people and their families will be reduced
- children and young people and their families and their communities will be empowered to improve their wellbeing.

Children, young people and their families are the heart of our community. In North East Edinburgh, we want to increase the opportunities for families so that their children enjoy their childhood and reach their full potential. We believe that improving outcomes for children and

their families has a positive impact on the whole community, both now, and for the future. The Children’s Services Management Group will be responsible for coordinating and integrating services to children, young people and their families in the locality.

Partners include – The City of Edinburgh Council, Police Scotland, NHS Lothian, Health & Social Care Partnership, schools, Edinburgh Leisure, third sector representatives from Voluntary Sector forums in the North East and networks of organisations working with children, young people and families, North East community.

Outcome	High level actions	Measure
Improved access to learning for all	<ul style="list-style-type: none"> • pilot ways to involve hardly reached families in lifelong learning such as maximising engagement with parents • map lifelong learning activities and promote opportunities across the community and service providers • create alternative curriculums – maximise creative, alternative, flexible opportunities for young people to stay in school • implement “Inclusive Practice” across all schools • implement the Youth and Children’s Work Strategy with initial dedicated support from the North East Locality Youth Development Worker 	<p>Literacy and numeracy levels</p> <p>Attendance rates at school</p> <p>School leavers positive destinations</p>



		Unemployed people supported into learning
Reduced risk of harm to all children, young people and families	<ul style="list-style-type: none"> • deliver joint awareness raising training of domestic abuse and coercive control across all services and partners locally • roll out “Mentors in Violence Programme” across all high schools in the locality • work with partners to enable vulnerable families in crisis to remain in their locality/community • make sure that staff are trained and deliver parenting programmes • provide early support to families when needed. 	Number of Looked After Children Domestic abuse levels
Improved emotional and mental health of children, young people and families	<ul style="list-style-type: none"> • ensure all North East schools are involved with “Growing Confidence” work • implement new initiatives to support the emotional wellbeing of children and young people such as “Well Being Academy Model” • increase staff awareness so they can better respond to emotional distress and increase staff capacity such as joint upskilling of staff • deliver a mental health awareness raising conference for young people linked to Mental Health Awareness Week. 	Children and Adolescent Mental Health Service waiting times Psychological Therapy waiting times Levels of wellbeing
All children, young people and families are more meaningfully included in their communities	<ul style="list-style-type: none"> • expand the “Youth Talk” engagement model across the locality • remove barriers that prevent young people from participating fully in their communities • work in partnership with the third sector to develop effective tools to seek the views of children and young people • pilot an inclusion/participation project that celebrates diversity 	Youth participation Facilities and activities for children and young people



	<ul style="list-style-type: none"> • provide opportunities for local people to input into the proposed future development of Castlebrae High School 	<p>Satisfaction with neighbourhood as a place to live</p>
<p>Increased access to high quality affordable play and leisure activities</p>	<ul style="list-style-type: none"> • scope play and leisure activities/provision across the locality • identify and promote good practice/low cost, sustainable projects such as buggy walk, Stravaigan • work with private leisure providers to increase access • develop and promote opportunities to participate in sports, leisure and creative play 	<p>Satisfaction with sports and leisure facilities run by Edinburgh Leisure</p> <p>Number and quality of outdoor play facilities</p> <p>Cultural event or venue attendance</p> <p>Attendance at sport and leisure facilities</p>



Place



We want people living in North East Edinburgh to feel proud of and connected to the place where they live and to feel

invested in the future of their local area. This is especially important given the volume and scale of the new developments planned for the area and the projected increase in population which the regeneration will bring.

Through our provision of key environmental services such as housing,

infrastructure development, roads, pavements, parks, planning, waste collection and street cleaning, we want to create a place where:

- people want to spend time to work and play
- there is a sense of community pride
- people are involved and feel ownership for the place they live
- it is well maintained with quality housing and pleasant public spaces
- there is a quality, safe, clean and green environment which is sustainable for the future

By working together in partnership, we can achieve this, and will be more able to influence and shape our neighbourhoods so that they better meet the needs of local people.

Partners include – The City of Edinburgh Council, community councils, third sector organisations, “Friends of” groups, residents’ and tenants’ associations, housing associations, schools, Voluntary Sector Forums in the North East, North East community.

Outcome	High level actions	Measure
Cleaner area	<ul style="list-style-type: none"> • provide information to new residents such as information pack for new residents on collection dates and how to use environmental and waste services • plan and deliver community clean up days • plan a programme of activity with the community, local groups and voluntary organisations to encourage ownership and promote local pride • early engagement with targeted intervention for young people through school projects and education eg eco school initiatives • develop ‘Litter Prevention Action Plans’ • develop ‘Air Quality Action Plans’ for air quality management areas. 	<p>Satisfaction with street cleaning</p> <p>Cleaning Industry Management Standards (CIMS) street cleanliness scores</p> <p>Air quality standard</p>

<p>Improve the built environment</p>	<ul style="list-style-type: none"> • consult the community to develop a locality prioritised resurfacing programme • deliver a more coordinated programme of works through early planning with other services and partners • consider the impact on transport corridors when programming maintenance and/or improvement activity, particularly in areas of regeneration • promote active travel, public and community transport options • deliver agreed community led environmental improvements eg the London/Portobello Road Street Audit Improvement Plan • provide advice and guidance on household fuel bills and energy efficiency 	<p>Satisfaction with maintenance of roads</p> <p>Road Condition Index</p> <p>Journeys made by walking, cycling and public transport</p>
<p>Communities are given more say on how budgets are spent</p>	<ul style="list-style-type: none"> • improve the information, data and opportunities so that communities can influence the decision-making processes • ensure targeted groups are engaged and involved in the decision-making process. 	<p>Residents feel they have a say on local issues</p> <p>Council's discretionary budget allocated through participatory budgeting</p>
<p>Developments better reflect the needs of our communities</p>	<ul style="list-style-type: none"> • ensure developments are future proofed with appropriate infrastructure to support population increase • encourage active community input throughout locality wide development and improvement programmes • maximise the community benefits through the planning process • involve the community in ensuring access to quality play areas and green spaces • work in partnership with developers, registered social landlords and other partners to deliver more affordable housing 	<p>Residents feel they have a say on local issues</p> <p>Satisfaction with parks and green spaces</p> <p>Affordable homes are delivered</p>



Better and increased use of community assets

- improve the ways to support community ownership
- identify and maximise the opportunities for asset transfer under the Community Empowerment (Scotland) Act 2015
- develop better joint working between service providers and environmental community groups such as friends of parks
- identify land suitable for community growing initiatives
- increase use and access of local facilities for the community and partners eg libraries, community centres

Local assets ownership by communities within the locality

Use of buildings for community activity



Small area priorities

In addition to the locality wide outcomes, it is recognised that there are communities that experience a higher level of inequality. Local data on deprivation and poverty rates were analysed and mapped to assist in identifying smaller geographical areas within the North East locality where people experience higher levels of disadvantage.

These small geographical areas include:

- Greater Craigmillar - Bingham, Magdalene, Niddrie and The Christians

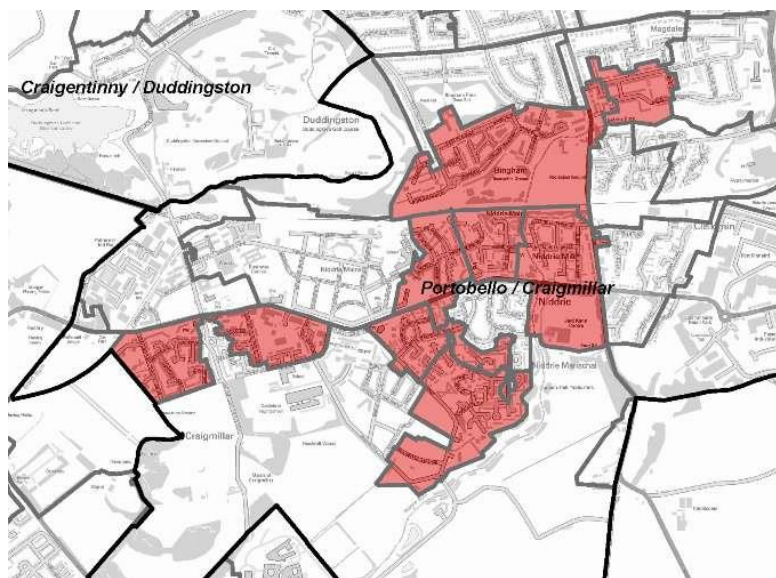
- Restalrig/Lochend/Loganlea
- Areas within Leith

To improve the lives of those most at risk and furthest removed from positive outcomes, the plan must identify ways to work with these communities, partners and service providers to create long term change. This includes shifting from managing crises to early intervention, targeting key issues and developing and delivering actions which help to reverse the trends which contribute to negative outcomes.

The plans below describe the high level actions separated into five themes for these small areas. As part of the next steps, detailed work plans are being developed which will support the delivery of actions in each small area. These will detail further actions, timescales and measures to track progress. The approach to measuring success is described in the 'How we will measure success' section.



Greater Craigmillar - Bingham, Magdalene, Niddrie and The Christians



The communities within Greater Craigmillar that have been identified in the small area plan, include Craigmillar, Bingham, Magdalene, Niddrie and The Christians.

The area lies to the east of the locality and sits in the Portobello/Craigmillar Ward.

The small area plan aims to improve employability opportunities, housing conditions and transport links for local residents. Partners will work to better identify and support those at risk of social isolation, as well as seek to improve access to health and well-being services for young people and other targeted groups within the identified communities. Improved community safety will also be a focus for the area.

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Outcome theme	Action
Economy/employability	<ul style="list-style-type: none"> map, promote and identify opportunities to provide more tailored lifestyle and learning opportunities to meet identified needs increase young people's access to employment opportunities in new developments
Health and wellbeing	<ul style="list-style-type: none"> partner with public and third sector organisations to identify people at risk of loneliness and social isolation early on, and support them to access local opportunities

Outcome theme	Action
	<ul style="list-style-type: none"> • work with partners to co-locate advice, support and services, especially for young people, existing drug users and people in recovery from substance misuse, in places that are local and easy to access for all
Community safety	<ul style="list-style-type: none"> • build stronger relationships with the community through local surgeries and engagement • carry out a “week of action” to address local issues.
Children, young people and families	<ul style="list-style-type: none"> • retain multi-agency school holiday activity programme • improve local provision of sexual health, mental health and alcohol misuse services and education for young people.
Place	<ul style="list-style-type: none"> • improve housing conditions • explore opportunities to improve transport links to access services and social networks

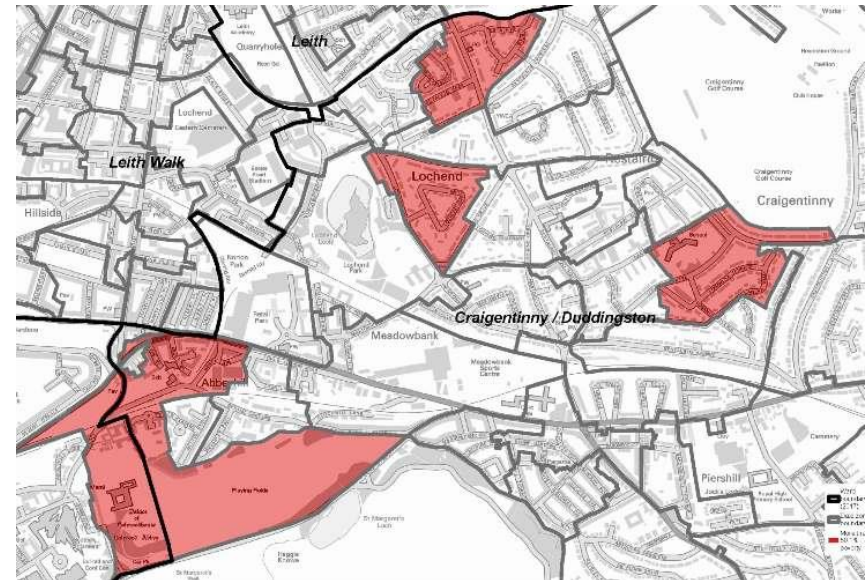


Restalrig/Lochend/Loganlea

The communities of Restalrig, Lochend and Loganlea have been identified in the small area plan. The area sits in the middle of the locality within the Craightinny/ Duddingston Ward.

Local residents have asked for services that will improve outcomes for children and young people including activity programmes, and increased provision of targeted health, well-being and youth employability support services. The key priorities within the small area plan aim

to create improved learning and training opportunities, with specific focus on digital skills, volunteering and English for Speakers of Other Languages classes. Better transport links and cleaner, greener and safer aspirations are also top priorities for these communities and are highlighted in the plan.



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Outcome theme	Action
Economy/employability	<ul style="list-style-type: none"> • identify opportunities to deliver English for Speakers of Other Languages (ESOL) classes in the area • provide digital accessibility and training • map, promote and identify ways to provide more tailored lifestyle and learning opportunities to meet identified needs • improve work readiness through volunteering • investigate options for a dedicated area based youth employment service.
Health and wellbeing	<ul style="list-style-type: none"> • work with partners to improve access to services, especially mental health support and substance misuse counselling, for vulnerable groups • develop a communication plan with local partners to increase uptake of health services, third sector supports and community events.



Outcome theme	Action
Community safety	<ul style="list-style-type: none"> • work in partnership to address anti-social behaviour • engage with the local community through surgeries • carry out a “week of action” to address local issues.
Children, young people and families	<ul style="list-style-type: none"> • plan and deliver a multi-agency school holiday activity programme • improve local provision of sexual health, mental health and alcohol misuse services and education for young people • provide youth activities on Friday evenings and weekends
Place	<ul style="list-style-type: none"> • more affordable housing • identify ways to minimise littering, dumping and dog fouling • explore opportunities to improve transport links to access services and social networks • provide outreach services.

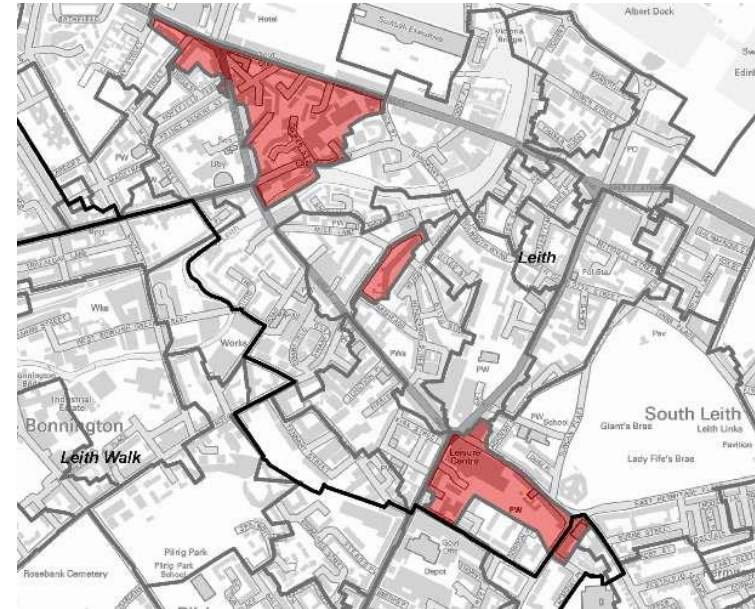


Leith

The communities identified in Leith within the small area plan are highlighted in the small area map and sit close to the main arterial routes of Great Junction Street and Constitution Street. The area lies to the north of the locality, in the Leith Ward.

The small area plan will deliver specific early interventions for vulnerable groups living in the community, whilst also developing preventative approaches to reduce alcohol-related harm and assist those in recovery from substance misuse. Key priorities for local people also focussed on the need to improve

outcomes for children, young people and families through improved activity provision, and developments in health and well-being support services for those groups. A focus on improving the local environment to minimise littering, reduce air pollution and combat anti-social behaviour will also be central to the aims of the plan and will contribute towards ensuring a better quality of life for local residents.



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Outcome theme	Action
Economy/employability	<ul style="list-style-type: none"> • develop further support for local businesses through the Leith Business Hub • map, promote and identify opportunities to provide more tailored lifestyle and learning opportunities to meet identified needs • identify where there are gaps in IT/digital skills training and skill development
Health and wellbeing	<ul style="list-style-type: none"> • work with partners to improve access to services for vulnerable groups such as those who are homeless, existing drug users and people in recovery from substance misuse



Outcome theme	Action
	<ul style="list-style-type: none"> • work with city refugee resettlement initiatives to welcome and integrate new Scots into the area, focusing on ensuring they understand health information and advice and know how to access support and services • develop and implement a preventative approach to alcohol-related harm with local people and partners.
Community safety	<ul style="list-style-type: none"> • address anti-social behaviour with a particular focus on motorbikes • engage with the local community through surgeries • carry out a “week of action” to address local issues.
Children, young people and families	<ul style="list-style-type: none"> • plan and deliver a multi-agency school holiday activity programme • improve local provision of sexual health, mental health and alcohol misuse services and education for young people • provide parenting training and support.
Place	<ul style="list-style-type: none"> • maximise opportunities through the Housing Service patch working model • identify ways to minimise littering, dumping and dog fouling • explore traffic management options that reduce air pollution • improve the physical environment to reflect the needs of people with disabilities.



How we will measure success

The locality wide and small area plans in sections 5 and 6 contain a strategic description of high level actions and possible measures. This will be underpinned by workplans which set out detailed actions, timescales and the key measures that will demonstrate how change is taking place in each locality, forming the basis of the performance framework. These more detailed workplans will form the basis of monitoring progress allowing scrutiny of areas of success and areas of improvement that will be subject to regular review.

An Annual Progress Report will also be produced evidencing progress on delivering the outcomes in the plan, based on the output of the continuous monitoring and scrutiny, and will be presented to Council committee and partner governance bodies for further scrutiny and approval.

The core principles and methods for monitoring progress and performance reporting are:

Principles

- 1 Easy to access and understand**
Information on how each outcome is progressing needs to be readily available, regularly maintained, clearly laid out and free of jargon.
- 2 Focused on outcomes as well as outputs**
The aim of monitoring information is to measure the difference made to local people and communities and not just changes made to services.
- 3 Alignment with other strategic aims**
The partners' progress towards achieving the outcomes must be consistent with their own established strategic aims. This is to ensure that the services are working towards clearly aligned goals and are monitoring their work in a consistent way.

Methods

- 1 Workplans**
A set of more detailed plans relating to the outcomes and associated actions will allow monitoring of the partners' activity and progress towards achieving our shared goals.
- 2 Regular performance reports**
These will detail progress towards achieving the outcomes. They could include actions, key performance indicators, case studies and customer research to give a balanced view on progress. These reports will form the basis for the Annual Progress Report.
- 3 Annual Progress Report**
Progress in achieving the outcomes for the locality and small areas will be reported annually to Council committee and partner governance bodies.



Further information and contacts

Key contacts

Further information about this plan is available by contacting the North East locality team:

- email northeast.locality@edinburgh.gov.uk
- telephone 0131 529 3111 and ask to speak to the Locality Manager or the Lifelong Learning Service Manager.

Links to plans and strategies

The Locality Improvement Plan links with a range of existing strategies including:

The City of Edinburgh Council

Business Plan

www.edinburgh.gov.uk/businessplan

Local Development Plan

www.edinburgh.gov.uk/localdevelopmentplan

The Edinburgh Partnership

Children's Services Plan

www.edinburgh.gov.uk/childrenservicesplan

NHS Lothian

NHS Lothian Strategic Plan 2014 - 2024

www.nhslothian.scot.nhs.uk/StrategicPlan

Edinburgh Integration Joint Board

Edinburgh Health and Social Care Partnership Strategic Plan

www.edinburgh.gov.uk/healthstrategicplan

Police Scotland

Local Police Plans 2017 - 20

www.tinyurl.com/EdinburghLocalPlans

Scottish Fire and Rescue Service

Local Fire and Rescue Plan for the City of Edinburgh 2014-2017

www.firescotland.gov.uk/SFRS_LocalPlan_CityofEdinburgh.pdf

Edinburgh Voluntary Organisations' Council and Volunteer Centre Edinburgh

Everybody's Edinburgh

www.evoc.org.uk/about-evoc/everybodys-edinburgh-third-sector-manifesto

Equalities statement

Locality Improvement Plans set out our commitment to promoting equality and diversity. An Integrated Impact Assessment (IIA) and Strategic Environmental Assessment (SEA) have been carried out, enabling all partners to

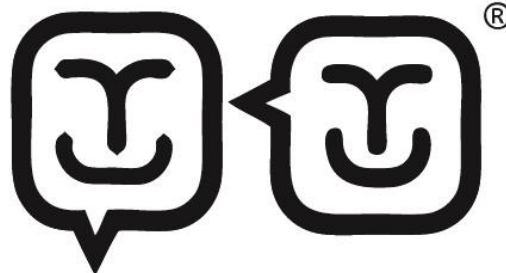
meet their legal duties to consider equality, human rights, sustainability and the environment. The assessments ensure that the planned services and policies promote equality of opportunity, eliminate discrimination and harassment, and promote good relations between those with protected characteristics and

those with none. They also allow broader inequalities to be addressed, ensuring that the needs of all people are met.

For further information or to view a copy of the assessments please contact: northeast.locality@edinburgh.gov.uk

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North West Edinburgh

Locality Improvement Plan 2017-2022



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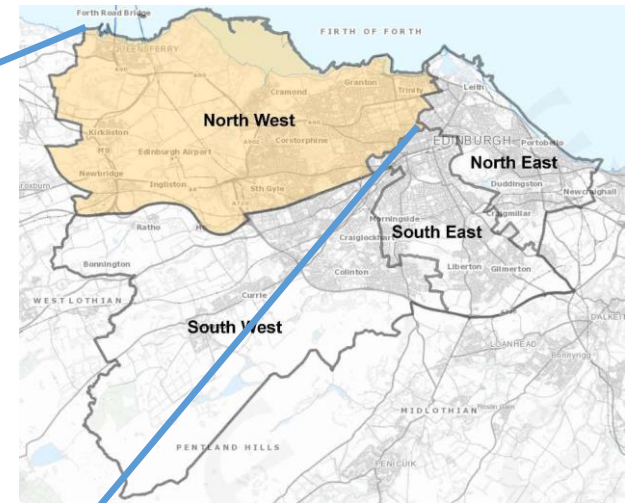
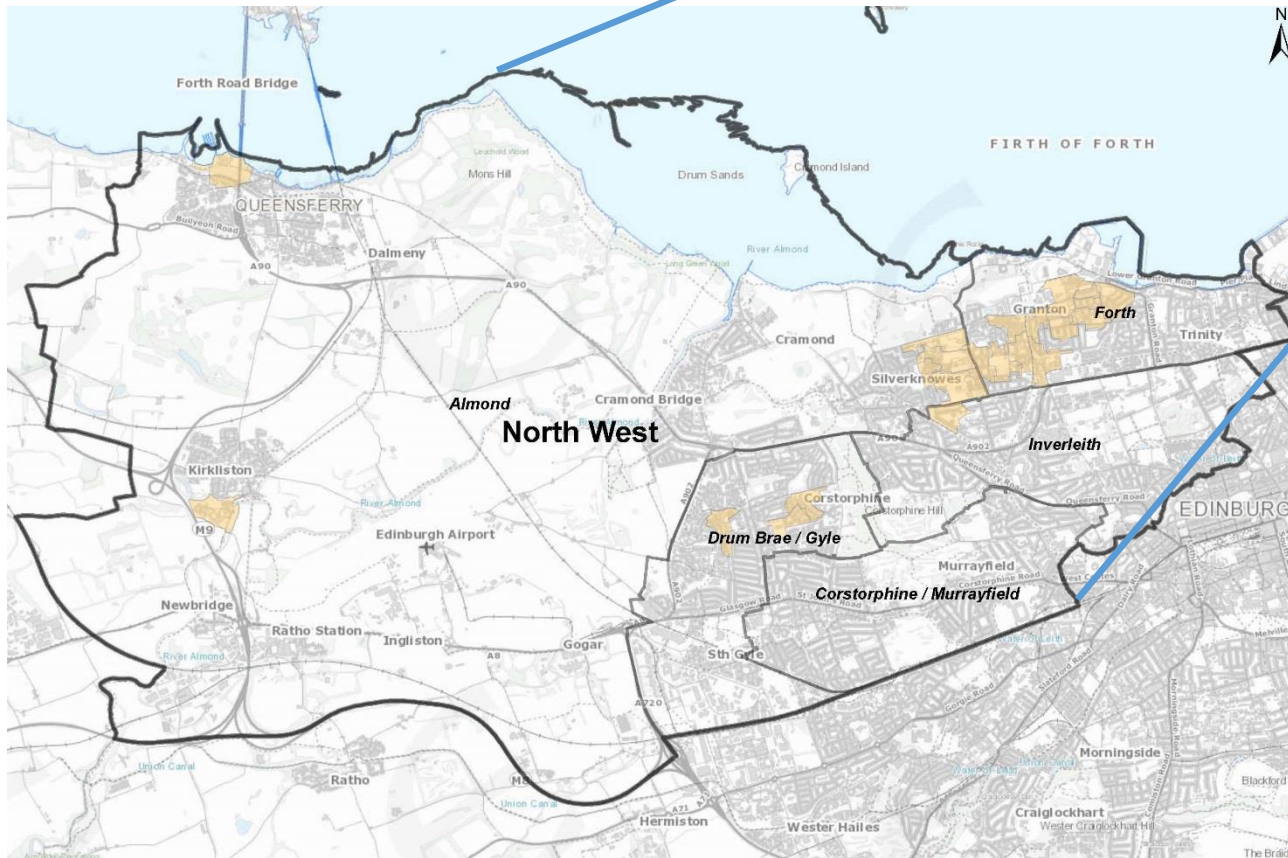
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North West locality map including small areas



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Introduction

We are delighted to present the first North West Locality Improvement Plan 2017 - 2022.

The key aim of this plan is to achieve better outcomes for communities and individuals in North West Edinburgh and to reduce the gap for those experiencing the greatest inequality. This plan will help those people who are in greatest need, and focuses on early intervention and prevention approaches, which over time, will help address an imbalance of equality in some of our local areas.

To develop this plan, we built on Edinburgh's existing community planning arrangements (Neighbourhood Partnerships). Public sector reform is also key to ensuring more effective partnership working across a range of agencies, and further involving communities when we make decisions.

We carried out a programme of community engagement in 2016/17. We spoke with communities across the locality, asking what would make the area better and

looked at ways that we can strengthen the communities' voice in the decisions that matter across the locality.

We are mindful that some areas within North West Edinburgh experience greater levels of disadvantage and therefore carried out more targeted engagement in these communities. More information on these areas, the engagement and the outcomes is included later in the plan.

By speaking with local people, we identified outcomes and priorities that will make a real difference to the lives of the people in our communities.

The involvement of our communities will drive the development of this plan and build on local community planning approaches to date. This has created solution focussed actions that will help make real change across all sectors of our communities. The plan brings our communities even closer together with our local service providers, to plan and deliver better services which meet the needs of the people who use them.

This plan is a commitment to communities within the North West locality of how we will work with you to target our resources in the most effective way across the length and breadth of the locality, and to address the known inequalities amongst our communities. We will continue to listen to what you tell us over the lifetime of the plan, review and report on progress annually, and realign priorities as needed.

Partners in the North West Locality Leadership Team are:

- The City of Edinburgh Council
- Police Scotland
- NHS Lothian
- Health and Social Care Partnership
- Scottish Fire and Rescue Service
- Edinburgh College
- Edinburgh Voluntary Organisations' Council
- Third sector representatives from the Forth & Inverleith Voluntary Sector Forum and from the Western and Almond Voluntary Sector Forum
- Skills Development Scotland.



Context

Why create a Locality Improvement Plan

Locality development builds on previous work linked to community planning. Community planning is the process by which councils and other public bodies work with local people, businesses and voluntary groups to plan and deliver better services to improve the lives of people who live in Scotland.

The Local Government (Scotland) Act 2003 provided the initial statutory basis for community planning. It was introduced to:

- enable public bodies to work together to deal with complex, long-term challenges that a single organisation cannot deal with, for example inequalities in health, employability and levels of crime
- involve local communities more in the decisions that affect people's lives.

All local authority areas established Community Planning Partnerships. In Edinburgh, the city's community planning partnership, where community, public and

third sector come together, is collectively known as the Edinburgh Partnership.

In addition, 12 Neighbourhood Partnerships were introduced and each created Local Community Plans to build partnership approaches to tackle and support local issues.

The Community Empowerment (Scotland) Act 2015 reinforces many of the Community Planning practices and gives local people more say in how public services are planned and run. In doing so, the act requires Community Planning Partnerships to:

- produce a local improvement plan (LIP)
- identify which geographical areas have communities that experience the poorest outcomes
- prepare and publish locality plans to improve outcomes on agreed priorities for these communities
- review and report publicly on the progress towards their LIP and locality plans, and revise and update the plans as appropriate.

All partners aim to build on a culture in which community empowerment is the right thing to do. The establishment of the four localities in Edinburgh recognises that effective services must be designed with and for people and communities - not delivered 'top down' for administrative convenience.

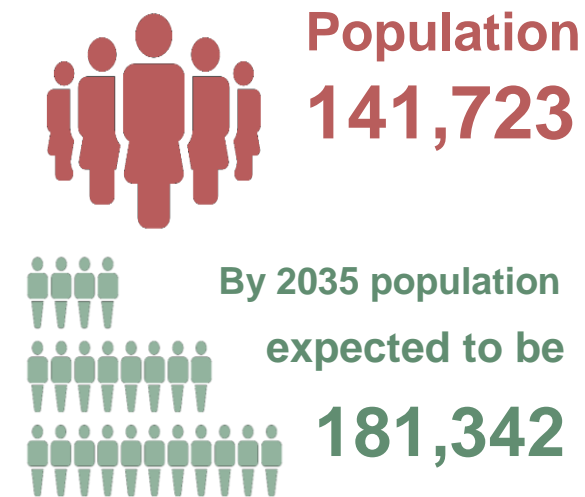
The range of benefits from a more involved and engaged population include: local democratic participation boosted, increased confidence and skills among local people, higher numbers of people volunteering in their communities, and more satisfaction with quality of life in a local neighbourhood. Better community engagement and participation leads to the delivery of better, more responsive services and better outcomes for communities.

The creation of the LIPs is the starting point and over time will identify and create more opportunities for our communities to engage in the processes available.

North West locality

The locality – geography and people

The locality stretches east from South Queensferry along the shoreline through Cramond, Barnton, Granton and Trinity and moves south to Warriston, then west along the northern reaches of the new town including Stockbridge, and continues through Roseburn, Murrayfield, Corstorphine and past the Airport to Ratho Station and onto Kirkliston (and all communities in between).



Across the locality, there are areas of high affluence as well as, primarily in the Forth ward, those which are amongst the most deprived in the city.

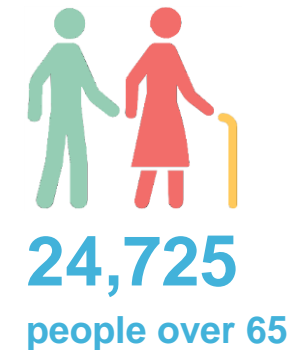
The North West locality faces a number of key challenges in the coming years. It is expected to see the largest population growth in Edinburgh by 2022 by as much as 10% (around 14,000). This will put additional pressure on primary and secondary schools as well as housing and other key services such as NHS primary care.



Alongside wider housing developments, the North West will see the greatest level of social and affordable housing investment across the city, with around 870 expected to be completed during the life of the LIP.

Currently, 61% of all Council homes across the North West locality are located in the Forth ward and Muirhouse.

Health services also face significant challenges with an ageing population. The North West has more people aged over 65 years than any other locality. Lifestyle choices also place increasing demands on all services. In the Edinburgh People Survey 2016, almost 42% of people in the North West indicated that they have not engaged in any exercise. This alone will impact longer term on services.



The areas of Muirhouse, Wester Drylaw, West Pilton, Granton, Royston and Wardieburn (collectively known as the North small area) also have significant social and economic challenges. The North small area has the second lowest average household income in Edinburgh, 30% of children live in households in relative poverty. Of those deemed 'economically inactive' across the locality, 26% live here and Muirhouse is currently ranked as one of the top ten most deprived areas in Scotland. It also has the highest concentrations of benefits dependency.

The North Edinburgh small area will benefit from more focused work to reduce inequality and disadvantage, along with other small areas in Kirkliston (Gateside estate), South Queensferry (Walker estate), parts of Clermiston, and parts of East Craigs.

The LIP, whilst serving the wider locality, also has a specific focus on these smaller geographical areas, to get a better understanding of the needs and aspirations of individual communities.

A key aim of the locality approach to achieving better outcomes for people, is to shift the focus from tackling crisis to early intervention and prevention.

To achieve this, there needs to be a greater understanding of the root causes and related trigger points for individuals and families in reaching 'crisis'.



Engaging with our communities

People living in, working in or simply visiting the North West locality have a crucial role in helping to shape the future of the areas in many different ways. People from all backgrounds engage with community life through community councils, school parent/teacher associations, community centres, volunteering, carers, uniformed children and young people's services, tenants' groups, residents' groups, friends of parks, organisation committees and boards, even those simply attending events or activities or taking the time to get involved with surveys or online feedback. It is vital that we build on this and find more ways to engage with more people throughout the life of the plan to help shape the future of the locality.

All the partners involved with shaping and delivering the plan are fully committed to **putting people at the heart** of the overall process and we will:

- **work together** with the community and partners
- **involve** everyone in an open discussion that meets the needs of all

- **listen** to and **act** on needs, issues and ideas
- **develop** new and better ways of doing things, especially to grow opportunities for more people to engage and influence outcomes.

We are committed to creating a culture and focus that builds relationships, communities and places through real discussion, involvement and doing things *with* people.

In developing this plan, we are continuing a conversation to find out what matters most to individuals, families and communities and in doing so have identified areas for action.

We started with two phases of engagement. The first phase focussed on working with our existing Neighbourhood Partnership structures and known groups to have real discussions about what affects our communities. We asked people 'what the locality would look/feel like in five years time'. Over 900 responses were received and examined to identify where there were

common issues or suggestions. Then they were merged into key themes around health, safety, children young people and families, employment, and our place – the physical part of our locality.

Within each theme, the 900 responses were used to create statements and these were then made available using online and printed surveys in community buildings such as community centres and libraries where everyone was invited to rank what they felt was the most important. This formed the priority outcomes for the wider North West locality, included in this plan.

Other inputs and those statements not included will also be useful. We will contact those who contributed and left an email address to form a reference group that will help monitor our progress in delivering the priorities.

Phase 2 involved the smaller areas where we used a different approach. Local people were involved through pop up stalls in areas such as Clermiston, Walkers or Gateside. In some areas, we knocked on

doors to encourage people to get involved. A key outcome of the engagement was a focus on quality of life issues.

Further work is still ongoing to identify whether there are issues which can be addressed in a similar way, with service providers and residents in East Craigs.

Community Action North (CAN) provided dedicated support in the neighbourhoods of Granton, Muirhouse, West Pilton, Royston, Wardieburn and Wester Drylaw. CAN specifically targeted groups and individuals at the heart of the issues in the North Edinburgh small area. The outcomes have been developed using co-production techniques, whereby the lead from each theme is engaging with key community representatives to develop a work plan with agreed actions.

In the other small areas, community councils and other key groups and individuals, such as elected members, were asked to endorse the suggested outcomes and actions.

Both phases involved over 1,000 people but importantly, the key emphasis of the

engagement was about the quality of discussion and reaching an understanding of what many of the key issues are that affect people.

We are committed to keeping an open discussion, listening and helping communities come together to decide what they want to achieve and find ways to do this. The designing of this plan is not an end in itself, but the start of an ongoing process, so we can build and co-create solutions with communities through time, experience and presence. Every member of the community is encouraged to have their say, be actively involved and play their part.

Communities will be supported to work with the locality team in the following ways:

- come together with services, decide what they want to achieve and find ways of achieving this
- address social concerns and exclusion, ensuring all groups can be heard
- build effective and representative community organisations
- focus on strengths and assets in the community, providing opportunities to lead change, volunteer and be

entrepreneurial to help create the things needed

- grow the financial, legal and organisational capacity to achieve results
- empower participation and involvement in decision making forums, place making, service design and priorities for spending.

Partnership working must change how we deliver services, listen to and work with communities. The aim is to establish a mutually beneficial relationship with the community to clarify our commitment to them, and theirs to us.

In addition to the locality-wide consultation and engagement described in this section, the views of community representatives and elected members have been sought and incorporated into the LIP at meetings of each of the North West Neighbourhood Partnerships – Almond, Forth, Inverleith and Western – as well as at specific briefings to elected members and community councillors.



Locality wide outcomes

The outcomes are set out under the five themes of economy/employability, place, community safety, children, young people and families, and health and wellbeing.

Under each theme, we have set out the outcomes, high level actions and possible measures below. It is recognised that the actions and measures are at a high level, and do not provide the level of detail which allows communities to identify actions specific to their area. This level of detail, along with more specific measures, outputs, timescales and resources to deliver the actions and achieve better outcomes are set out in accompanying work plans, which are being developed and are described in the 'How we will measure success' section. These workplans will provide a dynamic mechanism to regularly review progress with partners, and will provide a list of tangible deliverables to report progress against. As such, the workplans will facilitate ongoing engagement with community councils and other community groups in relation to the issues and actions which are of most

concern to them in their immediate neighbourhood.

Employment, training and education



Whilst the majority of the North West locality celebrates relative affluence, for some, becoming economically stable with access to careers remains a significant challenge. Many individuals experience high levels of complex needs and associated issues as a result of living in poverty such as poor mental health, equality issues and stigma. Led by Edinburgh College, the Employment Training and Education group will focus on creating improved opportunities for all wishing to improve their own personal circumstances through improved access to further education, developing upskilling opportunities and good employment. Early intervention will be a key focus too with young people being better equipped to enter the world of work and life in general. With large scale developments planned across the locality, the group will seek to

access as many benefits as possible with links to apprenticeships and other training placements.

With advances in technology and changes to traditional career paths, we must think differently about how we engage employers and create better connectivity to those that can essentially act as a skilled, educated, motivated and able work force. Another focus will be to enable those often left behind because of equality issues to access the same opportunities as anyone else and we will work with the community to challenge inequality at all levels.

Partners include – The City of Edinburgh Council, Skills Development Scotland, DWP Jobcentre Plus, NHS Lothian, high schools, employability providers, Edinburgh College, Edinburgh Volunteer Centre, third sector representatives from the Forth & Inverleith Voluntary Sector Forum and from the Western and Almond Voluntary Sector Forum, Joined up for Jobs network and large employers eg RBS, Edinburgh Airport and Leonardo.

Outcome	High level actions	Measure
<p>Our young people will leave school with suitable 'life skills' to help them make appropriate and informed choices, and will be supported to be ready, equipped and confident to enter the world of work</p>	<ul style="list-style-type: none"> • we will dedicate staff resource to research and develop an appropriate 'Life Skills' programme to pilot in one high school with a view to rolling out across the locality by year five. Support young people to get the basics of what they need to start taking advantage of employment/college opportunities: bank account, NI number, birth certificate (Links to Life Skills development) • work with businesses both local and city wide to develop longer work experience opportunities while at school. Have a longer preparation/run up to start of placement so it is the best fit for a young person and they get the most out of it • investigate 'Key to Potential' 'Cyrenians' model being rolled out more widely across the locality. Develop better support for those who are non-attenders – coaching /1:1 support at an earlier stage and investigate • develop better /fuller programmes for those students on alternative timetables. Invest/Strengthen links with those organisations able to work with young people aged 15 years eg RUTS, Fairbridge and Rathbone. 	<p>Attainment</p> <p>Positive destinations for school leavers</p> <p>Participation in life skills programme</p> <p>Number of Modern Apprenticeships</p>
<p>Identified a wide range of high quality employment, training and further education opportunities for our residents</p>	<ul style="list-style-type: none"> • establish annual 'Jobs Fair' to promote opportunities across the wider locality • as part of wider locality communications, build a community database to enable improved promotion of available employment/training and further education opportunities • work with College to develop /strengthen short range of taster courses so people don't have to commit to something they are not sure of 	<p>New business start ups</p> <p>Employment rates</p> <p>Number of new jobs in the locality</p> <p>Local job fairs</p>

Outcome	High level actions	Measure
	<ul style="list-style-type: none"> • develop communication strategy between College and organisations supporting young people on pre-college/employment courses eg Tomorrow's People, Activity Agreements • develop strategies to overcome barriers/fears that prevent young people taking advantage of opportunities out-with their immediate neighbourhoods • work with schools to establish and promote non-gender stereotypical career opportunities eg boys do construction, girls do hair and beauty. 	
Developers contribute to local employment opportunities/ apprenticeships as part of their contracts	<ul style="list-style-type: none"> • improve communication by local businesses and construction companies to ensure local opportunities are advertised to those working with prospective employees. Identify more flexible approaches to the Edinburgh Guarantee and put pre-Edinburgh Guarantee step in place to enable young people to be ready for it • give longer placement opportunities so people can become job ready and put more support in place • work with employers to develop more part-time work opportunities to support flexible opportunities for returners, parents/carers etc including work from home options eg - .com industry. 	<p>Number of Modern Apprenticeships</p> <p>Training and development</p>
In partnership, tackled inequality issues such as living wage, discrimination, access to transport	<ul style="list-style-type: none"> • monitor the take up of employment across all sectors to better understand levels of pay versus demand and opportunities available • support the Council and other organisations to promote living wage amongst employers • work with childcare providers to ensure adequate and affordable provision is widely available, especially for low earners 	<p>Pay levels in the public and private sectors</p> <p>Childcare provision</p> <p>Number of living wage employers</p>



Outcome	High level actions	Measure
	<ul style="list-style-type: none"> • work with local community groups and organisations to tackle all aspects of discrimination and promote equality across all employment sectors • undertake a wide-ranging study across the North West locality focussing on barriers to employment, training or further education to include transport, childcare and support needs eg carers use findings to develop an appropriate action plan. 	



Health and wellbeing



The integration of Health and Social Care services in Edinburgh has been a significant step towards creating a more responsive, joined up approach to meeting the evolving demands across the city. The Health and Wellbeing outcomes will be led by the Health and Social Care Locality Manager through a group that involves a wide range of related disciplines. All involved are aware of the challenges faced across the locality in terms of

increasing population, ageing population and areas of deprivation and poverty. Working together and using resources more effectively, the group will aim to ensure health based services and activities can meet not only the growing demands but also where existing services need to adapt to better support community needs. Early intervention is at the heart of the Health and Social Care agenda and the outcomes identified by the community reflect this.

Partners include – Health and Social Care, NHS Lothian (various), The City of Edinburgh Council (various), third sector

(including Saheliya, Edinburgh Leisure, Care and Repair, Living Well North, Pilton Health Project, North Edinburgh Alcohol Collaborative, Places for People, North West Carers, Scottish Care, Alzheimers Scotland), networks and forums (including Local Opportunities for Older People network, representatives from Forth & Inverleith Voluntary Sector Forum and Western and Almond Voluntary Sector forum) and GP Practices - North West Clusters

Outcome	High level actions	Measure
Accessible GP and supporting services, with appropriate time for consultation	<ul style="list-style-type: none"> it will be possible to book GP appointments at short notice (on the day), as well as future appointments develop a health relevant communications plan highlighting where local providers and services are such as promoting alternatives to GP service consider opportunities for GPs and practice managers to meet with communities to foster better understanding of service and customer demands assess effectiveness of GP Practice Link Worker/Social Prescribing pilot with a view to developing the activity across both clusters. Promote the use of community pharmacies 	People's perception of accessing services



Outcome	High level actions	Measure
<p>Better equipped services to support independent living, and help people in need of support and care to remain at home.</p>	<ul style="list-style-type: none"> • establish more effective use of new and emerging technology, and opportunities provided by new build housing, to engage patients and promote positive health • streamline Council processes to enable quicker access to decisions and budgets • improve the promotion of Direct Payments (option one) and Self Directed Support (option two) to service users and support agencies • widely publicise the partnership's list of agencies signed up to deliver Self Directed Support • promote and recognise carers through increased support and respond to specific needs • develop appropriate way for GPs to flag/identify carers and direct them to support agencies • develop the use of day services to provide flexible and 'wraparound' support to their service users in times of crisis, step up/step down support. 	<p>People's perception of living independently</p>
<p>Key facilities in our communities are more accessible, affordable and welcoming and people know how to get support and access resources.</p>	<ul style="list-style-type: none"> • investigate the potential to develop local information hubs and touch points in community cafes and pharmacies • develop a North West locality website with info about health and wellbeing services • widely promote Edinburgh Voluntary Organisations' Council's Little Red Book • link with Place work to ensure that it addresses the needs of communities of interest, in particular people with disabilities, older people and the siting of bus stops. 	<p>Satisfaction with neighbourhood as a place to live</p>



Outcome	High level actions	Measure
<p>Reduce poor mental health and isolation by providing more opportunities for social engagement, and support measures are in place to care for the range of mental health issues that exist.</p>	<ul style="list-style-type: none"> • promote and support the development of ‘The Social Cure’ approach such as our communities can provide the greatest benefits • establish a programme of intergenerational activity across the locality such as Duke of Edinburgh participants linking with various client groups • assess services providing support to vulnerable and isolated people to create a more joined-up approach, preventing overlap of provision • link to the Council’s Adult Education Programme to provide specific training, raising awareness of mental health issues and coping mechanisms • promote ‘stress control’ service and training and ‘survive and thrive group’ • promote and deliver training in complex trauma to community services and develop a toolkit for services and guidance • promote the wide-range of opportunities for people to engage in activities enhancing physical and mental wellbeing such as friends of parks groups, community gardeners, walking groups, and community cafes/hubs • work in partnership with a range of agencies and communities to support individuals affected by addictions such as alcohol and drugs • co-locate community practice nurses into GP practices. 	<p>Ratings of mental health and isolation</p>



Community safety



Led by Police Scotland’s North West Locality Commander, two distinct approaches will be taken to support the development of the outcomes as identified

by our wider North West Edinburgh communities and those at small area level, especially in the North Edinburgh small area. The North West Community Improvement Partnership will co-ordinate actions across the whole locality, and StrongerNorth will focus on the North Edinburgh small area. Integrated into both approaches is contribution from the Scottish Fire and Rescue Service (SFRS) led by the Locality Lead Station Manager based at Crewe Toll Community Fire

Station, and following the principles expressed in the SFRS Local Fire and Rescue Plan for Edinburgh, available at www.firescotland.gov.uk

Local Policing is central to the effectiveness of Police Scotland and is core to our statutory role. Partnerships are at the heart of what we do in Edinburgh and we aim to deliver excellence in service and protection, with the consent of our local communities. You can expect us to deliver that service with fairness, integrity and respect.

In April 2017, following consultation with our communities, we drafted the local Police Plan for Edinburgh which sets out the local policing priorities and objectives

for Edinburgh Division of Police Scotland for 2017-2018.

Visit: tinyurl.com/EdinburghLocalPlans

This is a one-year plan and links directly to the priorities contained in this Locality Improvement Plan.

Partners include – The City of Edinburgh Council (Children’s Social Work, Schools, Lifelong Learning, Family and Household Support, Housing Operations, Youth Justice), Education, Police Scotland, Criminal Justice, Children’s Reporter, Scottish Fire and Rescue Service

Outcome	High level actions	Measure
Our Police are accessible, approachable and involved with our communities	<ul style="list-style-type: none"> officers will strengthen the approaches to community engagement and participation across all sectors of our communities officers will regularly attend organised community meetings and organised activities/events and provide relevant information about local crime related activity 	Satisfaction with Police services

Outcome	High level actions	Measure
	<ul style="list-style-type: none"> Police Scotland will continue to build on social media and other communication streams to support improved engagement. 	
The resources aimed at tackling crime and anti-social behaviour can meet the demands of the whole locality	<ul style="list-style-type: none"> North West Community Improvement Partnership (CIP) and #StrongerNorth will meet regularly to identify crime and anti-social behaviour trends and hot spots, consider locally determined priorities and task joint resources accordingly provide regular reports on CIP and #StrongerNorth activities at locality-wide and smaller area our fire service will work with communities to deliver home safety visits, focussing on our most vulnerable people and find appropriate ways to refer identified issues back to key agencies. 	<p>Anti-social behaviour rates</p> <p>Perception that violent crime is not common in the neighbourhood</p> <p>Satisfaction with how anti-social behaviour is dealt with</p>
Our Police will work in partnership with local agencies and the community to deal with low level crime.	<ul style="list-style-type: none"> establish a local community safety forum to discuss and agree local priorities for joint action, to address anti-social and criminal behaviour work together to: <ul style="list-style-type: none"> prevent young people entering statutory interventions such as looked after and accommodated children deliver local multi agency events to raise awareness of issues work together and intervene earlier to prevent escalation support a range of diversionary activities and mentoring activities such as 'Mentors in Violence' prevention and 'Rights Respecting' programmes develop Youth Engagement Partnerships (YEP) to co-ordinate and improve opportunities for diversionary activities 	Satisfaction with how anti-social behaviour is dealt with
Initiatives to tackle long term issues such as	<ul style="list-style-type: none"> effectively deliver Operation Soteria (motorbike crime) 	Edinburgh People Survey:



Outcome	High level actions	Measure
drugs, motorbikes etc are effective and sustainable	<ul style="list-style-type: none"> • deliver events to promote and inform communities and partners of the actions being taken in respect of long-term issues • make best use of existing CIP and #StrongerNorth structures to prioritise crime and anti-social behaviour trends and hot spots, task joint resources accordingly and regularly report on the outcomes of actions taken • consult the community on the perceived impact of designated action plans to tackle the issue to inform future developments or appropriate review of strategies. 	<ul style="list-style-type: none"> • perception that violent crime is not common in neighbourhood • satisfaction with the way violent crime is dealt with • people feel safe in their Neighbourhood after dark
Our community is empowered to help promote responsible behaviours and work with key agencies to tackle local issues, sharing escalating issues and hotspots.	<ul style="list-style-type: none"> • support community-led local community safety initiatives eg Living in Harmony • work with migrant and BME communities to develop projects to address their specific needs • support local communities to establish Neighbourhood Watch • work with our communities to tackle long standing social issues such as domestic violence, drugs, and so on. • ensure community voices are represented at relevant community safety and tasking forums. 	<p>People feel able to have their say on local services and issues</p> <p>People from different backgrounds get on well together</p>



Children, young people and families



Led by the North West Communities and Families Practice Manager, the Children’s Services Management Group brings

together a wide range of senior officers and partners to review local practices, identify shared use of resources and establishing effective activities and programmes. Those involved believe communities involved in the development of the LIP have

focused on developing outcomes that will help identify innovative approaches to tackle many of the underlying barriers preventing our children, young people and their families accessing or achieving positive life based outcomes. The LIP outcomes are informed by and link directly to key city strategies and plans such as the Integrated Children’s Services Plan (ICSP), NHS Lothian strategic plan for Edinburgh, and the Health and Social Care Partnership Strategic Plan.

Partners include – The City of Edinburgh Council (Children’s Social Work, Schools, Lifelong Learning, Early Years, Family and Household Support, Psychological Services), Education (Welfare Service), NHS Lothian (Health Promotion, Public Health, Health Visiting, School Nursing), Police Scotland, third sector representatives from the Forth & Inverleith Voluntary Sector Forum and from the Western and Almond Voluntary Sector Forum and network of organisations working with children and young people.

Outcome	High level actions	Measure
Our schools are fit for the future and will support greater levels of engagement in positive activities for the wider community	<ul style="list-style-type: none"> • establish existing levels of community and organised club/sport based activities in schools across the locality • increase opportunity for community and club/sport access to school facilities • any new schools planned in the locality will be designed around the needs of the wider communities. 	<p>School building ratings</p> <p>Community bookings of school facilities</p>



Outcome	High level actions	Measure
<p>There are high quality spaces for young people to play to encourage healthier lifestyles</p>	<ul style="list-style-type: none"> any new or replacement play facility will be co-designed with young people develop and promote opportunities to participate in sports, leisure and creative play in our indoor and outdoor facilities invest in safe play streets where developments are managed by partners, and encourage other developers to design safer streets to encourage natural play build on the existing network of professional/amateur/club based sports and physical activity to identify new opportunities to support greater levels of participation work with young people to identify areas that will benefit from ad hoc play space such as hoops, outdoor table tennis etc consider the needs of all young people, including those with protected characteristics. 	<p>Number and quality of outdoor play facilities</p> <p>Physical activity levels</p>
<p>Our families in greatest need receive good quality and early intervention support to avoid family crises, with our professional services working closer together, using joint resources to prevent escalation of potential issues</p>	<ul style="list-style-type: none"> support capacity building of individuals and families by delivering a range of universal and targeted supportive programmes such as Incredible Years, peep learning together programme, PPP (Positive Parenting Programme), Family Group Decision Making support primary schools to identify and address individual and collective pupil issues to ensure multi-disciplinary approaches are effective such as Support in Time (Positive Parenting) work better together to prevent young people entering into statutory interventions such as looked after and accommodated children ensure children are kept safe by putting in place appropriate Child Protection measures where required, and the Getting It Right For Every Child (GIRFEC) approach is adopted 	<p>Number of Looked After Children</p> <p>Participation in parenting programmes</p> <p>Adults achieving personal learning goals</p>



Outcome	High level actions	Measure
	<ul style="list-style-type: none"> • work in partnership with our schools to provide support to our most vulnerable and challenging young people, particularly in relation to their emotional health and wellbeing • link in with Team Around the Cluster Improvement Plans and individual school Improvement Plans • provide home based support for those families who do not engage in programmes in schools or other centres • develop appropriate adult education based programmes, linking in with Edinburgh College and English for Speakers of Other Languages (ESOL) provision • work towards making Edinburgh a child friendly city. 	
<p>Informal activity and learning opportunities, including library membership, are affordable and accessible to every child</p>	<ul style="list-style-type: none"> • establish 'YouthTalk' (mass engagement activity) across all parts of the North West locality, to support Members of the Scottish Youth Parliament elections and alter services in response to feedback from young people, particularly seeking the views of those young people who don't otherwise engage with services • roll out 'Every Child is a (library) Member' across all primary schools and refresh at S1 induction • work with all youth providers to maximise the availability of activities and resources • build on reading challenges in both school based and community based libraries • create innovative programmes in libraries, schools and public spaces to increase participation of people with protected characteristics. 	<p>Library memberships for children</p> <p>Participation levels</p>



Outcome	High level actions	Measure
<p>Our young people will leave school with suitable 'life skills' and attainment levels to help them make informed and appropriate choices</p>	<ul style="list-style-type: none"> • embed group based activity within schools to support the needs of young people with physical and emotional wellbeing issues • identify and support a range of positive 'role models' to encourage positive outcomes for young people such as 'Mentors in Violence' prevention • work in partnership with a range of organisations and services to establish a 'life skills' programme to encourage broader thinking and socially responsible behaviours beyond school life • develop programmes external of school, to support young people to achieve appropriate academic/vocational qualifications • close the gap in attainment levels between schools across the locality, relevant to the city. 	<p>Attainment Positive destinations Participation in life skills programme</p> <p>Duke of Edinburgh Awards</p>



Place



How we plan, use and look after the places we live in has a huge bearing on everything else we do, and will be particularly important in the North West given the volume and scale of proposed new developments as expressed in the [Local Development Plan](#). As important as planning new development is, how well we use and look after the

physical environment and this is also addressed in the LIP priorities.

The Place sub group is led by the North West Locality Manager and is currently focussed on creating a Council “Team Around the Place”, bringing together a range of Council services to deliver an integrated locality approach. The sub group will then be widened out to include other

partners and engage the community in working up and delivering the detail of the Action Plan

Council services involved are – Planning, Housing Operations, Housing Property, Housing Strategy and Investment, Waste, Parks, Greenspace and Cemeteries, Roads, Communities and Families.

Outcome	High level actions	Measure
Large scale developments are better managed and consider the wider infrastructure and specific needs of our communities, including schools and other community assets	<ul style="list-style-type: none"> planners and other professionals clearly explain legislative and policy drivers influencing their thinking and approaches seek and consider community views at an early stage when new developments are proposed, and explain where they are not acted on support communities to engage with developers clearly identify, track and report on Section 75 payments and developer contributions use the Local Development Plan Action Programme dynamically to establish and secure funding for actions, and regularly report progress against the programme to the community. 	Community involvement and consultations in new developments
Our communities are better connected and have appropriate transport links and public	<ul style="list-style-type: none"> highlight the importance of transport infrastructure and links in planning new developments refresh and widely communicate strategic Transport Action Plans for North and West Edinburgh 	Journeys made by walking, cycling and public transport



<p>and community transport services fit for future use</p>	<ul style="list-style-type: none"> actively seek and source a range of funding options to promote and provide a wide range of transport connectivity, including cars, public transport, bike and pedestrian encourage public transport providers to engage with communities, and take community views on board when making service decisions review take up of community transport (Council and non-Council) providing door to door access to key facilities and activities (<i>Links to Health and wellbeing</i>) act on findings from Placemaking exercises already completed and consider carrying out Placemaking exercises in other neighbourhoods 	<p>Satisfaction with public transport</p>
<p>Our existing roads, pavements, cycle paths, public green spaces and parks are well maintained, with parks and green spaces being used more by all sectors of the community for a range of activities</p>	<ul style="list-style-type: none"> improve Council online reporting systems to make it easy to report single and multiple issues regularly report on repairs performance against target timescales regularly report on the parks and green space standards achieved provide information on roads pavements and parks capital improvement programmes jointly prioritise and produce local capital budgets with the community such as Neighbourhood Environment Programme develop ‘friends of’ parks groups for every park in the North West work with ‘friends of’ parks and other community groups to target park improvements, events and activities to the needs of the local community identify and promote opportunities for community growing and other activities develop a programme of estate walkabouts with community groups to identify one-off and recurring issues about roads, pavements, parks and green spaces, and agree action plans to address them act on findings from Placemaking exercises already completed and consider carrying out Placemaking exercises in other neighbourhoods. 	<p>Satisfaction with maintenance of roads, pavements and footpaths</p> <p>Road condition</p> <p>Emergency road defects made safe</p> <p>Satisfaction with public transport</p> <p>Parks and green space being used by citizens and visitors to engage in cultural and sports provision</p>



		Park quality standards
Housing needs are met by providing more affordable and social rented homes	<ul style="list-style-type: none"> • release Council-owned land for house building by 21st Century Homes and other social landlords • work with other landholders to release land for social house building • enforce and report on planning conditions for developers to provide social housing • annually report on social housing units completed. 	Affordable and low cost homes are delivered
Take action to improve air quality and reduce pollution	<ul style="list-style-type: none"> • monitor air quality levels in areas with greatest congestion • consider implementation of low emission zones • support public transport providers to further reduce emission levels in their fleet • support active travel, with specific Council budgets dedicated to walking and cycling 	Air quality analysis



Small area outcomes

No individual living in the locality is immune from issues that link to poverty, health or crime. For some communities, these issues are more visible when associated with physical space, housing conditions and wider deprivation.

When developing the LIP, we used local community intelligence and additional data and research to identify specific geographical small areas within the North West. This helped those responsible for developing the LIP to work closer with these communities to reach a better understanding of why some individuals and families, often over many generations, continue to find it difficult to gain and sustain employment, leave school with poor attainment levels, suffer from poor health or may be linked with high levels of crime and anti-social behaviour. In some cases, all of these issues can be present.

When engaging with people in these areas, it is clear that the wider

community want to work with key agencies to reverse this trend.

Even at this small area level, there are still significant differences experienced by the people living within them around poverty and quality of life, as well as wider issues as identified in the Scottish Index of Multiple Deprivation (SIMD), which include health, crime, education, income, housing, and employment.

To improve the lives of those most at risk and furthest removed from positive outcomes, the LIP must identify ways to work with these communities to create long-term change. This must include shifting from managing crises to early intervention and improved support at grassroots level. It is recognised that for many issues, interventions must break down generational barriers and will be difficult. Their inclusion in the LIP is to ensure all relevant agencies and individuals recognise the importance of how we can all make better use of

existing resource and to develop initiatives aimed at lifting these communities, and over time, bring them more in line with the wider locality.

The areas identified across North West are:

- South Queensferry (Walker Drive)
- Kirkliston (Gateside)
- Clermiston and East Craigs.
- Wester Drylaw, Granton, Muirhouse, Wardieburn and West Pilton (North Edinburgh small area).

The plans below describe the high level actions separated into five themes for these small areas. As part of the next steps, detailed work plans are being developed which will support the delivery of actions in each small area. These will detail further actions, timescales and measures to track progress. The approach to measuring success is described in the 'How we will measure success' section.



Small areas - Walker Drive, South Queensferry

Working with Queensferry and District Community Council, we engaged with local residents in a series of pop up surgeries. These established the priorities for mainly physical improvements of the areas, as highlighted in the map.



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Outcome	Action
Improve waste collection and recycling	<ul style="list-style-type: none"> • review existing waste and recycling services • produce improvement proposals • identify opportunities as a result of the removal of garages • monitor ongoing issues – walkabouts etc.
Tackle littering and fly tipping	<ul style="list-style-type: none"> • carry out local publicity campaign to highlight issues and costs of clean up • identify hot spots during walkabouts • environmental wardens to prioritise local patrols and undertake appropriate action such as issue Fixed Penalty Notice where possible – Zero Tolerance • organise community litter picks • consider erecting physical barriers to prevent fly tipping where feasible.

Outcome	Action
Improve condition of housing stock such as stairs and roofs	<ul style="list-style-type: none"> • survey Council housing • develop improvement plan • provide information and advice to owners and tenants in multi-tenure stairs • support owners to take forward common repairs in multi-tenure stairs.
Improve area by demolishing disused garages	<ul style="list-style-type: none"> • develop Neighbourhood Environment Programme (NEP) proposal • consult local residents on improvements • implement improvements.
Improve traffic and parking	<ul style="list-style-type: none"> • carry out a local campaign supported by the community council and partners to highlight the issues • consider increasing parking when carrying out Neighbourhood Environment Projects • take action where vehicles are identified to be parked illegally.

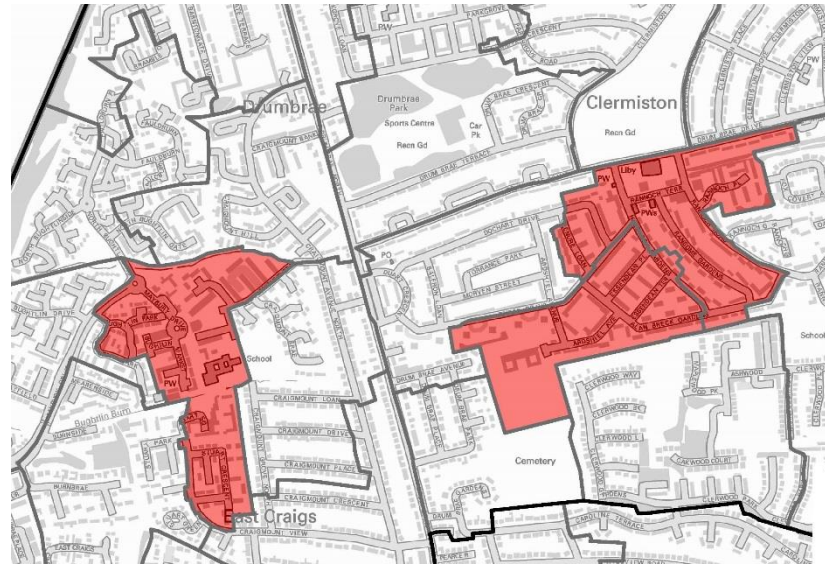


**Small areas –
Clermiston/Drumbrae**

Working with Drumbrae Community Council we engaged with local residents in a series of pop up surgeries. These established the priorities for mainly physical improvements of the areas highlighted to the right in the map.

East Craigs

Action plan to be developed



Outcome	Action
Concerns about levels of youth based anti-social behaviour in the area addressed	<ul style="list-style-type: none"> • establish levels of crime and anti-social behaviour reported • target enforcement action in appropriate cases • link to diversionary activities in Clermiston/Corstorphine. • monitor ongoing levels of youth anti-social behaviour at North West Community Improvement Partnership (CIP) • carry out community safety perception survey.
Drug related issues (crime and dealing) tackled	<ul style="list-style-type: none"> • establish level of reported activity and review actions • publicise Crimestoppers for anonymous reporting • housing patch officers to note suspicious activity and forward concerns raised by residents • eviction action taken against Council tenants convicted on drugs charges • monitor crime statistics at North West CIP.

Outcome	Action
More policing	<ul style="list-style-type: none"> • Police to attend community council and other local meetings • present local crime report to these meetings.
Reduce inconsiderate and illegal parking	<ul style="list-style-type: none"> • carry out a local campaign supported by the community council and partners to highlight the issues • appropriate action taken where vehicles are identified to be parked illegally • consider increasing parking when carrying out Neighbourhood Environment projects.
Reduced dog fouling	<ul style="list-style-type: none"> • environmental wardens to prioritise local patrols and undertake appropriate action – such as issue Fixed Penalty Notice where possible – Zero Tolerance • research initiatives/methods (used in Scotland) to see where actions have identified longer-term impact and overall reductions • engage with local community groups and organisations to create imaginative localised campaign/ investigate sponsored bags to be widely available (No Excuse) • promote how the issue affects the community and in particular young people – health risks etc. • report back to community council and local groups on the complaints received and Fixed Penalty Notices issued.
Improved Clermiston Park and play areas within it	<ul style="list-style-type: none"> • establish/support ‘friends of’ park group to consult locally on potential improvements • where changes are proposed, children and young people will be involved in the design aspect • report outcomes of annual Parks Quality Standard survey to the community council and ‘friends of’ group • discuss with residents in immediate area the possibility of installing play equipment in planned back green improvements.



Outcome	Action
Improved roads and pavements	<ul style="list-style-type: none"> publicise local roads and pavements scheduled for improvement in Council's Roads and Footpaths Capital Programme carry out regular walkabouts with the community council and community representatives to identify faults provide regular updates to community council on progress of repairs identify particularly bad areas for inclusion in Neighbourhood Environment Programme.
Tackle fly tipping	<ul style="list-style-type: none"> identify hot spots during walkabouts consider erecting physical barriers where feasible environmental wardens patrol hotspots and take action against fly tippers if possible carry out local publicity campaign emphasising the affect and cost of clean ups.
Our children and young people will feel more involved and engaged in positive activities	<ul style="list-style-type: none"> introduce the YouthTalk (mass engagement) model to capture views and opinions of young people and involve a minimum of 50% of agreed age group develop a Youth Engagement Partnership (YEP) to introduce and improve activity across Clermiston/Corstorphine Make links between Drumbrae Library Hub, the Rannoch Centre and the Edinburgh Leisure centre to ensure overlap of service is avoided, potentially improving the spread of activity investigate other bodies accessing the Drumbrae Hub when not used by the Council.



Small areas – Gateside (Kirkliston)

Working with Gateside Tenants' and Residents' Association, we engaged with local residents in a series of pop up surgeries and home visits. These established the priorities for mainly physical improvements of the areas as highlighted in the map.



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Outcome	Action
Reduced levels of youth based anti-social behaviour in the area, particularly around drinking	<ul style="list-style-type: none"> • establish levels of crime and anti-social behaviour reported • target enforcement action in appropriate cases • dedicated Life Long Learning resource to establish suitable diversionary activities • monitor ongoing levels of youth anti-social behaviour at North West Community Improvement Partnership (CIP) • carry out community safety perception survey.
Reduced traffic and parking issues across the estate	<ul style="list-style-type: none"> • review entry/exit point at Gateside Road and consider options to improve it • carry out a local campaign supported by tenants and Residents Association and partners to highlight the issues • create marked-up parking bays within the estate • review speed limits throughout estate • identify locations to put in physical barriers to stop illegal parking

Outcome	Action
	<ul style="list-style-type: none"> • take action against vehicles parked illegally.
Reduced dog fouling	<ul style="list-style-type: none"> • environmental wardens to prioritise local patrols and undertake appropriate action – such as issue Fixed Penalty Notice where possible – Zero Tolerance • research initiatives/methods used in Scotland to see where actions have identified longer term impact and overall reductions • engage with Gateside Tenants and Residents Association to create imaginative localised campaign / investigate sponsored bags to be widely available (No Excuse) • promote how the issue affects the community, particularly young people eg health risks • report back to Gateside Tenants and Residents Association on the complaints received and Fixed Penalty Notices issued.
Improved condition of roads and pavements in the estate	<ul style="list-style-type: none"> • publicise local roads and pavements scheduled for improvement in Council's Roads and Footpaths Capital Programme • regular walkabouts with Gateside Tenants and Residents Association to identify faults • regular updates to Gateside Tenants and Residents Association on progress of repairs • identify particularly bad areas for inclusion in Neighbourhood Environment Programme.
Improved play areas and facilities for children in the estate	<ul style="list-style-type: none"> • complete improvements to play park • support Gateside Tenants and Residents Association in funding bids for other projects.



Outcome	Action
Improved most neglected areas such as Pikes Pool to transform into community asset	<ul style="list-style-type: none"> • agree which area(s) to prioritise • work up improvement plans and secure funding • improvements in place.
Reduce unemployment and skills gap on the estate	<ul style="list-style-type: none"> • link with Edinburgh College to develop suitable skills development opportunities • develop local communications methods to promote education, training and employment opportunities • identify opportunities to provide outreach based training and education provision through Life Long Learning service.
Increased community participation	<ul style="list-style-type: none"> • develop a regular programme of walkabouts, involving a range of partners alongside the community • establish a new electronic mailing system (in accordance with data protection) to support greater levels of communication between agencies and the community • housing patch officer to co-produce and deliver a regular estate newsletter with Gateside Tenants and Residents Association.



Small areas – North Edinburgh

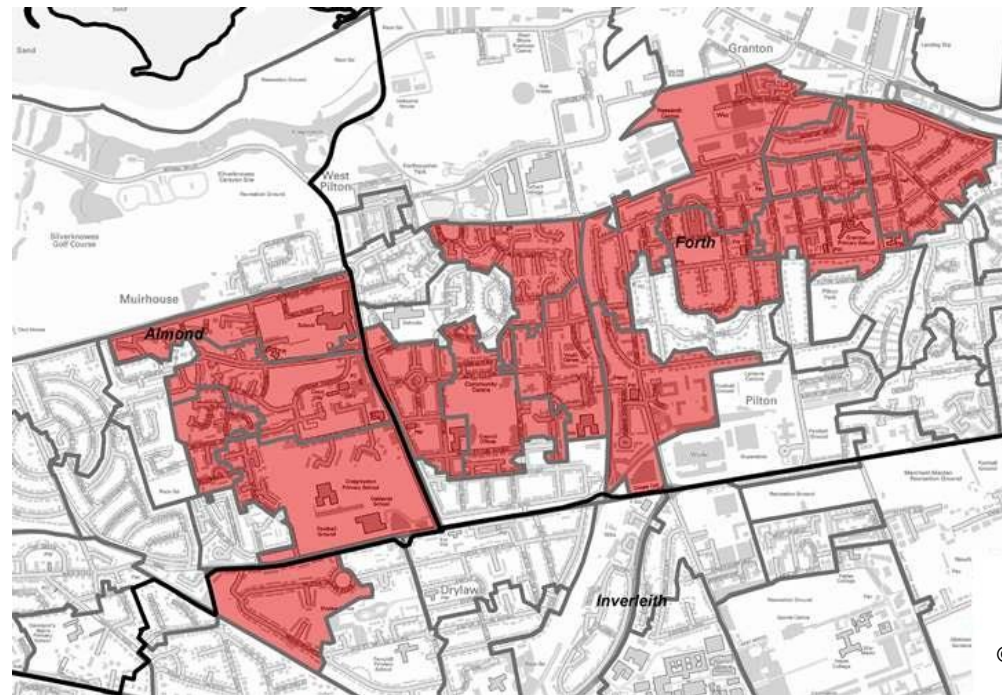
The North Edinburgh small area is by some margin the largest and has the most long-standing and endemic issues to be addressed within the North West. It also has a proud and long standing history of community activism, stemming from tenants' and residents' groups in playing a key partnership role in regeneration initiatives and the Pilton Social Inclusion Partnership. This rich history provides the perfect basis for continuing the active engagement of the community in defining issues and co-producing solutions. Community Action North (CAN), a local SCIO (Scottish Charitable Incorporated Organisation) has been commissioned by the North West LIP project team to canvas the views and aspirations of North Edinburgh residents, community groups and activists for design and delivery of the North Edinburgh Small Area Action Plan.

CAN has produced a report, [People Powered Community](#) outlining their initial findings, both against the themes already

identified in the LIP and a number of cross-cutting issues which they feel are vital to address genuine joint working as a partnership of equals. Initial discussion with CAN and a steering group of residents has focussed on the cross-cutting issues, and a number of early actions have been identified as detailed in the early draft of the action plan below.

Given this commitment to co-production, the North Edinburgh Small Area Action Plan is therefore at the earliest stages of production, and the version included below is presented as an early draft of the work in progress which will be updated in future versions of the LIP. By its nature, it will be a dynamic document, reflecting the commitment of all parties to

working co-operatively to make sustainable changes on the ground, to meaningfully improve North Edinburgh residents' lives.



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Outcome	Action
Residents and service providers share values and understand each other's perspectives	<ul style="list-style-type: none"> • establish a series of engagement events – formal and informal • support training for community representatives.
Address the community's cross-cutting issues	<ul style="list-style-type: none"> • Short-life working groups to be established including: <ul style="list-style-type: none"> ○ child care/crèche provision ○ information and communications
Establish forum for development and monitoring of action plan	<ul style="list-style-type: none"> • support Community Action North • involve a wide range of community voices • agree key roles and responsibilities and lines of accountability.

How we will measure success

The locality wide and small area plans in sections 5 and 6 contain a strategic description of high level actions and possible measures. This will be underpinned by workplans which set out detailed actions, timescales and the key measures that will demonstrate how change is taking place in each locality, forming the basis of the performance framework. These more detailed workplans will form the basis of monitoring progress allowing scrutiny of areas of success and areas of improvement and will be subject to regular review.

An Annual Progress Report will also be produced evidencing progress on delivering the outcomes in the plan, based on the output of the continuous monitoring and scrutiny, and will be presented to Council Committee and partner governance bodies for further scrutiny and approval.

The core principles and methods for monitoring progress and performance reporting are set out as follows:

Principles

- 1 Easy to access and understand**
Information on how each outcome is progressing needs to be readily available, regularly maintained, clearly laid out and free of jargon.
- 2 Focused on outcomes as well as outputs**
The aim of monitoring information is to measure the difference made to local people and communities and not just changes made to services.
- 3 Alignment with other strategic aims**
The partners' progress towards achieving the outcomes must be consistent with their own established strategic aims. This is to ensure that the services are working towards clearly aligned goals and are monitoring their work in a consistent way.

Methods

- 1 Workplans**
A set of more detailed plans relating to the outcomes and associated actions will allow monitoring of the partners' activity and progress towards achieving our shared goals.
- 2 Regular performance reports**
These will detail progress towards achieving the outcomes. They could include actions, key performance indicators, case studies and customer research to give a balanced view on progress. These reports will form the basis for the Annual Progress Report.
- 3 Annual Progress Report**
Progress in achieving the outcomes for the locality and small areas will be reported annually to Council Committee and partner governance bodies.



Further information and contacts

Key contacts

Further information about this plan is available by contacting the North West locality team:

- email northwest.locality@edinburgh.gov.uk
- telephone 0131 529 5050 and ask to speak to the Locality Manager or the Lifelong Learning Service Manager.

Links to strategies and plans

The Locality Improvement Plan links with a range of existing strategies including:

The City of Edinburgh Council

Business Plan

www.edinburgh.gov.uk/businessplan

Local Development Plan

www.edinburgh.gov.uk/localdevelopmentplan

The Edinburgh Partnership

Children's Services Plan

www.edinburgh.gov.uk/childrenservicesplan

NHS Lothian

NHS Lothian Strategic Plan 2014 - 2024

www.nhslothian.scot.nhs.uk/StrategicPlan

Edinburgh Integration Joint Board

Edinburgh Health and Social Care Partnership Strategic Plan

www.edinburgh.gov.uk/healthstrategicplan

Police Scotland

Local Police Plans 2017 - 20

www.tinyurl.com/EdinburghLocalPlans

Scottish Fire and Rescue Service

Local Fire and Rescue Plan for the City of Edinburgh 2014-2017

www.firescotland.gov.uk/SFRS_LocalPlan_CityofEdinburgh.pdf

Edinburgh Voluntary Organisations' Council and Volunteer Centre Edinburgh

Everybody's Edinburgh

www.evoc.org.uk/about-evoc/everybodys-edinburgh-third-sector-manifesto

Community Action North

http://www.edinburghnp.org.uk/media/19677/PPC_REPORT_JU_L17_2.pdf



Equalities statement

Locality Improvement Plans set out our commitment to promoting equality and diversity. An Integrated Impact Assessment (IIA) and Strategic Environmental Assessment (SEA) have been carried out, enabling all partners to meet their legal duties to consider equality, human rights, sustainability and

the environment. The assessments ensure that the planned services and policies promote equality of opportunity, eliminate discrimination and harassment, and promote good relations between those with protected characteristics and those with none. They also allow broader inequalities to be addressed,

ensuring that the needs of all people are met.

For further information or to view a copy of the assessments please contact: northwest.locality@edinburgh.gov.uk

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South East Edinburgh

Locality Improvement Plan 2017-2022



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Introduction

Welcome from the South East Locality Leadership Team.

We are delighted to present the first South East Edinburgh Locality Improvement Plan 2017-2022. This builds on the past successes and good practice of the Neighbourhood Partnerships and their Local Community Plans.

This plan will help those people who are in greatest need, and focuses on what action can be taken to improve the quality of life of those who live in the South East.

It sets out:

- the priorities for improving the area over the next five years

- the actions that will be carried out in the short, medium and long term
- our commitment to target our shared resources in the most effective way to tackle inequality.

In developing the plan, we asked local people across the locality, as well as within smaller targeted areas, what would make the area better and what would we need to do to achieve this.

This allowed us to identify the outcomes and priorities that will make a real difference to the lives of the people in the locality.

The plan brings our communities even closer together with local service providers

to plan and deliver better services which meet the needs of the people who use them.

Partners in the South East Locality Leadership Team are:

- The City of Edinburgh Council
- Police Scotland
- NHS Lothian
- Health and Social Care Partnership
- Scottish Fire and Rescue Service
- South East Edinburgh Voluntary Sector Forum
- Edinburgh College
- Skills Development Scotland
- The University of Edinburgh
- Edinburgh Voluntary Organisations' Council



Context

Community planning

Community planning is the process by which councils and other public bodies work with local people, businesses and voluntary groups to plan and deliver better services to improve the lives of people who live in their community.

In Edinburgh, the city's community planning partnership where community, public and the third sector come together is collectively known as the Edinburgh Partnership.

Over the last 10 years, communities have identified their own priorities through Local Community Plans and worked with service providers to achieve improvements in their communities.

The most recent Local Community Plans ran from 2014-2017. During that time, many organisations changed to working across four localities in the city, to manage their services with the same boundaries.

The Community Empowerment (Scotland) Act 2015 also changed community planning in Scotland.

The Act gives local people more say in how public services are planned, designed and delivered. The Act requires public bodies to:

- identify and improve outcomes in the geographical areas which experience the greatest inequality
- prepare and publish Locality Improvement Plans to deliver better outcomes on the agreed priorities
- review and report publicly on progress and revise and update the plans as appropriate.



South East locality

The South East locality has areas with high levels of affluence, as well as areas which are amongst the most socially and economically disadvantaged.

The current population of the South East is 125,975 and is expected to increase by around 5% in the next 15 years. Whilst this is a lower rate of increase than the other localities, this will still put additional pressure on housing and schools in the area and access to local amenities.

The South East locality has the highest rate of private rented housing and an owner occupier rate of 54%.

It also has the second highest rate of child poverty, and most children that are in the lowest income households live in the Liberton/Gilmerton area.

There are distinct geographical areas within the locality where levels of affluence and inequality vary. For example, despite its affluence, the City Centre faces many challenges with higher than average:

- crime rates
- incidents of anti-social behaviour
- numbers of people begging and sleeping rough.

Just fewer than 50% of all serious assaults take place in the South East locality and over 70% of these reported are in the city centre area.

Liberton/Gilmerton is diverse and includes areas where we need to focus on reducing inequality and disadvantage, including Southhouse, Burdiehouse, Moredun and Gracemount. Poor standards of health and low levels of professional and educational qualifications are amongst the greatest challenges in these areas.

A key aim of the locality approach to achieving better outcomes for people, is to shift the focus from tackling crisis to early intervention and prevention. To achieve this, there needs to be a greater understanding of the root causes and related trigger points for individuals and families in reaching 'crisis'.

The Locality Improvement Plan identifies locality wide outcomes, but also has a specific focus on smaller geographical areas within the wider locality.



Population
125,975



4,280
houses
planned in
10-15 years



16,972
people over 65



16,085
children
under 16



Engaging with our communities

We are committed to having meaningful conversations with the diverse communities and groups that make up the South East locality about the services that are important to them.

In developing this Plan, we've spoken with a wide range of people so far and have taken the conversations to where people are in the locality, and recognised the importance of engaging with people who would not normally take part. This has included at fayres, libraries and community centres, through community events, and during foot patrols and home visits carried out by local officers from Police Scotland and the Scottish Fire and Rescue Service.

Going forward, we will continue to build on our understanding of the needs and aspirations of our communities and a vital

part of this will be effective and ongoing engagement and communication with local people.

To ensure that people can take part in a way that suits them, we will continue to create opportunities for individuals to talk to us informally face to face, complete a survey in the comfort of their home or take part online. This will enable as many people as possible to be involved.

It was also clear when developing this Plan that many local people had already had conversations about what was important to them and what they wanted to see happen in their locality. So we will keep using feedback that has been collected through various engagement and consultation exercises to help shape the Plan. This has already included feedback gathered

through the Police Scotland survey, City Vision 2050, Edinburgh Children's Services Plan and the Edinburgh People Survey.

This Locality Improvement Plan will have an impact on our communities and so input and feedback from you is vital to ensure the Plan is shaped to deliver what it can for the benefit of the people in our community. We want local people to get involved and feel part of the delivery of the actions in the Plan.

What contribution could you make to your local community to make it a better place to live? For information on how to get involved, or to find out how to join a local community group, your community council or to take part in local volunteering opportunities, please get in touch with us at southeast.locality@edinburgh.gov.uk.



Locality wide outcomes

South East locality map



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The outcomes are set out under the five themes of place making; children, young people and families; economy/ employability; health and wellbeing; and community safety.

Under each theme, we have set out the outcomes, high level actions and possible measures below. The measures provide an indication of what may be possible in measuring progress. These measures, along with outputs, timescales and resources to deliver the actions and achieve better outcomes are set out in accompanying work plans,

which are being developed and are described in the 'How we will measure success' section.

Place making



Places that are safe, welcoming, clean and easy to move around play a critical role in helping people to lead healthy lifestyles. We want our communities in South East Edinburgh to feel proud of, and connected to, the place where they live and to feel invested in the future of

their local area, whether they intend it to become their long-term home or it's just home for now. We will work together in partnership with local people to tackle the issues that impact on the quality of the environment, and to make our environment more sustainable for the future.

Lead – The City of Edinburgh Council
Partners include – The University of Edinburgh, representatives from voluntary sector

Outcome	High level actions	Measure
Improved transport and active travel infrastructure	<ul style="list-style-type: none"> promote and support the roll out of the on-street cycle storage scheme and make sure this is co-ordinated with the review of communal bin locations work with developers who are building housing in the area to identify opportunities to enhance local transport infrastructure and promote active travel 	<p>Journeys made by walking, cycling and public transport</p> <p>Traffic delays are reduced</p>

Outcome	High level actions	Measure
	<ul style="list-style-type: none"> • reduce commuter traffic in the area through promotion and development of measures to improve cycle safety, increase use of park and ride, and tackle commuter parking in local residential streets • involve local communities in decisions about the local allocation of roads, pathways and cycleway investment budgets. 	Air quality
Improved local recycling facilities, cleaner streets and reduction in waste	<ul style="list-style-type: none"> • work with schools and organisations to deliver programmes to change attitudes towards littering and recycling, and educate people about reducing waste, building on the current programme led by Changeworks with schools • review locations and provision of communal bins and recycling facilities and identify areas where improvements can be made • work with local businesses to identify how they will take responsibility for the impact on the local community by litter generated by their trade • organise pop up recycling events including amnesties, swap shops, and upcycling and recycling advice. 	Citywide recycling rate Satisfaction with recycling services Number of complaints about litter
Enhanced built environment and civic spaces	<ul style="list-style-type: none"> • work in partnership with local businesses to reduce street clutter and prioritise clear pathways for pedestrians • increase the use of community art to improve visual appeal and reduce graffiti 	Satisfaction with neighbourhood as a place to live



Outcome	High level actions	Measure
	<ul style="list-style-type: none"> • identify areas of disused neglected public land which can be developed as community growing spaces • improve public spaces to make them more welcoming and accessible place for people to spend time • develop a place management model through creation of local “Place” teams who work together to improve the cleanliness and estate management of communities. 	Satisfaction with cleanliness



Children, young people and families



The Edinburgh Integrated Plan for Children and Young Person's Services sets out an ambition to make Edinburgh a truly child friendly city. All partners will work together to achieve this. The Children's Partnership aims to embed a culture where services are delivered 'with' children and young people, their families and their communities, rather than 'for' or 'to' them.

The Partnerships' aims for children and young people are that:

- 1 Every child will have the best start in life.
- 2 Children and young people's attendance, engagement and achievement will be improved and the poverty related attainment gap will be reduced.
- 3 Every child and young person will have good wellbeing and achieve the best possible health.

- 4 Equity amongst children and young people and their families will be advanced.
- 5 Children and young people, their families and their communities will be empowered to improve their wellbeing

Lead – The City of Edinburgh Council
Partners include – schools, Health and Social Care Partnership, representatives from voluntary sector.



Outcome	High level actions	Measure
Children, young people and families get the right support at the right time	<ul style="list-style-type: none"> • improve child planning through local training events to “Get it Right for Every Child” • test out the application of “self directed support” allowing the families of children and young people in need to choose how their support is provided to them. Use the additional budget that has been made available locally, and share learning from the process with partners • engage with families, communities and interest groups to explore learning, employment and other opportunities for parents to help them address issues of isolation, poverty and parenting. 	<p>Number of Looked After Children</p> <p>Number of children and young people supported through Self Directed Support</p>
People are involved in developing the services that help them fulfil their potential	<ul style="list-style-type: none"> • set up a locality “Youth Talk” group which will oversee participation and engagement of children and young people, supported by partners in the locality • use feedback from this process to develop locality actions to improve wellbeing • develop local ways to support young people so they can take part in processes such as participatory budgeting • support all partners to develop their engagement with young people in activities in the locality, and provide ways for young people, their families and agencies to feed back their views on a regular basis. 	Participation activities undertaken and outcomes reported

Outcome	High level actions	Measure
<p>Support for additional child care.</p> <p>The new universal pathway pre-birth to pre-school as well as the increase in childcare hours to 1,140 hours will increase support for children. This is also an opportunity for parents and carers to explore options such as employment, training and education.</p>	<ul style="list-style-type: none"> • explore different options to delivering 1,140 hours of child care, such as nursery/forest kindergarten • provide initial delivery of 1,140 hours of child care in four local settings • offer flexible patterns of attendance in six local settings. 	<p>Early Years settings offering a flexible and accessible service</p> <p>Early Years settings providing 1,140 hours of funded Early Learning and Childcare</p>



Economy/employability



The South East locality has a slightly higher than average level of youth unemployment and suffers from small pockets

of worklessness, poverty, inequality and disadvantage within communities and across vulnerable sections of society.

Organisations will work together to target, tailor and integrate support for people who need it. The Locality

Improvement Plan will ensure that residents have the skills, aspirations and knowledge to secure sustainable employment whilst improving the general economic health of the area.

By getting involved earlier in senior phase high school, providing life skills and a planned career progression route, in addition to the development of more local jobs by working better with employers, we can help to deliver

people's career aspirations in the locality.

Lead – The City of Edinburgh Council
Partners include – Skills Development Scotland, Edinburgh College, University of Edinburgh, representatives from voluntary sector.

Outcome	High level actions	Measure
More employment opportunities for young people are available	<ul style="list-style-type: none"> • work with high schools to identify the support they need to increase opportunities to prepare young people for the world of work • work with employers in the area to increase employment and apprenticeship opportunities for local young people through promotion of the Edinburgh Guarantee, Modern Apprenticeships and other schemes • increase the mentoring opportunities available for young people by using the skills within the University of Edinburgh, voluntary organisations and other local partners to provide support to help young people make the best of employment opportunities. 	<p>Positive destinations from schools</p> <p>Number of Modern Apprenticeships</p>
People of all ages gain skills for employment	<ul style="list-style-type: none"> • develop and promote programmes in the local community to help people of all ages gain skills to enable them to find meaningful employment, targeted at groups that need additional support. 	<p>Employment rates</p> <p>Unemployed people supported in to work or learning</p>
Local businesses thrive and bring benefits to the local community	<ul style="list-style-type: none"> • work in partnership with local traders' associations to identify opportunities to work together to improve the local environment and promote a "shop local" agenda. 	<p>New business start ups</p>

Health and wellbeing



Our priority outcomes for improving Health and Wellbeing in the South East locality will help to make sure that the right care is delivered in the right place, at the right time for each individual. The South East locality has a slightly higher than average number

of people with mental health problems when compared to other parts of Edinburgh and also has a high concentration of people aged over 85. Through working together, we want to deliver outcomes that will help individuals to achieve their full potential and encourage people to make choices that promote good health and wellbeing.

Lead – Health and Social Care Partnership
Partners include – NHS Lothian, The City of Edinburgh Council, Scottish Fire and Rescue Service, representatives from Voluntary Sector.

Outcome	High level actions	Measure
People lead healthier lifestyles both physically and mentally	<ul style="list-style-type: none"> • identify target groups that have low levels of physical activity and promote affordable and accessible opportunities for people to become more active in their day to day lives • promote local walking and cycling routes, 'friends of parks' groups, local growing initiatives and activities in communities and libraries as a route to improving physical and mental wellbeing • develop and promote programmes about healthy living, including supporting people with substance misuse issues, and developing life skills such as health eating and budgeting. 	Levels of physical activity People's perception of own health

Outcome	High level actions	Measure
Improved access to health and social care services	<ul style="list-style-type: none"> • improve access to health and social care services by providing a clear and simple contact point which supports people in getting the right support or advice as quickly as possible • explore options to develop easier access routes into health and social care services, including those who may require additional assistance • improve collaborative working between GP services, health and social care services and third sector organisations to optimise outcomes for people in their community, particularly for those over 85 years old and with mental health difficulties. 	People's perception of accessing services
Services support independent living at home for those with additional care needs	<ul style="list-style-type: none"> • work with Local Opportunities for Older People (LOOP's) to develop a programme to raise awareness of their service in the locality and develop collaborative working relationships with other relevant organisations • maximise the use of community transport by better linking it with locality needs, community programmes and community activities • support and encourage befriending and volunteering networks • work with learning providers so that people can access and learn how to use digital technology, developing their skills to shop online, keep in touch with family and friends etc. 	People's perception of living independently



Community safety



A key element of ensuring a thriving community in the South East is through improving community safety, tackling anti-social behaviour and keeping people safe who live, work or visit the area. It is essential that residents and visitors feel safe and

have the confidence to report crime and problems that affect them.

We will build on existing partnership arrangements to find longer-term solutions to persistent problems, quickly identify and tackle

emerging crime trends and ensure that residents are involved in creating the solutions to problems.

We will also ensure that vulnerable members of our community are protected from harm, and victims of crime are fully supported.

Lead – Police Scotland

Partners include – The City of Edinburgh Council, Scottish Fire and Rescue Service and representatives from Voluntary Sector Forum.

Outcome	High level actions	Measure
Individuals, families and groups are supported to promote positive behaviour in safe communities.	<ul style="list-style-type: none"> partners will work together to regularly monitor issues and concerns that have been reported locally, and agree the appropriate response and action to be taken identify the support and advice services provided in the area, including mediation services, and ensure these services are fully engaged in supporting communities and residents who are experiencing anti-social behaviour 	<p>Satisfaction with how anti social behaviour is dealt with</p> <p>Street drinking or alcohol related disorder is not a problem in this neighbourhood.</p>

Outcome	High level actions	Measure
	<ul style="list-style-type: none"> initiate a local programme of communication and awareness raising aimed at working with people to promote safer, more resilient and involved communities. 	People from different background get on well together
People feel that their issues and concerns are listened to and they can report community concerns with ease	<ul style="list-style-type: none"> upskill local front line employees to provide advice, information and signposting on a wider range of issues for local people establish walkabouts with partners and communities to increase our visibility and encourage on-street engagement to identify and resolve issues early establish a programme of regular surgeries and community information events involving all public service partners. 	People feel able to have a say on local services and issues
Communities feel safer and can engage in actions that promote dynamic and thriving communities	<ul style="list-style-type: none"> carry out environmental audits in areas where people have reported low levels of feeling safe, using the annual Edinburgh People Survey use this information to identify actions that can be taken to improve a feeling of safety in these communities use local budgets to work with communities to identify improvement projects which would help make local people feel safer within their community develop a local communications approach that shares information and keeps the community up-to-date with crime statistics, actions being taken to tackle issues, encourages reporting etc. raise awareness of domestic abuse and continue with the roll out of the 'Mentors in Violence' Protection programme. build on strong links between the Scottish Fire and Rescue Service and all local partners and stakeholders to support the Fire and 	<p>People feel able to have a say on local services and issues</p> <p>People feel safe after dark</p>



Outcome	High level actions	Measure
	Rescue Service in its prevention work, prioritising the most vulnerable and at risk groups.	



Small areas

Within our locality there are communities that experience a higher level of inequality or there are social issues that significantly affect residents' quality of life. Small area plans are designed to target the key issues within these communities and, in South East Edinburgh, plans have been developed for:

- Dumbiedykes
- several communities within the Liberton Gilmerton ward – Southhouse, Burdiehouse, Gracemount, Moredun, Hyvots, Ferniehill and Fernieside
- Southside Corridor
- City Centre.

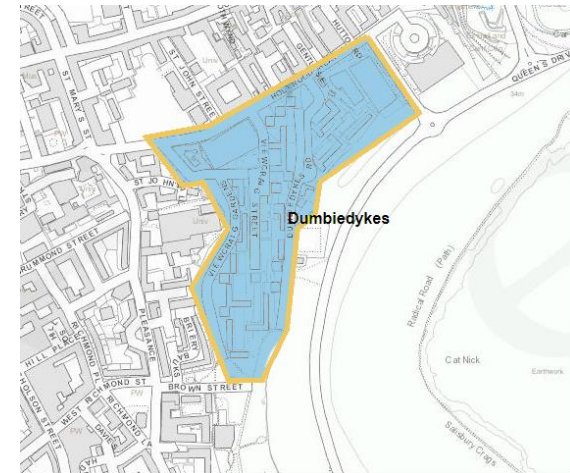
The plans below describe the high level actions separated into five themes for these small areas. As part of the next steps, detailed work plans are being developed which will support the delivery of actions in each small area. These will detail further actions, timescales and measures to track progress. The approach to measuring success is described in the 'How we will measure success' section.



Small area plan – Dumbiedykes

Dumbiedykes is a residential area in the city centre adjacent to Holyrood Park. It's home to people who have grown up and raised their own families in Dumbiedykes, to students who are undertaking studies in Edinburgh and to people from different backgrounds and walks of life who have moved into the area more recently. The small area plan aims to improve the local environment to make it an even better

place to live. It will develop the services available to local residents to ensure they meet the needs of those who need them the most, including providing more opportunities to learn about digital skills, learn new languages and get access to money and career advice. It will also aim to increase the number of activities available to children and young people who live in the area.



Outcome theme	Action
Place making	<ul style="list-style-type: none"> • create local campaigns to address environmental issues that are identified by the community as being a concern in their area such as littering, fly tipping, recycling and dog fouling.
Children, young people and families	<ul style="list-style-type: none"> • increase the use of the Braidwood Centre by local people through provision of more services, activities and social events • establish a local money advice drop in service • provide relevant and affordable activities for young people.
Economy/employability	<ul style="list-style-type: none"> • develop a programme of learning opportunities for local people on subjects such as literacy, numeracy, digital inclusion, languages, cooking • increase employment and training support for the local community through the promotion of local jobs, volunteering opportunities and providing access to career advice.
Health and wellbeing	<ul style="list-style-type: none"> • explore opportunities to improve access for local people where there are currently barriers to essential services, such as lack of public transport options to dentists and GPs etc.



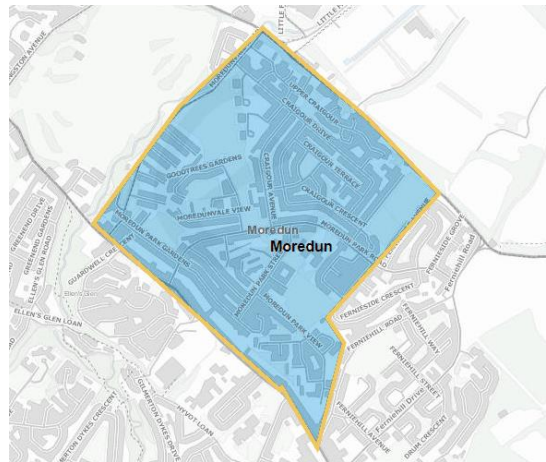
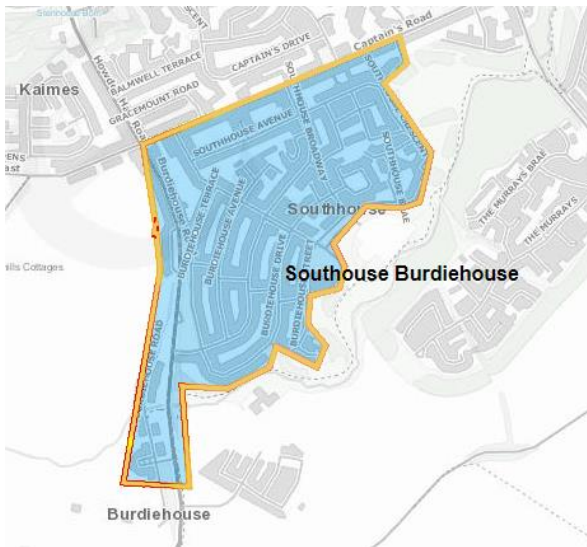
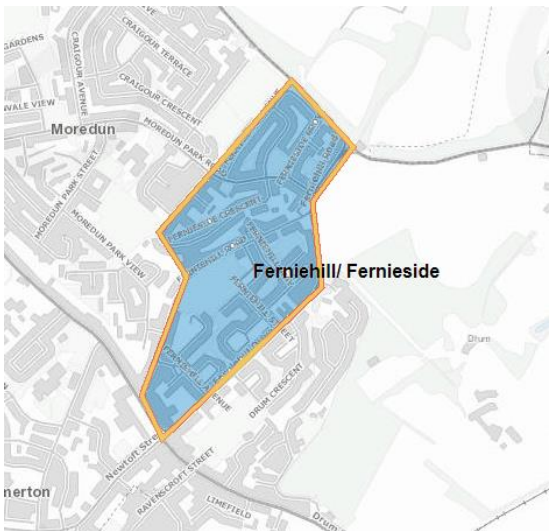
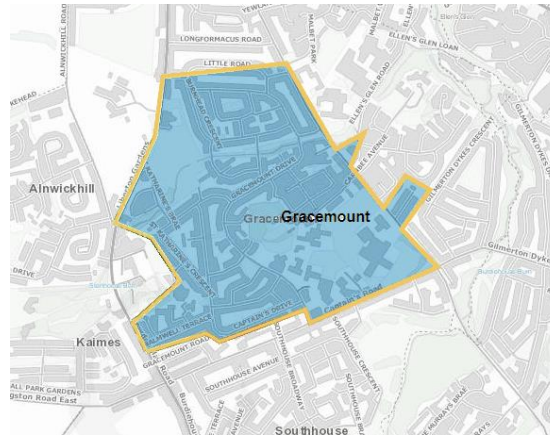
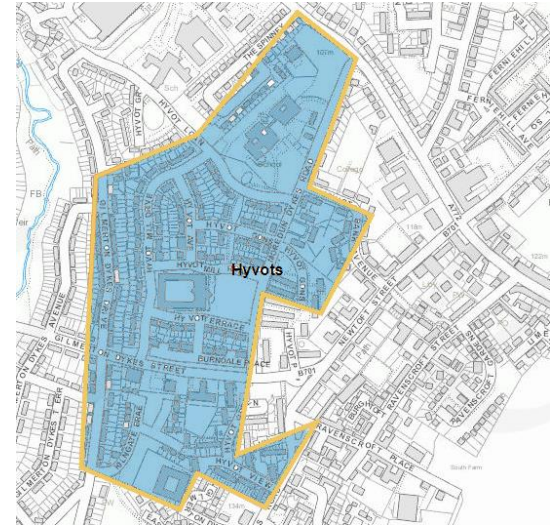
Outcome theme	Action
Community safety	<ul style="list-style-type: none">• work with the community to tackle issues of anti-social behaviour that are affecting the quality of life of residents in the area, such as drug and alcohol misuse, street drinking and vandalism.



Small area plan - Southhouse, Burdiehouse, Gracemount, Moredun, Hyvots, Ferniehill and Fernieside

The communities of Southhouse, Burdiehouse, Gracemount, Moredun, Hyvots, Ferniehill and Fernieside are all located within the Liberton Gilmerton ward of the city. Local residents have asked for services that will improve outcomes for children and families and enhance the quality of the environment in which they live. The key priorities within the small area plan aim to create employment, training and learning opportunities for local people, support the development of people’s digital skills, promote the English for Speakers of Other Languages programme, as well as

create affordable activities for young people. It will also ensure the community realises benefits from local development in the area.

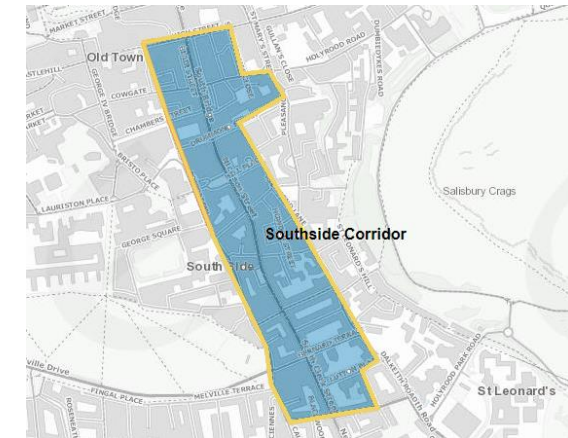


Outcome theme	Action
Place making	<ul style="list-style-type: none"> • create local campaigns with community groups to address environmental issues that are identified as being a concern in their area such as littering, fly tipping, recycling and dog fouling.
Children, young people and families	<ul style="list-style-type: none"> • provide affordable activities for young people that they want to participate in • improve communication between local residents, the Council and partner organisations about what services are available in the area, how they are accessed and explore how services can be promoted in a consistent and cohesive way at a local level.
Economy/employability	<ul style="list-style-type: none"> • increase employment and training opportunities for 16-20 year olds • work with BioQuarter partners to identify opportunities to bring benefits from the development into the local community • support and develop digital inclusion in the local community to reduce social isolation, help people search for jobs and find out about services in the local area. • develop and promote the English for Speakers of Other Languages (ESOL) programme, ensuring that the right service is provided in the right place.
Health and wellbeing	<ul style="list-style-type: none"> • establish local outreach information points in places that people regularly access, such as libraries, community centres, GP surgeries and shopping areas to improve access to advice, information and support.
Community safety	<ul style="list-style-type: none"> • engage with young people in areas where anti-social behaviour is identified as being an issue to involve them in identifying ways to address it effectively, through diversionary activities, development of the local youth work programme and access to support and advice services.

Small area plan – Southside Corridor

The Southside Corridor is the area that runs from Newington towards the City Centre. It is a vibrant community with a high volume of both residential and commercial property, and is also home to many of the students who are studying in the city. It is a key access route into the city centre from the south with high volumes of traffic travelling through the area.

The small area plan has been created with input from the community, and it aims to enhance the area and to provide a more pleasant, healthy, safe and welcoming environment for people who live and spend time there.



Outcome theme	Action
Place making	<ul style="list-style-type: none"> • reduce street clutter and create a clearway for pedestrians • improve conditions for cyclists such as road condition, bike parking, and driver/cyclist relationships • improve public spaces for people
Children, young people and families	<ul style="list-style-type: none"> • increase youth work provision and activities for young people.
Economy/employability	<ul style="list-style-type: none"> • identify opportunities for students to contribute to the local community through volunteering and more active involvement in community groups / activities.
Health and wellbeing	<ul style="list-style-type: none"> • work with the community to identify what information they would like to see about local services in the area, and how access to this information can be improved locally.



Community safety

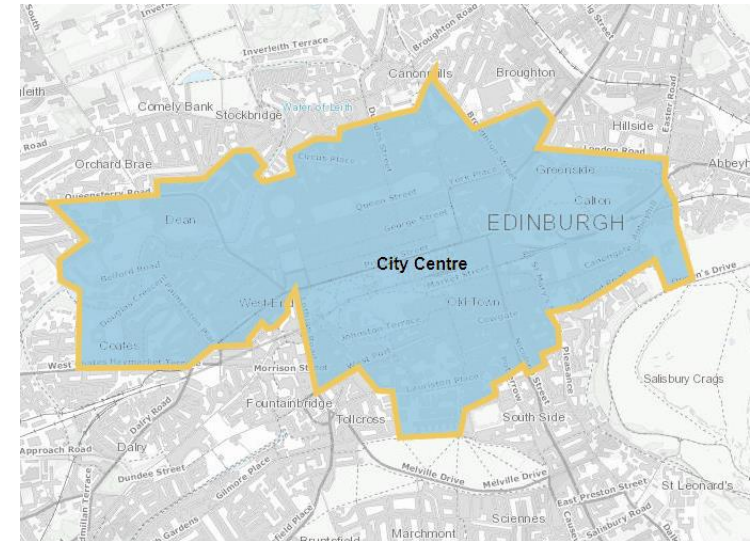
- address crime and anti-social behaviour through working in partnership with the community to gather information, provide support and engagement and, where necessary, take appropriate enforcement action
- establish walkabouts with the community to identify and deliver actions that can be taken to improve the local environment
- co-ordinate the partnership approach to addressing the needs of those street drinking, begging and sleeping rough in the area in a way that has a sustained impact.



Small area plan – City Centre

Edinburgh's City Centre is home to around 22,000 people. It is also the heart of the capital city of Scotland, a world heritage site and host to a thriving business and tourist economy. This brings some challenges as well as opportunities for the local community. The small area plan will deliver specific interventions and

improvements to the way aspects of the city centre are managed. It aims to ensure local people can experience a great quality of life, make use of their public spaces and benefit from the city's attractions and festivals.



Outcome theme	Action
Place making	<ul style="list-style-type: none"> • identify opportunities where green space can be improved and local access to growing projects can be developed • develop a programme of de-cluttering and environmental improvement campaigns in key streets and public realm areas where people live such as Grassmarket, High Street, Canongate, Hunter Square and Rose Street • develop advice and support for residents whose quality of life is being adversely affected by the high number of holiday lets • develop a balanced approach to how public space is used and managed in the city centre • map out services available for all city centre residents and identify ways to increase awareness.
Economy/employability	<ul style="list-style-type: none"> • work with cultural partners in the city to identify ways for local residents to benefit from major cultural institutions and festivals in their area.
Community safety	<ul style="list-style-type: none"> • co-ordinate the partnership approach to managing the impact of the night-time economy on city centre residents and visitors through community safety programmes, effective liquor licence enforcement and other approaches • co-ordinate the partnership approach to addressing the needs of those with alcohol and drug misuse issues or those who are begging and rough sleeping in the city centre in a way that has a sustained impact • support the engagement and consultation process on the review of the Licensing Policy, ensuring interested local people and stakeholders are given the opportunity to participate.

How we will measure success

The locality wide and small area plans in sections 5 and 6 contain a strategic description of high level actions and possible measures. This will be underpinned by workplans which set out detailed actions, timescales and the key measures that will demonstrate how change is taking place in each locality, forming the basis of the performance framework. These more detailed workplans will form the basis of monitoring progress allowing scrutiny of areas of success and areas of improvement, and will be subject to regular review.

An Annual Progress Report will also be produced evidencing progress on delivering the outcomes in the plan, based on the output of the continuous monitoring and scrutiny, and will be presented to Council Committee and partner governance bodies for further scrutiny and approval. The core principles and methods for monitoring progress and performance reporting are set out below:

Principles

- 1 Easy to access and understand**
Information on how each outcome is progressing needs to be readily available, regularly maintained, clearly laid out and free of jargon.
- 2 Focused on outcomes as well as outputs**
The aim of monitoring information is to measure the difference made to local people and communities and not just changes made to services.
- 3 Alignment with other strategic aims**
The partners' progress towards achieving the outcomes must be consistent with their own established strategic aims. This is to ensure that the services are working towards clearly aligned goals and are monitoring their work in a consistent way.

Methods

- 1 Workplans**
A set of more detailed plans relating to the outcomes and associated actions will allow monitoring of the partners' activity and progress towards achieving our shared goals.
- 2 Regular performance reports**
These will detail progress towards achieving the outcomes. They could include actions, key performance indicators, case studies and customer research to give a balanced view on progress. These reports will form the basis for the Annual Progress Report.
- 3 Annual Progress Report**
Progress in achieving the outcomes for the locality and small areas will be reported annually to Council Committee and partner governance bodies.



Further information and contacts

Key contacts

Further information about this plan is available by contacting the South East locality team:

- email southeast.locality@edinburgh.gov.uk
- telephone 0131 529 5151 and ask to speak to the Locality Manager or the Lifelong Learning Service Manager.

Links to plans and strategies

The Locality Improvement Plan links with a range of existing strategies including:

The City of Edinburgh Council

Business Plan

www.edinburgh.gov.uk/businessplan

Local Development Plan

www.edinburgh.gov.uk/localdevelopmentplan

The Edinburgh Partnership

Children's Services Plan

www.edinburgh.gov.uk/childrenservicesplan

NHS Lothian

NHS Lothian Strategic Plan 2014 - 2024

www.nhslothian.scot.nhs.uk/StrategicPlan

Edinburgh Integration Joint Board

Edinburgh Health and Social Care Partnership Strategic Plan

www.edinburgh.gov.uk/healthstrategicplan

Police Scotland

Local Police Plans 2017 - 20

www.tinyurl.com/EdinburghLocalPlans

Scottish Fire and Rescue Service

Local Fire and Rescue Plan for the City of Edinburgh 2014-2017

www.firescotland.gov.uk/SFRS_LocalPlan_CityofEdinburgh.pdf

Edinburgh Voluntary Organisations' Council and Volunteer Centre Edinburgh

Everybody's Edinburgh

www.evoc.org.uk/about-evoc/everybodys-edinburgh-third-sector-manifesto



Equalities statement

Locality Improvement Plans set out our commitment to promoting equality and diversity. An Integrated Impact Assessment (IIA) and Strategic Environmental Assessment (SEA) have been carried out, enabling all partners to meet their legal

duties to consider equality, human rights, sustainability and the environment. The assessments ensure that the planned services and policies promote equality of opportunity eliminate discrimination and harassment, and promote good relations between those with protected characteristics and those with none. They

also allow broader inequalities to be addressed, ensuring that the needs of all people are met.

For further information or to view a copy of the assessments please contact:
southeast.locality@edinburgh.gov.uk

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South West Edinburgh Locality Improvement Plan 2017-2022



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Introduction

Welcome from the South West Locality Leadership Team

The South West Locality Improvement Plan sets out the rationale for community planning arrangements in South West Edinburgh: who we are, how we work together, the key priorities and why they are important.

The plan will help to achieve better outcomes for our communities by addressing local priorities. It focuses on people's needs and promotes our work to reduce social and economic inequalities. This plan is an agreement between the communities of the South West and local service providers that sets out how we work together to target our resources in the most effective way and highlights how we will review and report on progress, allowing us to realign priorities as needed.

The plan considers the entire locality, setting out the most important issues

across South West Edinburgh, while also focusing on smaller areas where there is a higher rate of people experiencing disadvantage.

The community is at the heart of this plan, and through 2016/17 we have worked to develop existing community plans. We have attempted to ensure more effective partnership working, so we involve communities in a greater range of participation.

The implementation of the Community Empowerment (Scotland) Act 2015 has placed new legal duties on community planning partnerships and all public services delivered in Edinburgh. We want to build on these duties to improve how we deliver community plans, more effective community engagement, and greater community participation.

The plan brings communities closer together with local service providers to plan

and deliver better services which meet the needs of the people who use them.

Partners in the South West Locality Leadership Team are:

- The City of Edinburgh Council
- Police Scotland
- NHS Lothian
- Health and Social Care Partnership
- Scottish Fire and Rescue Service
- Edinburgh College
- Edinburgh Chamber of Commerce
- Edinburgh Voluntary Organisations' Council
- Scottish Enterprise
- Skills Development Scotland
- Members of the South West and Pentlands Voluntary Forum



Context

Community planning is the process by which councils and other public bodies work with local people, businesses and voluntary groups. By doing so, partners aim to plan and deliver better services, improving the lives of people who live in the local community.

In Edinburgh the community planning partnership brings together public service providers, third sector organisations and the community, collectively known as the Edinburgh Partnership.

Over the last ten years, communities have identified their own priorities through Local Community Plans working with service providers to improve their communities. The most recent Local Community Plans ran from 2014 – 2017. During that time, organisations changed to working in four localities in the city, to manage their services within the same boundaries.

The Community Empowerment (Scotland) Act 2015 also changed community planning in Scotland.

The Act gives local people more say in how public services are planned, designed and delivered. The Act requires public bodies to:

- identify and improve outcomes in the geographical areas which experience the greatest inequality
- prepare and publish Locality Improvement Plans to deliver better outcomes on the agreed priorities
- review and report publicly on progress and revise and update the plans as appropriate.



South West Locality

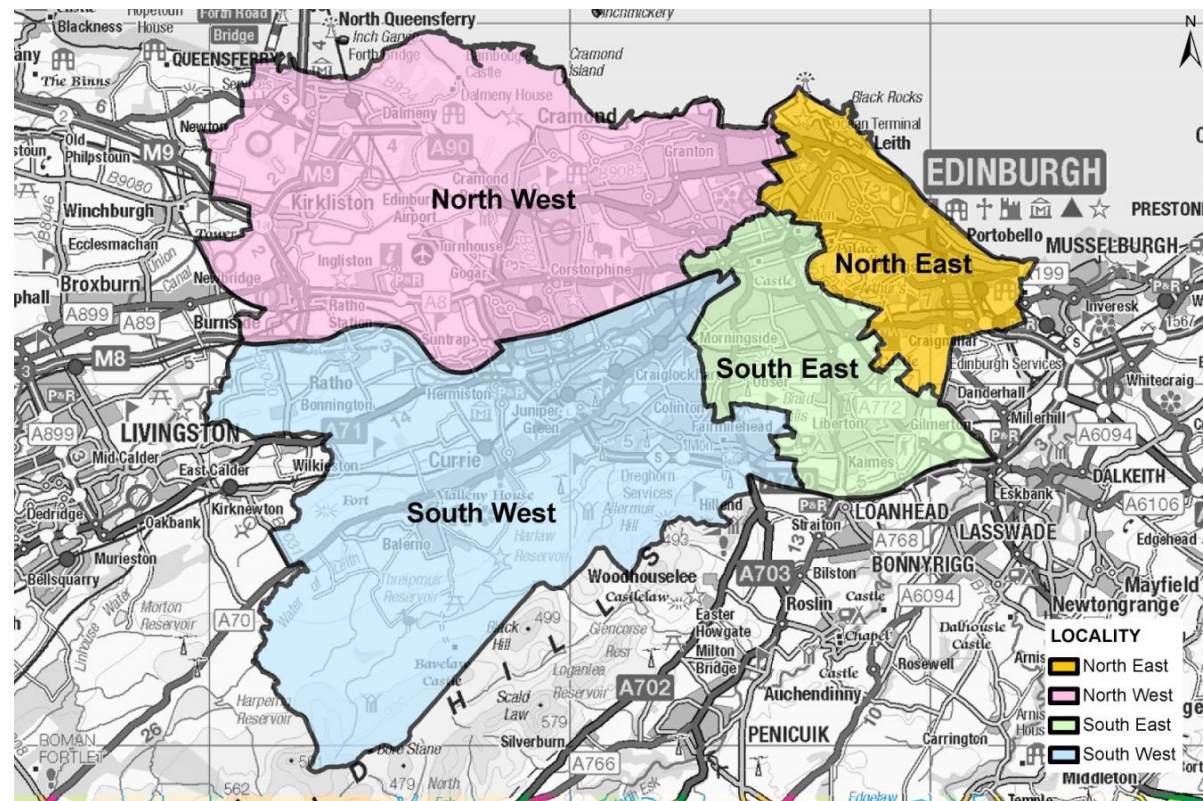
South West Edinburgh is made up of four ward areas of: Sighthill/Gorgie, Colinton/Fairmilehead, Fountainbridge/Craiglockhart and Pentland Hills. The South West accounts for 22% of Edinburgh's overall population. It is a very diverse area, comprising a range of housing types and a mixture of commercial, industrial, retail and leisure facilities and green spaces.



Population
114,077

South West has areas with high levels of affluence as well as areas which are amongst the most economically and socially disadvantaged in the city.

Around 90% of residents in South West Edinburgh are satisfied with their neighbourhood as a place to live, which is slightly higher than the city average. Satisfaction is particularly high (89-98%) for three out of the four wards with Sighthill/Gorgie lower at 80%.



It has a high proportion of council tenants and a lower than average rate of private sector renting. Owner occupancy rates remain similar to the city average, though they vary across the locality.

South West Edinburgh also has some of the densest and most sparsely populated areas within Edinburgh.

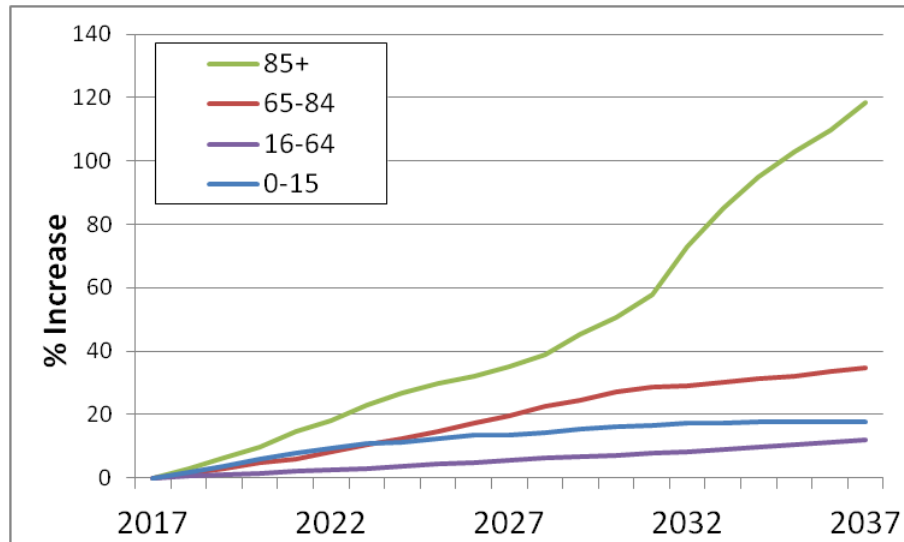
In 2015 the Pentland Hills Ward had less than 400 people per km², mostly concentrated in the villages of Balerno, Currie, Ratho and Juniper Green. By comparison Sighthill/Gorgie had a population density of over 4500 people per km², much of it concentrated in flats closer to the city centre.

Challenges

In the next 20 years, South West Edinburgh is expected to see the number of older people grow, larger than Edinburgh as a whole. The population is set to increase by 18% by 2037 (+21,000 people), lower than the Edinburgh-wide rate (+22%).

In particular, the number of people aged over 85 is expected to increase by almost 120% in the next twenty years. This equates to a rise from roughly 2,300 in 2017 to a projected 5,000 in 2037.

The level of economic deprivation also provides a challenge. The South West, as a whole, has a slightly higher rate of income



¹ * Oxfgangs, Wester Hailes, Broomhouse/Saughton, Daly/Fountainbridge NB Information for wards relates to pre-2017 boundaries.

2,650 houses currently planned

2037 expected population 135,917

deprivation than Edinburgh as a whole, with 9.8% of people in the South West deemed income deprived according to the 2016 Scottish Index of Multiple Deprivation (SIMD).

Amongst areas of the highest deprivation¹ in the South West, the rate of income deprivation is 19.8%, compared to 5.2% of the South West population that do not live in one of these areas. Child poverty in South West Edinburgh is the second highest of all four localities in Edinburgh, with one in five children living in low income households.

The proportion of people claiming work related benefits varies between the four South West wards, from a low of 4.9% of working age residents in Colinton/ Fairmilehead to a high of 12.0% in Sighthill/Gorgie. The overall rate for the locality is 8.1%, which is the second highest amongst the four localities and compares to a city rate of 7.7%.

Left: South West population projection – age groups % increase

Engaging with our communities

In Edinburgh, community planning partners have realigned their operations to four localities. Each locality has a leadership team that brings together senior officers from the Council, Police Scotland, NHS Lothian, Edinburgh College and the third sector.

Their role is to deliver services in a coordinated way, and to ensure the community is at the heart of how we develop local services.

Services have been divided into five workstreams reporting to the leadership team. Each workstream groups together operational managers from different organisations, allowing them to build relationships and use local data to deliver on locality priorities.

The main aim is to make sure services are delivered in a coordinated way between relevant partners in line with community priorities. Crucial to achieving this is ensuring partnerships are effective and the public participate in service development. In developing the plan for the South West locality, local people were consulted in two phases.

Phase 1

To develop a set of South West priorities the community were consulted at Neighbourhood Partnership meetings and other events throughout the locality. Participants were asked what changes they hoped to see in the future and the initial steps they thought were necessary to achieve this.

We also issued a community wide questionnaire online and through libraries asking people what they would like to see South West Edinburgh look like in the future. There was also a specific questionnaire designed for local young people.

Phase 2

This was focused on developing priorities for specific communities experiencing higher levels of deprivation. Once these areas were identified partners agreed to speak with service users and local people from these areas to understand their needs in more detail. In addition, detailed community research was commissioned to engage residents in these areas.

The results of the two phases were presented to workstream leads in summer 2017. We then developed locality and small area priorities using the responses, along with findings from other recent partner consultations and socio-economic data analysis.

Implementation

The resulting priorities are set out under five workstreams and four small areas. In both cases outcomes and actions are grouped by their workstream:

- Employability
- Health and Social Care
- Safer Communities
- Children and Young People
- Team Around Place

These include actions and possible measures. These measures, along with timescales and resources to deliver the actions are set out in accompanying work plans. An overview of this is described in the 'How we will measure success' section.



Locality-wide priorities

Employability



The South West locality is a vibrant community which suffers from small pockets of poverty and inequality. This is most visible in the

communities Oxfangs, Wester Hailes, Broomhouse, and Dalry.

However, individuals with complex needs such as those with a disability are not limited to certain areas. This means we need to targeted employment support across the locality.

Learning and career opportunities may not always be available within the locality, so it is important that residents have the, knowledge and aspirations to access sustainable employment support.

We also need to address digital technologies that are rapidly changing the world of work, creating both new opportunities and barriers for jobseekers.

By drawing together community and business stakeholders with employability, and other practitioners, we will create a network to improve services which is locally

focused as well as connected to partners across the city.

Partners include – The City of Edinburgh Council, Skills Development Scotland, Department for Work and Pensions Jobcentre Plus, NHS Lothian, South West high schools and libraries, employability providers, Edinburgh College and universities, Volunteer Centre and third sector representative from South West and Pentlands Voluntary Sector Forum, Joined up for Jobs network.

Outcome	High level actions	Measure
Improved quality, level and continued participation of all young people in education, employment or training	<ul style="list-style-type: none"> through the Edinburgh Guarantee, Developing Young Workforce and other strategies, make sure that every school leaver has the relevant information and support to help plan a clear career pathway provide information and support to schools about industries to inspire and inform students about career opportunities, including promoting online tools such as 'Marketplace' and 'Founders4Schools' make sure that appropriate training and support is available to every young person, both before leaving school and at all stages of their lives support young people in developing their career management skills so they can progress to, and sustain, positive destinations 	<p>Positive destinations</p> <p>Modern apprenticeships</p>



Outcome	High level actions	Measure
	<ul style="list-style-type: none"> provide additional, specialist support for those furthest from the labour market, including those who are care-experienced, school non-attendeeds and those who have a disability or long-term health condition, to help secure a positive destination. 	
Local residents are aware of and are supported to access local vacancies and opportunities further afield	<ul style="list-style-type: none"> work with industry and training providers, through the ongoing development of the Joined Up For Jobs and Joined Up For Business networks, to ensure that local job seekers are better prepared to enter the emerging growth sectors include and deliver community benefit clauses in all public procurements and city-wide developments to offer local, valuable development opportunities to job seekers at all stages and ages support access to, and better use of, digital information, online learning and tools for self-help to secure and sustain employment engage with local and city-wide employers to provide more effective marketing and access to locally based careers events to link job seekers to those employers who have vacancies. 	<p>Unemployment rates</p> <p>Unemployed people supported in to work or learning</p> <p>Digital skills training</p>
Improved general economic health of the locality	<ul style="list-style-type: none"> through Business Gateway support local businesses to enable them to grow and invest locally promote the full range of employability support services to businesses and residents continue to invest in good quality affordable childcare for our most vulnerable families to help sustain and improve choices work in partnership with employers and other agencies to tackle inequality issues such as in work poverty, flexible working options, living wage, transport and in work progression 	<p>Support for local businesses</p> <p>Childcare provision</p>



Outcome	High level actions	Measure
Improved support around the individual, ensuring that services are accessible, appropriate and holistic	<ul style="list-style-type: none"> offer a 'no wrong door' approach across employability, housing, health and other support areas through ongoing network development and online resources involve local people in gathering feedback on current services and co-producing and making decisions on how future funding is allocated through partnership working and funding, provide longer term, continual support services. 	<p>Participatory budgeting and community engagement</p> <p>People feel they have a say on their local issues and services</p>
Local communities understand each other's needs and work effectively together	<ul style="list-style-type: none"> work with people, particularly those who have significant disadvantages to progressing in work, to strengthen their knowledge, skills, and personal networks to help them to flourish in work or business work with business to create, promote, and unlock good job opportunities or support for all sections of society, regardless of geography or personal circumstances Work with citizens, employers, and other stakeholders across the public, private, and third sectors to share knowledge, identify what is important, explore how we can get involved early to reduce poverty and inequality, and understand how we can best work together 	<p>People feel they have a say on their local issues and services</p> <p>People agree that their neighbourhood is a place where people of different backgrounds get along</p>



Health and Social Care



This theme includes support and services aimed at maintaining or improving physical and mental health and wellbeing, as well as work to prevent future ill health or intervene early on to avoid deterioration. We will focus actions on preventing individuals and communities from experiencing the effects of inequality using targeted health improvement activities, community development initiatives and improvements to the physical environment. We will make sure that people who are disadvantaged, vulnerable and have higher health needs receive a level of support that reflects their needs.

We will also work together on strengthening existing networks and building trust with our local communities to ensure we address issues that matter to people, identify gaps and seek solutions together based on best practice. We will build in ways to listen to people’s experiences and hear about their needs and to take action on what people have said works well at present and what would improve their lives in the future. We will also work in partnership to raise awareness of local opportunities and activities and ensure these are accessible to as many people as possible.

Partners include – South West community (including patient/other groups, community council representatives, carers), Integrated Health and Social Care, The City of Edinburgh Council, NHS Lothian (Health Promotion and Public Health), GPs, Link Workers (EVOC, LOOPS), Third Sector organisations, local network groups (EVOC, Living Well Wester Hailes, Wester Hailes Community Trust, Joining the Dots, Gorgie Dalry Forum), Education (schools and universities), the independent sector, Police Scotland, Scottish Fire and Rescue Service and the Ambulance Service.

Outcome	High level actions	Measure
Improved access to GPs and other services	<ul style="list-style-type: none"> • establish effective partnerships between GPs and other partners • identify common barriers to access and build on good practice, enabling people to access the most appropriate services to meet their needs • work together to provide up-to-date information on local support, services and activities • deliver the link worker programme to signpost and support people to use non-statutory services, where this is suitable. 	People's perception of accessing services

Outcome	High level actions	Measure
Supported older people	<ul style="list-style-type: none"> • work with partners to plan accessible and affordable housing to meet the needs of older people and those with dementia • expand the Pentlands dementia awareness campaign across the locality • ensure local workers in all sectors are appropriately trained to help support people with dementia and their carers. 	Quality of life measures
Reduced social isolation	<ul style="list-style-type: none"> • raise awareness of the problems of social isolation and loneliness and their consequences • work with partners to identify people experiencing social isolation and those at risk of loneliness and connect them to local activities and support • ensure that older and disabled people can travel safely to activities in their community 	Ratings of social isolation
Supported carers	<ul style="list-style-type: none"> • ensure unpaid carers are able to access adequate support as early as possible 	People's perception of support for carers
Mental health is supported	<ul style="list-style-type: none"> • identify and look for shared solutions to meet gaps in mental health services • develop services that help people have meaning and structure in their days, manage better in crisis and access psychological or psychosocial treatment • develop processes between locality services to help people who do not access to mental health or substance misuse services or who have fallen out of contact with services 	Ratings of mental health



Outcome	High level actions	Measure
Promotion of healthy living	<ul style="list-style-type: none"> • work together to develop a culture that focuses on preventing ill health • support people to adopt healthy lifestyles by providing local high quality opportunities • work together to improve the lives and health of people in our communities 	<p>Levels of physical activity</p> <p>Type of active travel</p> <p>People's perception of own health</p>



Safer communities



Partners have spoken with the communities, individuals and community safety service providers within the locality and identified these priorities.

The priorities for Police Scotland’s Edinburgh Division for 2017 are:

- acquisitive crime

- public safety
- anti-social behaviour
- serious and organised crime
- terrorism and domestic extremism

These were identified through the local response to the ‘Your View Counts’ survey, which empowered local communities to inform the Police of their concerns. These have been incorporated with the South

West locality engagement and developed to form the above priorities to make the best use of joint working, prevention and intervention locally within the South West.

Partners include - Police Scotland, The City of Edinburgh Council, Scottish Fire and Rescue, third sector (including SCORE Scotland and Women’s Aid), representatives from South West and Pentlands Voluntary Sector Forum

Outcome	High level actions	Measure
Fear of crime is tackled	<ul style="list-style-type: none"> • improve communication with communities using appropriate channels and innovative methods • improve access to service providers • promote the work being progressed and outcomes achieved • develop local ways to prevent crime and promote personal and household safety • prevent and reduce re-offending by tackling the underlying causes. 	<p>Satisfaction with the way crime is dealt with</p> <p>People feel safe in their neighbourhood after dark</p>
Hate crime is reduced	<ul style="list-style-type: none"> • focus on intercultural projects to overcome social barriers • encourage reporting of hate crime • improve methods of reporting hate crime • improve engagement to understand concerns and issues • improve engagement with young people in schools to promote an inclusive society. 	Hate crime rates



Outcome	High level actions	Measure
Anti-social behaviour is tackled	<ul style="list-style-type: none"> • share information and intervene early to address low level behaviour to prevent it escalating • enhance local approaches to managing youth anti-social behaviour • develop local operations and initiatives to tackle local problems • improve planning to prevent and tackle seasonal demand and issues. 	Satisfaction with how anti-social behaviour is dealt with
Enhanced collective approach to domestic abuse	<ul style="list-style-type: none"> • work together at a local level to intervene early, engage with all family members, coordinate services and improve outcomes. 	Domestic abuse rates
Drug and alcohol misuse is tackled	<ul style="list-style-type: none"> • take preventative and enforcement action and appropriately share information • work with liquor license holders to encourage a responsible approach • engage with communities to encourage reporting of information, particularly in relation to drugs, and communicate the action taken • work with education services to raise awareness of the risk of alcohol and drugs for young people. 	Alcohol related hospital admissions
Improved road safety	<ul style="list-style-type: none"> • develop local approaches in relation to road safety around schools • work with the community to identify road safety issues and take suitable action • conduct and contribute to enforcement and educational initiatives • support national road safety campaigns locally. 	Road condition Emergency road defects Satisfaction with maintenance of roads Enforcement and education activity



Children and young people



Local children's services managers have met regularly as part of a multi-agency group (Children's Services Management

Group) for the past five years. The group has developed good working relationships across services allowing effective partnership working, such as sharing information, pulling resources together and co-delivering activities/programmes. This partnership group is committed to improving outcomes for children and young people in South West Edinburgh and is directed by the city-wide Integrated Children's Services Plan (ICSP). The group also regularly interrogates both local and city-wide data to understand current need and identify issues requiring to be addressed.

Edinburgh is passionate about developing services that meet the needs of our children. We want to make sure that we work with parents and carers, children and young people, to do things with them, not to them or for them. Relationships between our staff and children and their families and carers are crucial in achieving that. We will work hard to build the type of relationships that allow us to regularly hear children's views about the community they live in and the kind of supports that encourage positive outcomes and assist them to meet their potential.

In preparation for this plan, we spoke to members of the community to gain their views. We want to develop that approach so that we actively gain the views of children and their families regularly. This will allow us to reflect on what we do, how

we do it and whether what we are doing continues to meet the needs of the children and young people who live in the South West of Edinburgh.

The key partners will work together with children and young people to achieve the outcomes laid out in this plan. We will celebrate the achievements of children and young people, however small or large. We will work with parents, carers and young people to ensure they have the right support at the right time.

Partners include – The City of Edinburgh Council, NHS Lothian, Police Scotland, Third Sector (representatives from South West and Pentlands Voluntary Sector Forum and network of organisations working with children and families)

Outcome	High level actions	Measure
All children have the best start in life	<ul style="list-style-type: none"> work in partnership across services to ensure that children and their families receive appropriate, timely and co-ordinated support manner provide a range of parenting support through universal and targeted programmes to build the capacity and confidence of parents focus on children's literacy development 	<p>Developmental milestones reached</p> <p>Literacy and numeracy levels</p>

Outcome	High level actions	Measure
	<ul style="list-style-type: none"> • develop the capacity of staff within Early Years settings through a co-ordinated, multi-agency training programme • co-ordinate adult literacy support for parents • work with parents to identify and best meet the aspirations they have for their children. 	
All children and young people reach their potential	<ul style="list-style-type: none"> • services work in partnership to best support the most disengaged families take part in school and lifelong learning activities • further implement restorative practice within schools and across services • ensure that children and young people’s attainment is not affected by poverty and inequality • increase positive destinations among school leavers by improving participation in education, employment and training 	<p>Attendance rates at school</p> <p>School leavers positive destinations</p>
The right support is provided at the right time	<ul style="list-style-type: none"> • continue to develop partnership networks to ensure local need and issues are identified and addressed through joint decision making, shared resources and multi-agency working • work together to maximise the capacity and confidence to be able to identify and support additional support needs • ensure consistent “Getting It Right for Every Child” practice across the locality, working with families and partner agencies to identify well-being concerns as early as possible and agree and provide the most appropriate solutions and support 	<p>Number of children looked after, or in looked after accommodation</p> <p>Child and adolescent mental health services referrals</p> <p>Referrals for specialist provision</p>
Improved health and well-being	<ul style="list-style-type: none"> • develop safe and appropriate places to play through working with colleagues in the Council • work with partners to provide affordable and accessible opportunities for leisure, play and learning 	Youth participation



Outcome	High level actions	Measure
	<ul style="list-style-type: none"> • improve early access to mental health support within local communities • develop the capacity of staff to identify and respond to emotional distress through joined-up training • increase awareness of staff of the impact of domestic abuse • improve the quality of drugs and alcohol prevention work and substance misuse services • address barriers to engagement with health and wellbeing services. 	<p>Facilities and activities for children and young people</p> <p>Number and quality of parks in the city</p> <p>Child physical activity levels</p> <p>Numbers of non-attendance of appointments</p>
<p>Children, young people and their families are involved in developing services that are relevant to their needs and aspirations</p>	<ul style="list-style-type: none"> • ensure local services meet local need through regular engagement and discussion with children, young people and families • involve communities in celebrating the success of their children and young people • engage with children, young people and families to meet their needs and enable access when required • increase the ways people can get involved (such as participatory budgeting) to engage young people and families with services in their community. 	<p>Youth engagement and participation</p>



Team Around Place



Edinburgh needs more housing for an increasing population and to support economic growth. More housing increases the need

for community facilities such as schools and health care facilities in easily accessible locations.

An improved, integrated transport system based on sustainable alternatives to the car is a high priority. This will help ensure that the citizens of Edinburgh can get around easily to access jobs and services. Future growth of the city will have serious consequences in terms of congestion and deteriorating air quality if current car dependency is maintained. The Climate

Change (Scotland) Act 2009 and other legislation establish a duty reduce emissions and adapt to climate change.

The current planning system needs to focus on delivering great places, now and for future generations. Whilst this has been an aspiration for some time, the current public sector finance, low market confidence, complex inter-agency relationships, land reform and community empowerment all demand that there is a renewed and collective drive towards achieving this goal. Public space is all around us and is a vital part of everyday life. Good quality civic spaces contribute to the health and wellbeing of communities, the physical and mental health of individuals through passive

and active recreation, including relaxation and children’s play. High quality environments help to drive economic growth, reduce crime and vandalism, and help develop a sense of community by increasing social contact and integration.

Partners include: The City of Edinburgh Council, Health and Social Care Partnership, third sector (including ‘Friends of’ parks, Scottish Canals, Edinburgh and Lothians’ Greenspace Trust, National Housing Trust, Dunedin Canmore and Prospect Housing Association), representatives from South West and Pentlands Voluntary Sector Forum

Outcome	High level actions	Measure
Increased supply of affordable and accessible housing	<ul style="list-style-type: none"> • establish effective partnerships between the Council, Registered Social Landlords (RSLs), private developers, Integrated Health and Social Care and other key partners • increase the availability of affordable and accessible homes • provide the infrastructure to support housing developments 	Affordable and low cost homes are delivered



Outcome	High level actions	Measure
An integrated and sustainable transport system	<ul style="list-style-type: none"> • help develop more integrated, sustainable and accessible transport for all communities in the South West locality through active engagement with stakeholders and key partners • improve the quality of the public realm • encourage walking and cycling • improve accessibility for people with reduced mobility • encourage use of public transport • improve the condition of roads and footways through continued development and delivery of Edinburgh’s Road Asset Management Plan • maintain assets through the increased use of development control processes and integrated maintenance programmes. 	<p>Journeys made by walking, cycling and public transport</p> <p>Satisfaction with road maintenance</p> <p>Road condition Emergency road defects made safe</p>
Communities are placed at the heart of planning new developments	<ul style="list-style-type: none"> • assume a greater facilitation role in bringing together communities, partners and stakeholders • use the Place Making Standard to give local people an opportunity to become actively involved in the planning of their own place • develop proposals to involve a wider range of people in the planning process, particularly children and young people • improve public trust in the planning system by delivering high quality buildings and places through the “Team around the Place” approach. 	Community involvement and consultations in new developments



Outcome	High level actions	Measure
Improved and better use of civic space	<ul style="list-style-type: none"> • ensure that parks and other public spaces are maintained and accessible by working with communities, partners and key stakeholders • develop an integrated approach towards design - linking planning, roads, footways, cycle ways and construction • develop closer working relationships with those managing public spaces and encouraging greater use of civic space for play, leisure and sport • actively encourage and support community involvement in parks and other green open spaces • make recycling easier for all. 	<p>Park quality standards</p> <p>Citywide recycling rate</p> <p>Parks and green space being used by citizens and visitors to engage in cultural and sports provision</p>
Local communities understand each others' needs and work effectively together	<ul style="list-style-type: none"> • work in partnership with local communities, local third sector organisations, community councils, tenants' and residents' associations and other constituted groups to better understand the needs and strengths of each community • build on past successes and enhance services through appropriate forms of community participation • use service complaints to identify areas for improvement • monitor housing developments to report on affordable housing levels • benchmark the environmental services we deliver using national standards to achieve the highest quality civic spaces. 	<p>People feel able to have a say on local issues and services</p> <p>People agree their neighbourhood is a place where people of different backgrounds get along</p> <p>Complaint levels</p>



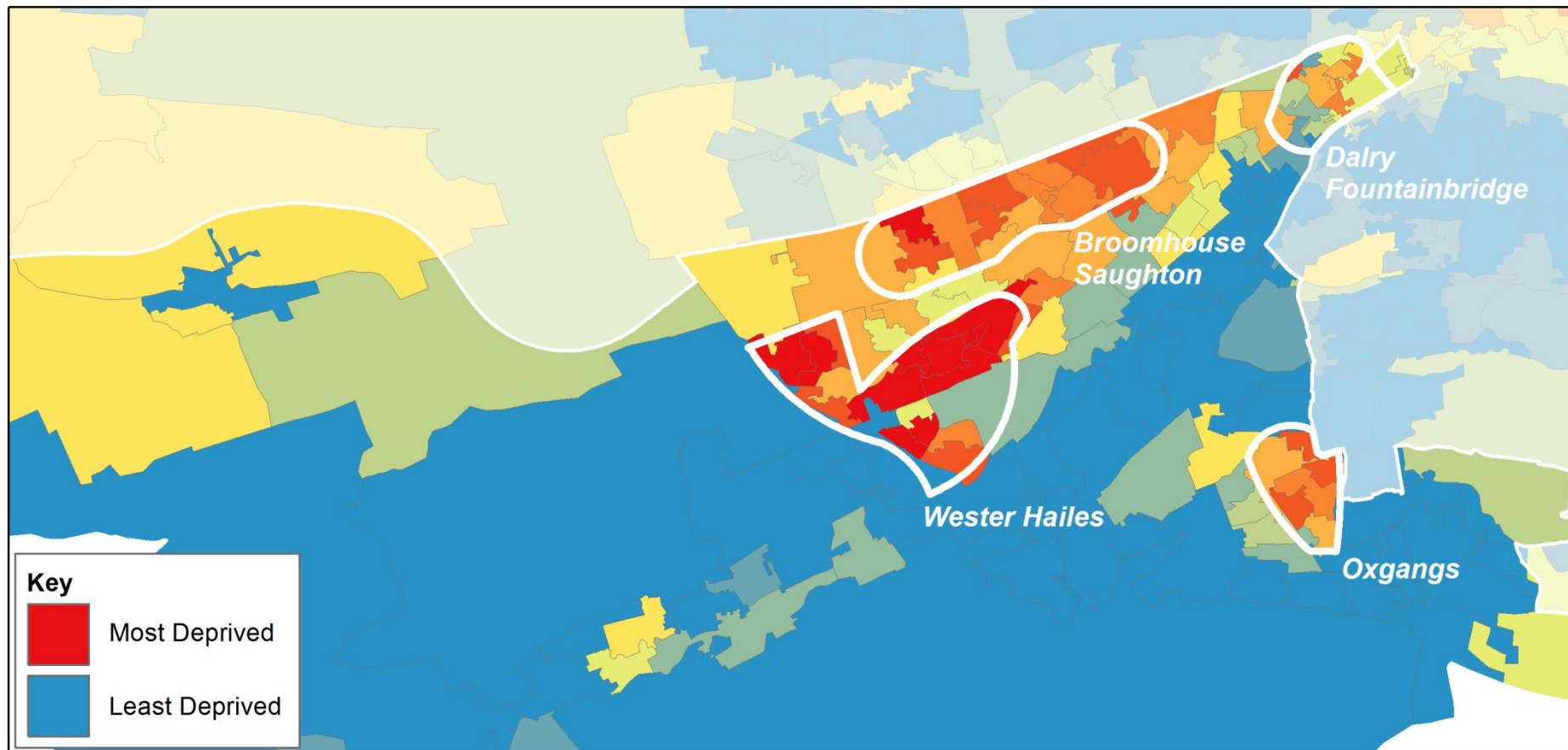
Small area priorities

It is recognised that within the locality there are communities that experience higher levels of social and economic inequality. In order to address this specific priorities and actions have been identified for these communities to improve outcomes for people living there.

By analysing measures of poverty including the Scottish Index of Multiple Deprivation (SIMD), four clusters of deprivation were identified in South West Edinburgh. These are: **Oxgangs**; **Wester Hailes**, **Broomhouse/Saughton**, and **Dalry/Fountainbridge**. As with all

communities across the City, these four have their own character and how we address negative outcomes may be different in each.

South West Edinburgh –
Small area deprivation (SIMD 2016)



Oxgangs

An area largely of farmland until the early 1950s, Oxgangs was mainly a Council-built development. However, following significant regeneration the mix of tenure has changed resulting in larger proportions of privately owned properties or those managed by housing associations.

Oxgangs is bounded to the south and east by Fairmilehead, with Morningside to the North, and Colinton to the West. The area borders Colinton Mains, Fairmilehead, and Braid Valley Parks.

The closest hospital is the Edinburgh Royal Infirmary which can be reached in 25 minutes by bus. The closest Edinburgh leisure facilities are less than two miles away on Colinton Road.

There are three GP surgeries within or very close to the area.

There are multiple bus routes to the city centre, taking around 20-30 minutes. The area is well-served by shops, with small shops, supermarkets, and post offices close by.



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The local Jobcentre is in Wester Hailes.

Current population is approximately 3,600, with higher than average proportion of children and older residents. The under 16 population has risen in recent years, while the number of over 65s has stayed steady.

Oxgangs is an area of deprivation surrounded by some of the most affluent communities in Edinburgh. It has an income deprivation rate of 20.4%, over twice the city average.



Workstream	Actions
Employability	<ul style="list-style-type: none"> • increase access to locally based support so residents can secure sustainable employment and maximise income • improve awareness of employability provision.
Health and social care	<ul style="list-style-type: none"> • improve access to services • co-locate more support services in a community hub • provide information about local activities and other services using a wide range of formats and communication methods • establish a local forum or group to tackle physical and mental health problems.
Community safety	<ul style="list-style-type: none"> • reduce incidents of vandalism, damage to property and graffiti • work with local schools and community youth groups • undertake partnership initiatives to tackle repeat problems.
Children and young people	<ul style="list-style-type: none"> • improve provision and access to youth and children's services • work with partners and the community to develop a range of play and leisure activities.
Team Around Place	<ul style="list-style-type: none"> • improve recycling opportunities • develop an improved approach to mixed tenure management.

Wester Hailes

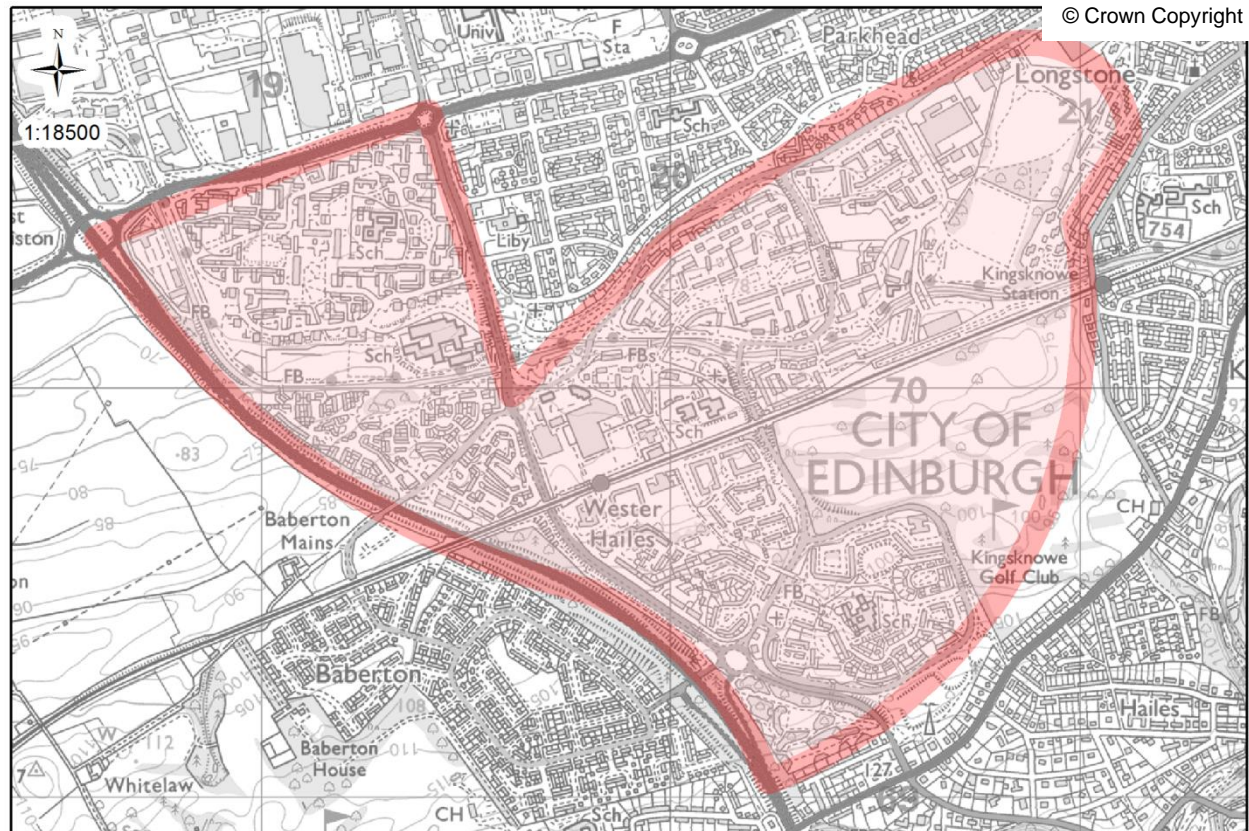
Although the Calders area has had housing since the 1940s, the modern Wester Hailes was not built until the early 1970s as an authority built new town style development. Significant numbers of properties are in high-rise blocks with the majority of properties managed by the Council.

Wester Hailes is bounded to the west by the Edinburgh bypass, to the south by Colinton, the north by Sighthill, with Longstone and Kingsknowe to the east. Hailes Quarry Park is the main green space for the area.

It is five miles from the Western General Hospital and seven miles from the Edinburgh Royal Infirmary.

The area is served by the Wester Hailes Education Centre housing the secondary school and community sport and leisure facilities.

There is one GP surgery in the area, and there are multiple bus routes to the city centre taking around 30 minutes.



The area has a central shopping centre containing a supermarket, Post Office, and commercial gym. Next to this is the local Council office, local library and Job Centre.

Current population is approximately 11,500. It has a higher proportion of children than Edinburgh as a whole, and lower proportions of elderly and working age

adults. The level of income deprivation across the area is 28.7%.

The majority of Wester Hailes population live in areas ranked in the 10% most deprived in Scotland. With areas in Barn Park, Hailesland, Murrayburn and Calders rank among the top 5% most deprived nationally.



Workstream	Actions
Employability	<ul style="list-style-type: none"> • increase the number of young people securing and sustaining a positive destination through continued support and access to suitable opportunities.
Health and social care	<ul style="list-style-type: none"> • strengthen existing local partnerships by building on existing networks (Living Well Wester Hailes, Wester Hailes Community Trust, South West and Pentlands Voluntary Sector Forum) to coordinate priority actions.
Community safety	<ul style="list-style-type: none"> • continue to deliver education of the dangers of fire within the home and community • promote 'Stair Aware' campaign • reduce crime at Westside Plaza by working with local businesses • run targeted drugs enforcement campaigns • engage with local schools through school link officer and community improvement partnership to address crime issues.
Children and young people	<ul style="list-style-type: none"> • promote the aspirations of children at the start of school in line with what has been identified by local parents • services will work together to best ensure that the right resources and opportunities are provided to allow these aspirations to be met.
Team Around Place	<ul style="list-style-type: none"> • deliver housing on small sites • develop an improved approach to mixed tenure management • improve visual appearance of open spaces through a programme of tree planting and naturalised bulb planting • increased inspection frequency and reporting of faults/maintenance relating to play areas and ball courts.

Broomhouse/Saughton

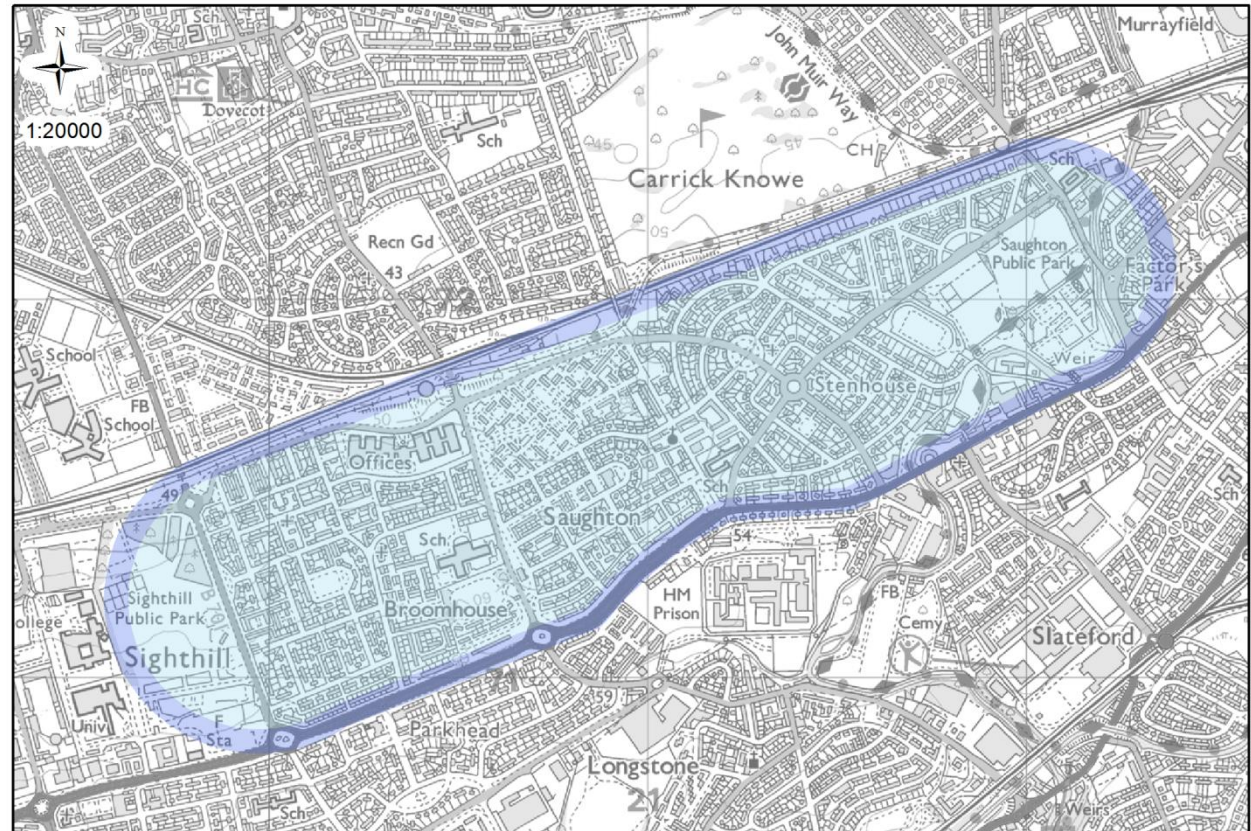
The majority of housing in the area is post-war low rise developments, including both flats and houses. The area covers a number of small communities including Broomhouse, Stenhouse, Whitson and Saughton Mains.

The area forms a corridor between the Edinburgh-Glasgow railway line to the north and Calder Road to the South, bounded by Sighthill Park to the west and Saughton Park to the east.

Calder Road is a main arterial transport route to the city centre and as such the area has access to multiple main bus routes. It also has access to the Edinburgh Trams line, providing quick access to the airport and city centre.

It is six miles from the Edinburgh Royal Infirmary and four miles to the Western General with travel to either from most of the area requiring a bus change.

The Saughton Sports complex in the east of the area houses a range of facilities, with the shared Napier University/Edinburgh College site to the



west also offering some public access facilities.

There are two GP surgeries in the area, with closest Post Offices in Sighthill or Carrick Knowe. The local Jobcentre for the area is High Riggs in the city centre.

The current population is approximately 9,000, with a higher proportion of under 16s than Edinburgh as a whole.

The area has seen a rise in the under 16 population in recent years, and a slight fall in the numbers over 65.

The area forms part of larger region of deprivation that stretches from Dalry to Wester Hailes. This section includes the hotspots around Broomhouse, Saughton Mains, Stenhouse Avenue and Whitson.

Workstream	Actions
Employability	<ul style="list-style-type: none"> • increase the number of young people securing and sustaining a positive destination through continued support and access to suitable opportunities.
Health and social care	<ul style="list-style-type: none"> • support those who are socially isolated and at risk of loneliness so they can access social activities and support services • improve communication between older people's service providers • build on the strengths of the Joining the Dots partnership group and implement coordinated priority actions with partners.
Community safety	<ul style="list-style-type: none"> • reduce youth related anti-social behaviour • deliver and evaluate the "making the difference" pilot • identify diversionary activities through targeted engagement with children and young people.
Children and young people	<ul style="list-style-type: none"> • improve provision and access to youth and children's services • work with partners and the community to develop a range of play and leisure activities.
Team Around Place	<ul style="list-style-type: none"> • deliver the 21st Century Homes project • support a replacement Broomhouse community hub • deliver Saughton Park regeneration project • develop an improved approach to mixed tenure management.

Dalry/Fountainbridge

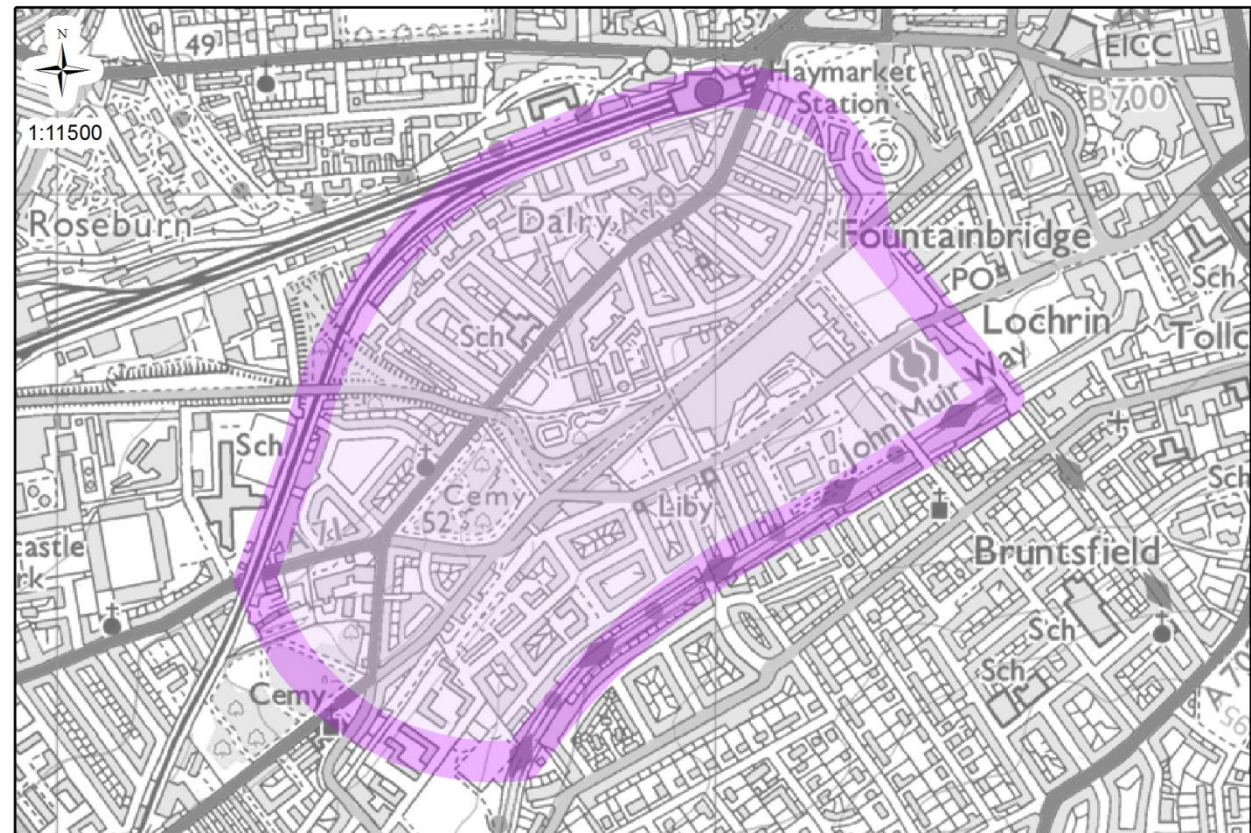
For most of the last century Dalry has had a mix of industrial, commercial and residential buildings. Residential properties are a mix of Victorian flats and colonies, along with newer builds on former industrial areas. The development of former brewery sites at Fountainbridge have resulted in high value flats, student accommodation and the new the Boroughmuir High School.

The area directly borders the city centre, with most amenities in walking distance. The small Murieston Park and Dalry Cemetery are the only green spaces in the area, although Harrison Park is less than a mile away.

The Royal Infirmary is less than five miles from the area, and the western General is less than two miles away.

The Dalry Swim Centre houses a swimming pool and gym, with other commercial facilities close by.

The area has two post offices, a medium sized supermarket, and a GP. The local Jobcentre is at High Riggs approximately a mile away. The area also contains a major entertainment centre at Fountain Park.



The current population is approximately 11,000, with a significantly higher proportion of working age adults compared to Edinburgh as a whole. The proportion of under 16s is less than half of the city-wide average, and the proportion of over 65s is around a third.

The SIMD highlights small pockets of deprivation particularly around Duff Street, but also in the area around Caledonian Crescent and Dundee Street.

However these are pockets within a city-centre community that also has a high number of affluent residents.

Workstream	Actions
Employability	<ul style="list-style-type: none"> • raise awareness of in-work support • increase participation in and improve access to employability support services • improve communication between the local community and partners about learning opportunities and service provision.
Health and social care	<ul style="list-style-type: none"> • work on issues that affect physical and mental health and wellbeing • use a main building as a community hub to co-locate more support services as well as provide information about other services and local activities.
Community safety	<ul style="list-style-type: none"> • increase engagement with students and young people to decrease anti-social behaviour • increase awareness of bike theft prevention measures • work with school liaison officer to work with young people within schools • work with local universities around prevention and increase awareness of home safety • better target operations to local need • reduce the negative impact of the night time economy • develop problem profiles and local initiatives to address the negative behaviour • encourage “drink aware” campaigns • consider/scope opportunity/interest in local scheme with licensed premises • tackle noise complaints and intervene early.
Children and Young People	<ul style="list-style-type: none"> • improve provision and access to youth and children’s services • work with partners and the community to develop a range of play and leisure activities.
Team Around Place	<ul style="list-style-type: none"> • work with partners to develop opportunities for increased participation with local student population • increase the use of Union Canal and links to neighbouring parks • increase quality and use of open space • deliver the Gorgie/Dalry Town Centre Public Street Life Assessment recommendations.



How we will measure success

The locality wide and small area plans in sections 5 and 6 contain a strategic description of high level actions and possible measures. This will be underpinned by workplans which set out detailed actions, timescales and the key measures that will demonstrate how change is taking place in each locality, forming the basis of the performance framework. These more detailed workplans will form the basis of monitoring progress allowing scrutiny of areas of success and areas of improvement and will be subject to regular review.

An Annual Progress Report will also be produced evidencing progress on delivering the outcomes in the plan, based on the output of the continuous monitoring and scrutiny. This will be presented to Council Committee and partner governance bodies for further scrutiny and approval.

There are three core principles for monitoring progress and three key methods by which performance is reported.

Principles

- 1 Easy to access and understand**
Information on how each outcome is progressing needs to be readily available, regularly maintained, clearly laid out and free of jargon.
- 2 Focused on outcomes as well as outputs**
The aim of monitoring information is to measure the difference made to local people and communities and not just changes made to services.
- 3 Alignment with other strategic aims**
Partners' progress towards achieving outcomes must be consistent with their own established strategic aims. This is to ensure that the services are working towards clearly aligned goals and are monitoring their work in a consistent way.

Methods

- 1 Workplans**
A set of detailed plans relating to the outcomes and associated actions allows monitoring of partner activity and progress towards achieving shared goals.
- 2 Regular performance reports**
These detail progress towards achieving outcomes for the Locality Leadership Team. They can include actions, key performance indicators, case studies and customer research to give a balanced view on progress. These reports form the basis for the Annual Progress Report.
- 3 Annual Progress Report**
Progress in achieving outcomes for the locality and small areas will be reported annually to Council Committee and partner governance bodies.

Further information and contacts

Key contacts

Further information about this plan is available by contacting the North East locality team:

- email southwest.locality@edinburgh.gov.uk
- telephone 0131 529 3111 and ask to speak to the Locality Manager or the Lifelong Learning Service Manager.

Links to plans and strategies

The Locality Improvement Plan links with a range of existing strategies including:

The City of Edinburgh Council

Business Plan

www.edinburgh.gov.uk/businessplan

Local Development Plan

www.edinburgh.gov.uk/localdevelopmentplan

The Edinburgh Partnership

Children's Services Plan

www.edinburgh.gov.uk/childrenservicesplan

NHS Lothian

NHS Lothian Strategic Plan 2014 - 2024

www.nhslotian.scot.nhs.uk/StrategicPlan

Edinburgh Integration Joint Board

Edinburgh Health and Social Care Partnership Strategic Plan

www.edinburgh.gov.uk/healthstrategicplan

Police Scotland

Local Police Plans 2017 - 20

www.tinyurl.com/EdinburghLocalPlans

Scottish Fire and Rescue Service

Local Fire and Rescue Plan for the City of Edinburgh 2014-2017

www.firescotland.gov.uk/SFRS_LocalPlan_CityofEdinburgh.pdf

Edinburgh Voluntary Organisations' Council and Volunteer Centre Edinburgh

Everybody's Edinburgh

www.evoc.org.uk/about-evoc/everybodys-edinburgh-third-sector-manifesto



Equalities statement

Locality Improvement Plans set out our commitment to promoting equality and diversity. An Integrated Impact Assessment (IIA) and Strategic Environmental Assessment (SEA) have been carried out, enabling all partners to meet their legal duties to consider equality, human rights,

sustainability and the environment. The assessments ensure that the planned services and policies promote equality of opportunity, eliminate discrimination and harassment; and promote good relations between those with protected characteristics and those with none. They

also allow broader inequalities to be addressed, ensuring that the needs of all people are met.

For further information or to view a copy of the assessments please contact: southwest.locality@edinburgh.gov.uk

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Locality Improvement Plan Glossary



A-Z of Locality Improvement Plan terms

Acquisitive [crime]

Excessively interested in getting money or material things.

Activity Agreements

Scottish Government funded initiative to work with young people aged 16 – 19 who are not in education, employment or training. Activities include confidence building, teamwork, taster sessions and work experience. This will support young people to take the first steps towards a career.

Business Gateway

A publicly funded service that provides access to free business support services.

Career management

Planning activities and engagements in the jobs someone does, for better fulfilment, growth and financial stability.

Coercive control

This term helps us to understand domestic abuse as more than a “fight”. It

is a pattern of behaviour which seeks to take away the victim's liberty or freedom, to strip away their sense of self. It is not just a victim's bodily integrity which is violated, but also their human rights.

Community Benefit clauses

Conditions which can be built into public contracts to deliver a range of economic, social and environmental benefits for a local area.

Community Link Workers

Generalist social practitioners who provide one-on-one support for people with complex needs that enables them to access community support and services.

Council's budget engagement

The programme informs and consults citizens and Council partners about spending and saving plans.

Direct payments

One of the options available to people through self-directed support, where the individual chooses to manage the

available budget themselves to meet their care and support needs.

Eco Schools

An international initiative which is managed in Scotland by Keep Scotland Beautiful. It rewards schools for their work to improve the environment and to make their wider community aware of sustainability issues.

Edinburgh Guarantee

The Edinburgh Guarantee is a vision, led by the Council, that all sectors in the city will work together to ensure that every young person in Edinburgh will leave school with the choice of a job, training or further education opportunity.

Fairbridge

A charity that supports young people aged 13–25 to learn new skills and train.

Forest kindergarten

Based around child-centred learning through play, Forest Kindergarten offers young children frequent, regular play opportunities.



Growing Confidence Schools

A project that includes a range of training programmes and resources to promote mental health and emotional wellbeing in staff, pupils and families.

Hate crime

A crime motivated by malice or ill-will towards a social group. If a social group or individual is targeted or it is perceived that they have been targeted because of their race, religion, disability, sexual orientation or transgender identity the incident or crime will be recorded, reported and investigated at either a hate crime or hate incident.

Headroom

An initiative that tests new ways of working in front line health services to improve outcomes for people living in areas with greatest inequality.

House of Care

An approach to working with people that is used in health and social care, based upon the ability of the person in need of support, and the person providing it, to have good conversations focused on

what matters most to the individual and how they can be supported to achieve it.

Inclusive Practice

This is a whole school ethos that focusses on inclusion and equality to improve outcomes for all learners.

JET (Job + Education + Training)

An employment based learning programme delivered in schools with weekly work experience to help prepare young people for the world of work – available to those in S4/5 in most high schools.

Joined Up for Business

Offers a bespoke, free recruitment and training service for businesses in Edinburgh, and provides business growth support for small to medium enterprises through the Business Gateway.

'Key to Potential' Cyrenians

A project that works with young people who have, or are at risk of, disengaging from school to support them to access college, training or a job.

Link Worker Project

A project to test the use of link workers as intermediaries to bridge the gap between GP surgeries, and opportunities made available by local third sector organisations and community groups.

Little Red Book

This is an online directory of Third Sector organisations and services in Edinburgh produced by Edinburgh Voluntary Organisations' Council.

Long-term Conditions Team

An integrated multi-disciplinary team that delivers '*Many conditions, One life*', the national action plan for supporting people with long-term conditions such as chronic obstructive pulmonary disease, diabetes and heart failure.

Looked after children

Children in the care of the local authority.

'Making It Work'

A project which was funded by the Big Lottery, Investing in Communities Programme which aims to support lone parents with children under five years



old, to progress towards education, training or employment.

Mediation services

Helps people to resolve a dispute, which both parties must agree to attend.

Mentors in Violence Prevention

A project that develops school pupil mentors to help young people to deal with anger or conflict by finding safe, positive ways to intervene in potentially violent situations or where they see harassment, bullying or abuse.

‘No wrong door’ approach

Ensuring that when a customer comes to an organisation for support, they can offer complete support or let them know other organisations who can offer support.

Participatory budgeting

A democratic process where ordinary people decide how part of a public budget should be spent

PEEPs

Parents Early Education Partnership groups.

Pentlands dementia awareness raising group

A group led by local community members with partnership involvement from the NHS, Third Sector and the City of Edinburgh Council to promote safe, strong resilient communities that can support people living with dementia, and their carers.

Positive destinations

What people move on to after leaving school. Positive activities include higher education, further education, training, voluntary work and employment.

Public procurements

When the Council, or another public body, looks to buy goods or services.

Rathbone

Youth charity that transforms the lives of young people through learning.

Restorative justice

A process bringing those harmed by crime or conflict, and those responsible for the harm, into communication, enabling everyone affected by a particular incident to play a part in

repairing the harm and finding a positive way forward.

RUTS

Rural and Urban Training Scheme.

School non-attendeess

Young people of compulsory school age who do not attend their school.

Self-directed support

A way of allowing people eligible for social care support to exercise greater choice and control over the way in which their care and support needs are met.

SIMD

Scottish Index of Multiple Deprivation.

Social prescribing

A way of supporting people with social, emotional or practical needs to access community based activities and services as an alternative or in addition to prescribing medication or other mainstream services.

Stavaigin

A project based at Sandy’s Community Centre in Craigmillar aimed at getting



local families more involved in outdoor activities.

Step up/step down

Types of intermediate care services. Step up involves the provision of additional short-term support to avoid admission to hospital. Step down is the provision of additional short-term support to allow an individual to leave hospital.

Survive and thrive group

Provides support for individuals who are experiencing psychological and emotional difficulties because of traumatic life experiences.

Thematic groups leads or workstream leads

The people responsible for leading each of the five areas of work within the Locality Improvement Plan (children and young people, health and wellbeing, employability, place, and safer communities).

The Social Care approach

Based on the idea that connecting people has a positive impact on health and wellbeing.

Third Party Reporting

A process where a victim or witness can report a hate crime or incident indirectly to Police Scotland. This can be done via Police Scotland's website or at any of the Third Party reporting centres detailed in Police Scotland's website pages.

Tomorrow's People

A National project that has a base in North Edinburgh. It provides intensive personalised support for young people facing multiple barriers to employment.

Vocational guidance

Help in choosing a career or profession, or in making employment or training decisions.

Wellbeing Academy

This approach involves Psychological Services and Child and Adolescent Mental Health Services in Edinburgh. Schools, through the appointment of Pupil Support Officers, will increase their capacity to offer early intervention and key adult support to targeted children. They also promote emotional health and wellbeing within the whole school community.

Worklessness

All people not in work, including the unemployed, and those not in work and not seeking work (such as carers).

Wraparound support

A person-centred approach that brings together a range of supports focused on the strengths and needs of the whole person.



Culture and Communities Committee

10.00am, Tuesday, 12 September 2017

Thundering Hooves 2.0: Council actions and annual health check

Item number	8.2
Report number	
Executive	
Wards	All

Executive summary

The Council has made a commitment to support *Thundering Hooves 2.0: a Ten Year Strategy to Sustain the Success of Edinburgh's Festivals*, launched in 2015 and to evaluate progress through an annual 'health check' of the relationship between the Council and the 12 major Festivals.

This report summarises the progress made on implementing the Thundering Hooves 2.0 Action Plan and key findings, as well as key areas for development are set out in a Joint Agreement on Areas for Action following the annual health check meetings with Festival Directors. It is recommended that this report also be presented as a business bulletin item to the Corporate Policy and Strategy Committee.

Thundering Hooves 2.0: Council actions and annual health check

1. Recommendations

- 1.1 To thank the Festival Directors and their staff, and Festivals Edinburgh colleagues, for the second set of annual health check meetings which informed this report;
- 1.2 To note the progress outlined in this report;
- 1.3 To note ongoing and future action set out in the Thundering Hooves 2.0 Action Plan Summary in Appendix 1;
- 1.4 To approve the Agreement on Action Areas as attached at appendix 2; and
- 1.5 To refer this report to the Corporate Policy and Strategy Committee Business Bulletin.

2. Background

- 2.1 The first *Thundering Hooves* study of 2006 led to a Thundering Hooves Action Plan which was implemented by Festivals Edinburgh, the 12 major Festivals, and partners including the Council.
- 2.2 Running in up to ten months of every year the Festivals, alongside major events, help make the city lively all year round; enhance residents' quality of life and cultural opportunities; attract significant numbers of national and international visitors to the city, along with the world's print, broadcast and online media. [Edinburgh Festivals 2015 Impact Study](#) confirms the huge contribution that Edinburgh's Festivals make to the quality of life, international reputation and economic vitality of Edinburgh and Scotland, including attracting audiences of more than 4.5 million and generating a net economic impact of £280m in Edinburgh and £313m in Scotland.
- 2.3 Additional resource has been identified, via the Thundering Hooves Steering Group, to allow the Festivals to deliver enhanced programming to celebrate the Festival City's 70th anniversary in 2017.

3. Main report

- 3.1 [Thundering Hooves 2.0: a Ten Year Strategy to Sustain the Success of Edinburgh's Festivals](#) (TH2.0) was published on 19 May 2015, and sets out six key themes with 38 recommendations for action, to ensure that Edinburgh retains its global competitive advantage. In considering a report on this topic on [18 August 2015](#), this Committee noted that it would receive a further report setting out recommended actions for the Council, as the basis for annual health check reports thereafter referring the findings to the Corporate Policy and Strategy Committee.
- 3.2 The first annual health check report was submitted to the Corporate Policy and Strategy Committee on [12 April 2016](#) and the Culture and Sport Committee on [8 March 2016](#). This report recommended action to improve support for the Festivals.
- 3.3 On [30 November 2015](#), this Committee approved the Council's new Culture Plan. The Culture Plan focuses on actions to be achieved in partnership, and acknowledges the vital contribution made by the Festivals with this action point: "Regularly assess and report to the Corporate Policy and Strategy Committee the Council's progress in leading and contributing to agreed actions within the Thundering Hooves 2.0 Strategy."
- 3.4 The Plan incorporates other actions that are designed to cover the Council's contribution to the TH2.0 Action Plan. The update on implementation of the Culture Plan was reported to the Culture and Sport Committee on 20 March 2017, [Culture and Sport Committee | The City of Edinburgh Council](#).
- 3.5 The most recent TH2.0 Action Plan Summary is set out in Appendix 1. Oversight of the TH2.0 Action Plan is maintained by the Festivals Forum, as well as cross agency Thundering Hooves Steering Group (Membership Link: [Festivals Forum](#)).
- 3.6 Steady progress has been made on a range of actions by the Council, working in partnership with Festivals Forum Partners as follows:

Thundering Hooves 2.0: Review of Progress 2016-2017

3.6.1 Summary

The following is a summary of current progress on areas for action to take forward the TH2.0 strategy, where the Council has a key role.

Overall, substantial progress has been made across many areas of the strategy. However, uncertainty and risk have increased in the strategic and operating environment for the festivals due to external economic and political conditions. In summary:

- Eight relevant action areas are on track;
- Two areas are under development; and
- Two areas are considered to be high risk, associated with the continuing challenges of identifying alternative funding mechanisms; and securing UK and international investment.

3.6.2 Action Areas at Risk

Public funding settlements should recognise festivals' impacts; work to ensure that a solution is found to the proposed significant reduction in public funding, identifying new private sector investment streams

- Additional one-off grant funding has been secured for 70th anniversary activities, and the recent in principle agreement by CEC and Scottish Government to co-fund the five year PLACE Programme (Platforms for Creative Excellence) has provided the first opportunity to address this recommendation. Meantime, however, the wider downward trend in recurrent core public funding continues. While grant reductions are in line with overall reductions required in public funding, they pose a risk for sustaining the global positioning of the Festivals into the next phase of their development beyond the 70th anniversary. Discussions among key funders and stakeholder organisations represented on the Festivals Forum are underway about the threats and opportunities and potential alternative funding and fiscal mechanisms.

Identify key UK-wide and EU mechanisms to support the Festivals' ambitions and ensure they are embedded in wider UK and international bids

- Through funding for Festivals Edinburgh, the Council has supported engagement with the GREAT Britain Campaign, VisitBritain, the Scotland Office and the UK Department for Culture, Media and Sport. Engagement focuses on making the case for the Festivals as a UK tourism, creative industries and soft power asset especially in light of the Brexit vote and looking for investment opportunities such as the UK Industrial Strategy. Festivals Edinburgh has provided evidence at Scottish and UK levels about the risks and impacts of Brexit and the need to replace and enhance the stimulus measures available to the culture sector as part of the planning for leaving the EU.

3.6.3 Action Areas under Development

Take a leadership role in influencing future infrastructure developments

- The Council's City Region Deal planning has provided a focus for discussions on future infrastructure developments, and the Council intends to update the cultural infrastructure needs assessment in light of latest developments and proposals.

City of Edinburgh Council and others to develop an accommodation strategy

- Affordability of accommodation for artists and audiences continues to be challenging in peak seasons. Early discussions have taken place with the Council's Economic Development service, Marketing Edinburgh and Scottish Enterprise to identify key issues and how the future development of accommodation capacity that matches the audience demographic of the festivals can be positively influenced.

3.6.4 Action Areas on Track

Establish formal structures to co-ordinate the festivals' needs across Council and Agency departments

- The Council has concluded the Annual Health Check process for 2017 presented here. This exercise enables evidence to be gathered for troubleshooting across departments and identifying areas for strategic conversations about partnership working between Festivals and the City. A regular meeting schedule between Festivals Edinburgh, the Executive Director of Place and Director of Culture is now established.

Support the emerging strategy for Digitising the Festival City

- A Task Group has been set up by the Festivals Forum to propose specific workstreams to implement the strategy, chaired by Scottish Enterprise and including representatives from the Council, the University of Edinburgh, Datalab, Scotland IS and Creative Scotland. Digital infrastructure is being considered as one of the strands under the leadership of the Council's Innovation and Futures Manager.

Take a leadership role in environmental issues, working across agencies to lead the drive to develop and promote Edinburgh as a Green Festival City

- Festivals Edinburgh continues to support the Festivals to take a leadership role in environmental issues through a series of projects and events and close working with Creative Carbon Scotland. Key projects include helping Festivals to develop individual engagement events, promoting the Green Arts Initiative, presenting Edinburgh's

best practice at local, national and UK levels, and contributing as the only culture sector partner to the 'Edinburgh Adapts' action plan, which identifies and outlines climate change adaptation actions for the capital.

Ensure social engagement activity across festivals is co-ordinated and works effectively with existing city structures

- Work has been done in the past year on identifying opportunities to join up current engagement activity through sharing information across a Festivals Edinburgh Community and Education Working Group and involving existing city stakeholders including the Council's creative learning team and Edinburgh College. As a result, a joint approach to making the Festivals' offers more accessible to families, young people and schools is in development.

Develop closer and deeper ties with an extended range of HE and FE institutions at Scottish and international levels

- Festivals Edinburgh is now working with Edinburgh College as a partner in the pilot Festival City Volunteers scheme (see below) and is in discussions with academic leaders from across the University of Edinburgh about collaboration opportunities arising from their development plans. The Festivals have worked for several years as a partner with Edinburgh Napier University on their Festivals Management courses and bespoke training initiatives. Festivals Edinburgh, member festivals and the Director of Culture also contribute to the events and festivals management courses at Queen Margaret University.

Ensure co-ordination of a cross-festival approach to training, apprenticeships and volunteering

- Festivals Edinburgh has developed a proposed Festival City Volunteers scheme to enable a wide range of volunteers from across the communities of the city to participate in offering hospitality to city visitors and develop their confidence, skills and social engagement. The steering group includes representation from a range of Festivals, Volunteer Edinburgh, Edinburgh College and the Council's Employability Service and Localities team. Seedcorn funding has been provided by the Council as part of the Festival City 70th Anniversary programme, the pilot took place in August 2017. Proposals for a future strategy on skills development and apprenticeships have been made and discussions are underway with potential funders and with Skills Development Scotland.

Promote ‘Edinburgh Festival City’ and formalise marketing planning between partners

- Marketing Edinburgh and VisitScotland have both been in discussion with Festivals Edinburgh in recent months aimed at formalising and strengthening the joint approach to campaigns and partnerships.

Work collaboratively on 70th anniversary programmes and create opportunities for investment

- The Council have contributed £200,000 over three years, as part of the £700,000 collectively secured by the Thundering Hooves Steering Group partners to support the Festivals to capitalise on the 70th anniversary in 2017 and create opportunities to leverage this investment and create lasting benefits for the future development of the Festival City.

Annual Health Check

3.7 The Culture Service and Festivals Edinburgh have held the second set of ‘health check’ meetings with 11 of the Festivals to obtain feedback on their relationship with the Council. As previously reported to Committee on 23 August 2016, Edinburgh Mela Limited (EML) was not in a position to deliver a festival in 2016. A health check meeting has therefore not been undertaken.

3.8 Alongside the areas for action highlighted below, there was general positive comment about the Council’s grant support for the Festivals via the Culture Service as well as the practical and operational support received from service areas across the Council, particularly Public Safety.

Awareness of the Festivals as key stakeholders in and contributors to the city’s success

3.9 The commitment of the Council to the TH2.0 strategy and to supporting the festivals was welcome. It was noted that the Council has been a willing and proactive partner in many instances, and that there was scope to improve and develop further collaborative working. Some Festivals felt that their cultural, social and economic contribution to the city could be further disseminated and this will be considered including through Locality Teams. The Council’s ability to enable delivery of the Festivals through supporting services such as transport, waste management, licensing, public space provision was referenced at a strategic level but the health checks highlighted a need to coordinate these service connections following Council Transformation.

3.10 Whilst there was recognition that the Council needs to cover its own costs, there was a request for a partnership approach to charging and an acknowledgement of the economic benefits the Festivals bring to the city, as the current system is in danger of limiting ambition and inhibiting growth. It was suggested that this

could include exploring multi-year licensing 'by exception' for those Festivals going through the same process year on year, to reduce unnecessary risk.

- 3.11 The Festivals have come through strongly in the City Vision 2050 consultation as a defining asset of the city, and this has been welcomed by the Festival Directors. Given this strong support by citizens and stakeholders, it was felt that there is further scope for elected members and officials in leadership roles across the spectrum of the Council remits to develop their advocacy and ambassadorial role in relation to the Festivals, especially on a national and international level. It was also felt that the Culture Service could take on a further ambassadorial role for the Festivals within the Council, and that the Festivals would welcome the opportunity to engage more fully with the new administration following the election period. They were keen to see the Festivals championed by all elected members and senior officials going forward.

Working Together

- 3.12 Suggestions for joint working in the coming year were requested in a number of areas, including:
- Licensing
 - Planning
 - Public Spaces Protocol
 - City Dressing
 - Roads and Parking
 - Waste
 - Council guidance and advice
- 3.13 As well as focusing on key Thundering Hooves objectives, key action areas for collaborative working have been pulled together into a Joint Agreement set out in Appendix 2.
- 3.14 The Executive Director of Place, the Director of Festivals Edinburgh and the Director of Culture have established a regular meeting schedule to address the Thundering Hooves Action Plan and areas of joint working as part of the annual health check. Appendix 2 sets out the agreed action areas and shared working practices.
- 3.15 With the recent appointment of Heads of Service to the Place Directorate it is anticipated that communication will be enhanced across key areas of joint working.
- 3.16 Officers across the Council will continue to contribute to the TH 2.0 Action Plan.
- 3.17 Due to the cross-Council nature of the issues being raised, it is recommended that this report be referred to the Corporate Policy and Strategy Committee.

4. Measures of success

- 4.1 Shared agenda and programme of work developed in partnership between the Festivals, the Executive Director of Place and the Director of Culture (to include regular review of activity against the Agreement on Action Areas); better communication between the Council and the Festivals; greater understanding across the Council of the needs of the Festivals and how best to support these.
- 4.2 Continuing engagement across the Council and by the Festivals to support, develop and implement objectives from the Culture Plan;
- Ensure that everyone has access to world class cultural provision.
 - Support greater partnership working in the cultural and creative sectors and maximise resources available to help them thrive all year round.
 - Develop and support the infrastructure which sustains Edinburgh's cultural and creative sectors.
 - Invest in artist and practitioner development, and support and sustain the local artistic community.

5. Financial impact

- 5.1 There is no direct financial impact from this report.

6. Risk, policy, compliance and governance impact

- 6.1 There are no risk, compliance or governance issues arising directly from this report. This work is core to the Council's Culture Plan, and its support for the Thundering Hooves 2.0 strategy.

7. Equalities impact

- 7.1 There is no direct equalities impact from this report.

8. Sustainability impact

- 8.1 The impacts of this report have been considered in relation to the three elements of the Climate Change (Scotland) Act 2009 Public Bodies Duties, and the outcomes are positive; supporting the Festivals helps to sustain the city's economic health and provides capacity building opportunities for residents.

9. Consultation and engagement

- 9.1 Meetings with 11 Festival Directors and Festivals Edinburgh have informed this report.

10. Background reading/external references

- 10.1 The most recent reports on the Council's annual Core Festivals and Events Programme were presented to the Corporate Policy and Strategy Committee on [24 January 2017](#) and the Culture and Sport Committee on [14 December 2016](#).
- 10.2 Thundering Hooves 2.0: 10 Year Strategy to Sustain the Success of Edinburgh's Festivals – Report to Culture and Sport Committee 18 August 2015 [Culture and Sport Committee | The City of Edinburgh Council](#)

Paul Lawrence

Executive Director of Place

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11. Appendices

1. Thundering Hooves 2.0 Action Plan Summary
2. Agreement on Action Areas

TH 2.0 Action Plan Summary - Related to City of Edinburgh Council - UPDATE AT JULY 2017

This spreadsheet is colour coded to show the status of actions that fall due in 2017:

Green - underway and on track

Amber - underway with some delay or change against original baseline

Red - underway but with significant risk to achievement

Lilac - areas proposed for future focus

TH2.0 Ref	Action
3	The Festival City - experiences for audiences, artists, influencers and citizens
	Take a leadership role in influencing future infrastructure developments
	Establish formal structures to co-ordinate the festivals' needs across Council and Agency departments
	City of Edinburgh Council and others to develop an accommodation strategy
	Promote new thinking around development and refurbishment of venues
	Support the emerging strategy for Digitising the Festival City
	Take a leadership role in environmental issues, working across agencies to lead the drive to develop and promote Edinburgh as a Green Festival City
4	Deep and Wide Engagement - participation, learning and belonging
	Ensure engagement across festivals is coordinated and works effectively with existing city structures
	Develop closer and deeper ties with an extended range of HE and FE institutions at Scottish and international levels
	Ensure co-ordination of a cross festival approach to training, apprenticeships and volunteering
5	National and Global Positioning - branding, marketing and leadership
	Promote 'Edinburgh Festival City' and formalise marketing planning between partners
	Work collaboratively on 70 th anniversary programmes and create opportunities for investment

TH2.0 Ref	Action
6	Digital Ways and Means - to connect and create
	City of Edinburgh Council to scope a joined-up digital infrastructure strategy for the city
7	Investment and Enterprise - sustainability, growth and innovation
	Public funding settlements should recognise and reflect the social, cultural and economic impact of Edinburgh's 12 major festivals
	Maintain core and project funding whilst alternative funding models considered
	Identify key UK-wide and EU mechanisms to support the Festivals' ambitions and ensure that they are pursued.
	Ensure that the festivals needs and ambitions are embedded in wider UK and international bids for support and international frameworks
	Consolidate a joined-up national Scottish approach to supporting the needs and ambitions of Edinburgh's festivals across Scottish Government Departments and the public agencies with a national remit through the work of the Festival Forum
	Work with the tourism sector, the wider city business community, City of Edinburgh Council, the Scottish Government and key agencies to ensure that a solution is found to the proposed significant reduction in public funding, identifying new private sector investment streams for the investment priorities
	Work together on a range of fundraising and enterprise initiatives

CITY OF EDINBURGH COUNCIL AND FESTIVALS EDINBURGH: JOINT AGREEMENT ON AREAS FOR ACTION

Background

1. The world renowned Festivals are one of Edinburgh's unique assets. Collectively, they ensure that the cultural, economic and international strengths of the city are recognised across the globe, and they offer a key platform to benefit the citizens and the economy of Edinburgh, Scotland and the UK.
2. This agreement recognises the compact that exists between the City of Edinburgh Council and Edinburgh's major Festivals. The support that the City provides to the Festivals has proved a highly effective route to growing the city's creativity and economy. The latest economic impact study from 2015 shows that the Festivals in return generate a multiplier effect of 67:1 for the city's financial investment, enabling them to develop local livelihoods and artists' careers while also offering national and international platforms for top homegrown talent.
3. Addressing the priorities set out here will help ensure that the conditions are in place for sustained growth, and that the potential of the Festivals can be realised in playing a leadership role for Edinburgh, Scotland and the UK and delivering the benefits of culture-led development.

Purpose

4. The purpose of this joint agreement is to identify key shared priorities for action in the immediate and longer term for the City of Edinburgh Council (CEC), the Edinburgh Festivals (the Festivals), and their collective development body Festivals Edinburgh (FE). These are common areas of interest both to individual Festivals and to the overall success of the Festival City. Each Festival will work with CEC on those issues of relevance to them, and where appropriate the Festivals will agree joint action, through Festivals Edinburgh, to take issues forward together. Inclusion of an area in this agreement does not in any way take the place of individual Festivals working with CEC and other key city players, as Festivals Edinburgh exists to complement and not replace the role of the Festivals themselves.
5. Developing and communicating this joint agreement will help ensure that the City of Edinburgh Council, Edinburgh's Festivals and Festivals Edinburgh collectively are strongly connected and working effectively to co-ordinate action through all available mechanisms to address the priorities identified below.
6. This document summarises our joint aims in strengthening the City's cultural and tourism offer, and notes the wide range of other partners and stakeholders involved including the organisations and individuals who are members of the Festivals Forum, Edinburgh's Culture Task Group and the Edinburgh Cultural Venues Group.

Shared aims

7. As set out in Thundering Hooves 2.0 agreed by key stakeholders including Festivals Edinburgh and the City of Edinburgh Council, our joint aims are to sustain the success of Edinburgh's Festivals and the Festival City through:
 - ensuring the city's infrastructure and operations can evolve to continue to provide an unrivalled experience for its citizens, and the artists, audiences and opinion formers from across the world;
 - collaborating to support educational aims and social justice through participation, learning and belonging;
 - forging strong international partnerships to give the city a voice on the world stage;

- embracing new technologies to offer new ways to experience the festivals as well as new means of creation and international brand building;
- identifying new forms of funding and business models to secure the sustainability and growth of the Festivals.

Desired outcomes

8. Working together on the joint priorities below will help to create the conditions for the City and the Festivals to work towards the following desired outcomes for the future:
- Sustainable Festivals with the ability to fund and produce world-class programming that maintains the value of Edinburgh's cultural assets and enables the creation of economic and social value
 - Modern infrastructure, physical and digital, maintaining Edinburgh's attractiveness as a cultural capital
 - High quality city environment, reflecting the city's premier status as a world class place to live, work, study and visit
 - Strengthened cultural offers that maximise use of the Festivals' infrastructure and expertise to grow tourism and employment opportunities
 - Growth in Edinburgh's creative community and creative economy, supported by the capacity building role of Edinburgh's Festivals
 - Increased skills for young people through the platform offered by Edinburgh's Festivals
 - Improved opportunities for communities across the city to benefit from the cultural, social and economic impacts of the Festivals.

Joint priorities for immediate action

9. The following areas are operational priorities for joint action in the coming months:

A. Buildings

- FE to facilitate the Festivals to bring our collective insights together to help shape a route map for the development of the city's cultural infrastructure
- FE to facilitate the Festivals to contribute our knowledge to help create a hotmap of spaces available for cultural purposes across the city

B. Public spaces

- CEC to secure individual Festivals' input to the city's public space manifesto, with support from FE, to develop guidelines for a co-production approach to use of key spaces
- CEC and the Festivals to agree to share knowledge on effective approaches to good neighbourhood management, promoting a positive festival city environment for residents and visitors, facilitated by FE where appropriate
- CEC to agree to build in a cultural perspective to planning future area developments, to ensure that the city's cultural offer is enhanced for the long term

C. Live performance

- The Festivals and CEC to participate in the development of a new approach to city music licensing to support local talent, festivals and venues, as well as the programming of the Festivals, facilitated by FE where appropriate

D. Digital infrastructure

- CEC, the Festivals and FE to work together to develop the city's plans for world class digital infrastructure facilities to animate the public realm, creating new opportunities for citizens and visitors to connect with the city and each other

E. Environmental sustainability

- The Festivals, FE and CEC to take action on our shared commitment to embed environmental practice, widen sustainability engagement and minimise avoidable carbon emissions, in order to develop Edinburgh as a Green Festival City.

Joint strategic priorities

10. The priorities below are longer term strategic issues where we will prioritise continuing joint action:

F. Creative economy

- FE and CEC to increase understanding of the Festivals' impacts through mapping the interactions with wider cultural, tech and service sector clusters locally, nationally and internationally;
- The Festivals, FE and CEC to support engagement to maximise the mutual benefits of cross-fertilisation of skills, ideas and resources.

G. City communities

- FE and CEC to increase understanding of the Festivals' impacts through mapping the interactions with the city's diverse communities including through education activities;
- The Festivals, FE and CEC to support engagement to maximise the mutual benefits of cross-fertilisation of skills, ideas and resources.

H. Financial sustainability

- Facilitated by FE, CEC to work with the Festivals to ensure that the shared commitment to the importance of Festivals and culture to the city, as set out in Thundering Hooves 2.0, is embedded in policy making around maintaining core and project funding at the maximum possible levels, while developing alternative funding mechanisms for sustaining the success of Festivals in the city.

Taking this agreement forward

11. In taking this agreement forward:
- FE and CEC will ensure there is regular structured partnership working to support the delivery of the aims and priorities in this Agreement.
 - Both parties will identify a contact point to take the lead in each priority area.
 - We will meet formally four times a year to review progress against the joint aims and priorities and plan for the period ahead.
 - This Agreement will run for 12 months in the first instance from the last date of signature.
 - At the end of this period we will review the effectiveness of the Agreement in focusing our work together and decide on the best framework for taking actions forward in the longer term.

Signatories:

Julia Amour
Director
Festivals Edinburgh

Date:

Paul Lawrence
Executive Director of Place
City of Edinburgh Council

Date:

Councillor Donald Wilson
Convener, Culture and
Communities Committee
City of Edinburgh Council

Date:

Culture and Communities Committee

10.00am, Tuesday, 12 September 2017

The Fifth Edinburgh Makar

Item number	8.3
Report number	
Executive/routine	
Wards	

Executive Summary

This report gives the background to the civic appointment of the Edinburgh Makar. It notes the achievements of the outgoing fourth Makar, Christine De Luca, whose term of office comes to an end on 30 September 2017, and asks Committee to acknowledge those achievements. Alan Spence has been nominated as the fifth Edinburgh Makar, to take up the post from 1 October 2017. Committee is asked to approve his appointment.

The Fifth Edinburgh Makar

1. Recommendations

- 1.1 To acknowledge Christine De Luca's achievements as Edinburgh Makar over her extended term from 2014 to 2017 and extend the Committees thanks and best wishes for the future.
- 1.2 To approve the appointment of Alan Spence as the Edinburgh Makar from October 2017 to May 2020.

2. Background

- 2.1 At its meeting on 28 August 2001, the Council Executive approved the proposal to create the civic appointment of Edinburgh Makar, a 'poet laureate for Edinburgh'. The Edinburgh Makar is appointed in acknowledgement of his or her achievements in poetry.
- 2.2 This initiative built on the Council's existing commitment to the promotion of writers and literary projects through, for example, the Writers' Museum, Makars' Court, literary publications, Edinburgh City Libraries and designate at Unesco City of Literature.
- 2.3 The Scots word 'makar' originally applied to writers of the 15th century such as William Dunbar but has come to be used to stress the role of the poet or author as a skilled and versatile worker in the craft of writing.
- 2.4 The post is a civic appointment made by Council and overseen by the Culture service. The writer is selected and nominated by representatives of the Edinburgh UNESCO City of Literature Trust, the Scottish Poetry Library, the Scottish Centre of PEN International and the Saltire Society in partnership with Culture. Eligible writers are required to be resident in Edinburgh, or to have a strong connection with the city.
- 2.5 The Makar is required to write one poem each year on Edinburgh and/or aspects of life in the city and assist in the promotion of poetry throughout Edinburgh, in partnership with the Writers' Museum, City Libraries, Edinburgh UNESCO City of Literature Trust, the Scottish Poetry Library, Scottish PEN, the Saltire Society and other literary organisations

- 2.6 Following a rigorous selection process, the poet and playwright Stewart Conn was appointed as the first Edinburgh Makar by the Council on 30 May 2002, taking up his post on 1 June 2002. He was succeeded by the poet Valerie Gillies who was appointed by the Council on 2 June 2005. Ron Butlin, poet, novelist, playwright and librettist, was appointed by Council on 1 May 2008 and became the third Edinburgh Makar. He in turn was succeeded by Christine De Luca, who took up her appointment on 1 June 2014.
- 2.7 An honorarium, currently £2,500 per year for a fixed period of three years, is awarded for this civic appointment.

3. Main report

- 3.1 Christine De Luca, the fourth Edinburgh Makar, took up her post on 1 June 2014. At its meeting on 20 March 2017, the Culture and Sport Committee approved an extension of her term although changed personal circumstances have required it conclude early, on 30 September 2017.
- 3.2 During her time as Makar, Christine De Luca has been a tremendous and enthusiastic ambassador for poetry and for the City. She has worked tirelessly, particularly to engage local residents, young people and other poets in Edinburgh and beyond. She is to be commended for her progressive, inclusive and committed approach. A detailed calendar of activities undertaken by the fourth Edinburgh Makar is provided in appendix 1; the range of the Makar's activities is illustrated below:
- readings of her work;
 - speeches as part of various events;
 - media interviews;
 - developing and co-ordinating a range of participatory poetry programmes, including the Twitter-based 'Tweet Your Street' campaign;
 - initiating development of a dedicated Edinburgh Makar website;
 - attendance at and participation in various civic occasions and events by cultural partners; and
 - creating commissioned work and profiling new works by other poets, for example, the poetry collection *Edinburgh Unsung* (2016).
- 3.3 The writer nominated to succeed Christine De Luca as Edinburgh Makar is Alan Spence, a highly respected poet, playwright and author who was born in Glasgow and is based in Edinburgh. He is widely published and was writer-in-residence at the University of Aberdeen in 1996, where he has held a personal Chair in Creative Writing since 2001. A biographical note is provided in appendix 2.

- 3.4 A civic reception will be held in the City Chambers for the outgoing and incoming Edinburgh Makars. A plaque in the City Chambers inscribed with the details of the previous Edinburgh Makars will be brought up to date to record the end of the fourth Makar's appointment, and the start of the fifth Makar's term.

4. Measures of success

- 4.1 The activities of the new Edinburgh Makar continue to impact favourably on Edinburgh, other literary partners in the city, and all other institutions, organisations and individuals associated with the post.

5. Financial impact

- 5.1 The honorarium of £2,500 per annum, the cost of updating the Edinburgh Makar plaque, and the costs of the civic reception can all be contained within the 2017/18 revenue budget held by Culture.

6. Risk, policy, compliance and governance impact

- 6.1 The Edinburgh Makar role is consistent with the Council's Cultural Plan, is part of the Museums and Galleries Service Plan, and complements activities by the Edinburgh UNESCO City of Literature Trust. There are no risk, compliance or governance impacts arising from this report's recommendations.

7. Equalities impact

- 7.1 The proposal detailed in this report is not relevant to the equalities and human rights duties.

8. Sustainability impact

- 8.1 The incoming Edinburgh Makar will continue to benefit Edinburgh's literary reputation. No negative impact is anticipated.

9. Consultation and engagement

- 9.1 The Culture service has worked in partnership with representatives of the Saltire Society, the Edinburgh UNESCO City of Literature Trust, the Scottish Centre of PEN International and the Scottish Poetry Library to select the nominee for the Edinburgh Makar appointment.

10. Background reading/external references

- 10.1 [The Edinburgh Makar 2005-2008](#), City of Edinburgh Council 1 May 2008
- 10.2 [The Edinburgh Makar 2008-2011](#), City of Edinburgh Council 1 May 2008
- 10.3 [Update on the Edinburgh Makar](#), Culture and Leisure Committee 26 April 2011
- 10.4 [Edinburgh Makar Update](#), Leisure Committee 28 June 2011
- 10.5 The Third and Fourth Makars, Culture and Sport Committee 27 May 2014
- 10.6 Edinburgh Makar: Update and Extension of Term, 20 March 2017

Paul Lawrence

Executive Director of Place

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11. Appendices

- Appendix 1 Detailed calendar of activities undertaken by the Fourth Edinburgh Makar
- Appendix 2 Biographical note for Fifth Edinburgh Makar

Appendix 1

Christine De Luca – Fourth Edinburgh Makar

Calendar of Activities

2014

July

Poetry and singing community MEETING to progress an SPL initiative.

DEVELOPING two existing poems for a pre-Referendum event in Cardiff.

WRITING poem to mark 10th anniversary of Edinburgh's designation as the first UNESCO City of Literature.

MEETING with Ute Mörtl, Austrian journalist researching the state of writing, publishing and journalism in Edinburgh.

Contributed a talk about writing in Minority tongues at an EVENT at Golden Hare Bookshop.

August

Follow up poetry and singing community MEETING to progress an SPL initiative.

MEETINGS with various organisations to develop ideas for a poetry project for primary schools for the next academic year.

MEETINGS with CEC officials to explore a website initiative.

SUBMITTED the commissioned poem to mark the 10th anniversary of Edinburgh's designation as the first UNESCO City of Literature.

5/ 6

PARTICIPATED in two events (*Northern Idyll*), with Ron Butlin for *Trafika Europe* – the launch of a new multi-media, web-based magazine publishing work from across Europe, in English.

6

ATTENDED opening of the exhibition *Poetry for the Palace* at the Queen's Gallery.

ATTENDED book launches for Tessa Ransford, Elspeth Brown and Tom Pow.

24

RECORDING at Writers' Museum for book programme on Radio Ireland.

25 MEETING with a Norwegian linguistics / social anthropology researcher (James Costa) about issues surrounding the dialect / language dichotomy.

September

2 MEETING with City of Edinburgh Council, Scottish Poetry Library and Edinburgh UNESCO City of Literature about press release based around a Referendum poem, and possible article in *The Scotsman*.

INTERVIEWS with Shân Ross, *The Scotsman* and for article in a Welsh language magazine.

3 POEM (The Morning After) and article in *The Scotsman* and *The Guardian*.

4 READ Referendum poem at two sessions of Collaborative Scotland Day of Dialogue at Grassmarket Community Centre.

5 GUEST at the opening of an exhibition in the Museum of Childhood on children and amateur film-making.

7 REFERENCED by Andrew Rawnsley in his political column in *The Observer* and link with *The Guardian*.

8 INTERVIEW with Sonia Delesalle-Stolper, UK correspondent, *Libération*.

11 READING two commissioned poems in 4 home nations' event in Cardiff – poems and discussion about devolution and the Union.

READ *The Morning After* at the political event in the afternoon.

POEM The Morning After featured in BBC 1 Big Big Debate for 7,500 16 and 17 year old first time voters from secondary schools across Scotland. The closing sequence was the reciting of the poem by a selection of young people.

14 INTERVIEW with ITN and *The Morning After* READ.

15 BROADCAST on ITN news and PBR in the USA, BBC Radio Scotland, *The Shetland Times*, *Shetland Radio*, Estonian Teachers of English magazine, and 1,000 downloads from the Scottish Poetry Library website.

October

1 READING for the Poetry Association of Scotland at the Scottish Poetry Library.

- 6 MEETING with Edinburgh UNESCO City of Literature to discuss input to KRAKOW DELEGATION visit.
- 7 READING for Fettes College students
- 11 READING for STANZA, in St Andrews, (Contemporary Palestinian poets in translation).
- 12 JUDGING the Luminate Poetry Slam.
- 15 READING for Scottish PEN event – inauguration of the University student branch (Contemporary Palestinian poets in translation).
- SHORTLISTING of 73 submissions for the New Writers' Awards (Poetry) for the Scottish Book Trust completed.
- POEM created Christine for Conrad Festival in Krakow, paying homage to the Poles who served in World War 2 in Scotland.
- 21 Selected and READ a 'Poem to wake up to' on BBC Radio 4.
- 22 Attended LAUNCH of Edinburgh's Old Town Trust's anthology *Evergreen*.
- 23 READ at City of Edinburgh Council meeting as 'Pause for Reflection', two poems: *Through the traffic of tongues* and *Edinburgh Gifts*.
- 25-27 PARTICIPATED with Scottish delegation at Conrad Festival, Kraków, Poland. Gave a TALK about poetry in Edinburgh (including reference to the Book Sculptures); and READ some poems, including one written for the trip, *Mapa Scotia**.
- MEETING to take forward a poetry project in 2015.
- November
- 1 TALK and poetry READING for the Royal Overseas League.
- 6 POETRY reading and DISCUSSION at the Just Festival on the topic of Death; with Richard Holloway, two doctors and a Buddhist. Robyn Marsack, Director of the Scottish Poetry Library, was chairing.
- 11 Participated in the JUDGING panel for the Scottish Book Trust's New Writers' Awards.
- 11 PARTICIPATED in the Saltire Society Literary Awards ceremony; PRESENTED prize for poetry.

- 12 MEETING about a possible poetry project.
- 13 POETRY reading and DISCUSSION with Prof David Herd at University of Edinburgh, as part of Palimpsest programme and linked to a series of readings to mark the publication of the anthology *Evergreen*.
- 19 READING and TALK on Makarship for the Dalkeith Rotary.
- 20 RECORDING, DISCUSSION and READING for Christmas Day for BBC Radio Scotland.
- 25 READING (short-listed poet) at the award ceremony for the Michael Marks prize, at the British Library, London.
- 27 READING at Taigh Chearsabhagh, North Uist, as part of Scottish Book Week .
- 28 Poetry WORKSHOP at Taigh Chearsabhagh, North Uist, as part of Scottish Book Week.
- December
- 3 ATTENDED the Royal Lyceum Theatre Company's production of Roald Dahl's *BFG*.
- 4 ATTENDED *Hidden Stories Animation Competition exhibition launch* at Museum of Edinburgh.
- 5 ATTENDED launch of *The Cream of the Well: New and Selected Poems* by Valerie Gillies, previous Edinburgh Makar.
- 6 MEETING with another poet to discuss possible collaboration
- 10 READING as part of Strathclyde University Reading Series, Bar Gandolphi, Glasgow.
- 10 READING at Scottish Poetry Library reception.
- FEATURED poet of the month (December) on the website of Derbyshire Libraries.
- 10 SPOKE at closing event of Poetry Pamphlet Fair at the National Library of Scotland.
- 11 ATTENDED opening of 3 exhibitions, at City Art Centre, as guest.
- 29 INTERVIEWED by Edinburgh Evening News about Scottish reading habits (top ten books borrowed from Edinburgh Public Libraries).

2015

January

WROTE requested articles for the website of Edinburgh City Libraries on the role of the Makar and recent trip to the Conrad Festival in Kraków.

CREATED content for Makar website.

- 11 Completed draft of *Out in Front*, a POETRY COMMISSION by the City Of Edinburgh Council to honour Thomas Gilzean, recipient of the Edinburgh Award 2014.
- 12 MEETING with another poet about creation of a POEM for the Royal Mile Business Association.
- 20 POEM *Gifts* accepted by the City of Edinburgh Council for purpose of gifting(as a scroll) to visiting delegations.
- 21 Work on a POETRY COMMISSION for Edinburgh City of Literature Trust and others.
- 22 SPEECH - Reply to the toast to the lassies at Edinburgh Burns
- 23 Working on final tweaks to the Edinburgh Makar's WEBSITE with Stakeholders.
- 27 READ at STANZA preview event at the National Library of Scotland.
- 29 ATTENDED the Scottish Book Trust New Writers' Award Showcase event.

February

- 2 READING and DISCUSSION with S5 girls at Mary Erskine school.
- 3 READING at 'A Mischief of Makars' at the Golden Hare bookshop, Stockbridge.
- 6 MEETING with Chair of the Royal Mile Business Association, along with Poet Ingrid Murray.
- 11 MEETING with two emerging writers on behalf of Edinburgh UNESCO City of Literature Trust as part of the Digital Writers' Festival, linking Cities of Literature, and organised from Melbourne. It was broadcast worldwide on social media.
- 17 READ at a STANZA preview event at Craigmillar Library.

- 18 ASSISTED at Poetry Association of Scotland event at which Valerie Gillies, previous Edinburgh Makar, was reading.
- 20 MEETING with Shetland musician to plan a collaboration with her for the Edinburgh International Book Festival.
- 21 ATTENDED Royal Lyceum Theatre as guest at *The Caucasian Chalk Circle*.
- 22 READ at Shore Poets, Henderson's @ West End.
- 23 MEETING with jazz musician Tommy Smith, in Glasgow, to discuss a poetry/jazz collaboration.
- 25 READ commissioned poem (*Act of Solidarity*) for David Robinson at event to mark his retiral as Literary Editor of the *Scotsman*, at Summerhall Arts' Centre.
- 27 MEETING discuss a contribution to The Three Rabbits (Fergusson, Burns and Stevenson) event planned for later in the year.

March

- 4 ASSISTED at Poetry Association of Scotland event.
- 6 UNDERTOOK a Round Table poetry event at Stanza.
- 7 PARTICIPATED in panel discussion at STANZA with three other poets

PARTICIPATED in St Andrews' launch of an anthology of WWI poems by the Italian poet, Ungaretti, complete with English translations and response poems by a range of contemporary Scottish poets.
- 10 ATTENDED launch of Jenni Daiches' book at Blackwell's.
- 12 PARTICIPATED in meeting regarding Makars' Court, chaired by Professor Ian Campbell.
- 13 MEETING to discuss launch of anthology of Scottish poems responding to the work of Italian WWI poet, Giuseppe Ungaretti.
- 17 READ the Edinburgh Award commissioned poem for Tom Gilzean at a reception in his honour at the City Chambers
- 18 MEETING at Central Library to discuss support for schools' project; also spent some time with the poetry reading group which was meeting there.

- 18 JUDGED poems from Mary Erskine School.
- 19 MET with committee of the Royal Mile Business Association to discuss input to their AGM.
- 19 ATTENDED launch of a new booklet (Food) at the Saltire Society HQ.
- 20 MEETING with Director of the Florence UNESCO office, who is visiting Edinburgh for the launch event and Director of the Opera di Santa Croce in Florence.
- 20 PARTICIPATED in the launch of the Ungaretti anthology – short interview, talk and poem.
- 24 ATTENDED AGM of Royal Mile Business Association to discuss poem as promotional tool.
- 25 HELPED at Poetry Association of Scotland event.
- 29 HELPED at Shore Poets.
- 30 PARTICIPATED in 10th anniversary of Edinburgh as the first UNESCO City of Literature. READ commissioned poem *Through the Traffic of Tongues* as well as *Edinburgh Gifts*, written as a possible gift from the City of Edinburgh to visiting delegations.
- April
- LAUNCH of Makar website.
- TRANSLATION of *Kalevala* excerpts for Edinburgh International Book Festival event.
- RECORDING new poems for a Tommy Smith – jazz saxophonist and composer - collaboration for June.
- PLANNING for the *Tweet your Street* poetry project with Edinburgh schools during April /May, including a web-based map of ‘pinned’ poems.
- 13 MEETING with Finnish linguist for advice re Kalevala translation and pronunciation in preparation for the Edinburgh International Book Festival event on the evening of 29 August.
- 16 MEETING with Council IT staff and Museums staff for fine-tuning the schools’ *Tweet your Street* poetry project.

- 17 Further LIAISON with schools to encourage them to take part in the poetry project.
- 17 ATTENDED launch of *Edinburgh: The Dorothy Dunnett Guide* Published by the Dorothy Dunnett Society.
- 20 RECORDED the long poem written for the Royal Mile Business Association with co-author Ingrid Murray. Sound files sent on request to RMBA and the Scottish Poetry Library.
- 22 MEETING with City of Edinburgh Council Education staff to check over arrangements for the *Tweet your Street* schools' project.
- 22 ATTENDED launch of *Peatlands*, a bi-lingual Spanish-English poetry collection (Pedro Serrano and Anna Crowe).
- 23 ATTENDED launch of *The Midnight Letterbox*, Selected correspondence of Edwin Morgan, edited by James McGonigal and John Coyle.
- 24 Hosted WORKSHOP for teachers participating in the *Tweet your Street* poetry project.
- 24 ATTENDED an Association for Scottish Literary Studies event and was made a Fellow.
- 24 ASSISTED actress Gerda Stevenson prepare for a part in a recorded drama which requires a Shetland accent.
- 25 ATTENDED Poetry and Music from Orkney and Shetland event
- 29 AUTHORISED Creative Scotland to use poem, written in Shetlandic, *Existential Paraglidin in Turkey*, as one of a series of postcards to help launch new Scots Language Policy.
- May
- 1 PHOTOGRAPHED for the newspaper *Scotland on Sunday* at the Adam Smith statue in the Royal Mile, to accompany a poem.
- 3 Poem *The Invisible Hand* PUBLISHED.
- 4 MEETING James Costa, linguist, to plan input to a seminar/conference in Oslo about Shetlandic.
- 5 ATTENDED seminar at the University of Edinburgh about issues Surrounding dialect/language in relation to Shetlandic, given by James Costa.

- 8 ATTENDED Mariscat book launch.
- 12 ATTENDED 'Make in India' at Napier University (Tagore book launch).
- ATTENDED seminar at the University of Edinburgh about issues surrounding language revitalisation in relation to Occitane, given by James Costa.
- 13 MEETING with a British Sign Language (BSL) student researching a BSL poetry project.
- 14 ATTENDED the Callum Macdonald Memorial Award ceremony at the National Library of Scotland for poetry pamphlet publishing.
- June
- 1 Joined by Councillor Lewis, guests and pupils for LAUNCH of the computer map of Tweet Your Street poems and vinyl display of poems on windows of Central Library.
- 3 ATTENDED launch of Scottish Language Policy at National Library of Scotland and met later with the four Scots Language Coordinators.
- 4 WORKSHOP and READING with Jim Mainland from Shetland at Woodend Barn Arts Centre, Banchory.
- 5 READING and TALK about the Makar role at *Write On* Festival in Haddington.
- 10 ATTENDED the launch of the Edinburgh International Book Festival programme at Central Hall.
- 15 PARTICIPATED in seminars on *Language, Standards and Literature in Shetland and Norway* at University of Oslo – gave TALK and a bi-lingual READING.
- 18 INTERVIEWED on Fountainbridge Show on STV about Scottish Poetry Library fundraiser event and Makarship.
- 19 PARTICIPATED in a poetry reading with Liz Lochhead and Ron Butlin at a fundraising event for the Scottish Poetry Library.
- 23 In Florence for re-signing of the twinning of Florence and Edinburgh after 50 years. COMMISSIONED poem (bi-lingual version, framed) was READ and handed over as a gift.
- 28 COMPERED the Shore Poets June event.

- 30 MEETING with Esther Rutter, new Project officer with EUCL.
- MEETING with the Community Council of Juniper Green to plan a mini book festival in November, during Book Week.
- July
- 2 INTERVIEW for Radio Shetland about up-coming poetry/ music events – Edinburgh Jazz Festival with Tommy Smith and Karma, and EIBF event with Catriona Macdonald.
- 4 MEETING with book designer to go over first proof of children’s storybook in Shetlandic.
- 8 MEETING with Ali Bowden at The Place, York Place to discuss possible ideas for a literary theme for the hotel and a commission.
- 9 In Newcastle all day MEETING with Catriona Macdonald, Shetland musician, to work out ways of integrating music into EIBF performance on 29 August (Shetlandic translation of some of the stories from the Finnish *Kalevala*).
- 18 PERFORMED in concert with jazz saxophonist Tommy Smith and his band Karma performing commissioned poems in Edinburgh Festival Studio Theatre as part of Edinburgh Jazz Festival.
- 23 Shore Poets planning MEETING
- 24 MEETING with fund-raisers from St Columba’s Hospice, to discuss planning/co-ordinating a fundraising event to celebrate Tessa Ransford’s contribution to the Scottish Poetry scene.
- VISIT to the hotel ‘The Place’ in York Place prior to writing a commissioned poem for them.
- 25 EVENT at The Bakehouse, Gatehouse of Fleet - *One Head, Two Tongues*.
- 28 RECORDED a podcast about for the SPL (Colin Waters) for their website.
- 29 ATTENDED *Mariscat* poetry event at The Golden Hare Bookshop, Stockbridge.
- 30 ATTENDED COMMITTEE MEETING of the Poetry Association of Scotland.
- 31 ATTENDED EVENT at the Netherbow *Reforging the Sampo*.

August

- 6 WROTE recommendation for SPL for the New Waverley project.
- 8 ATTENDED the Opening concert of the EIF as guest of the Lord Provost.
- 12 TALK, including the role of Makar, and poetry reading for 40 students from Göttingen University.
- 15 ATTENDED the Opening Night party for the EIBF
- 19 REHEARSAL for EIBF event with musician Catriona Macdonald, with preview slot at EIBF's cabaret *Jura Unbound* in the evening
- 20 MEETING with fund-raising staff from St Columba's hospice re poetry event in memory of Tessa Ransford, founder of the SPL
- READING for Amnesty International at EIBF
- 21 PROOFING Italian translation of *Dat Trickster Sun* collection (Mariscat) in preparation for publication and for trip to poetry festival in Sardinia
- READ poems and Wrote endorsement for poet, following on from SBT award process
- 22 Sent commissioned poem(s) to *The Place* which is to become a 'literary hotel'.
- WROTE a piece for *Les Animots: A Human Bestiary* by Gordon Meade, illustrated by Douglas Robertson.
- 24 ATTENDED ASLS reception (Gavin Wallace Fellowship Award).
- 25 MEETING with Abba Oudah to plan event for poetry reading at Edinburgh Arab Festival.
- 27 REHEARSAL for EIBF event with musician Catriona Macdonald.
- 28 POETRY READING at Edinburgh Arab Festival (Palestinian anthology).
- 29 Poetry and music PERFORMANCE of commission at EIBF.
- 30 ATTENDED tribute event for poet Elizabeth Burns.

September

3 MEETING with film-maker for Royal Mile Business Association poem (Michelle Hanzelova) to discuss project.

PLANNING AND LIAISING for the Tessa Ransford memorial event.

In Shetland, working in schools on a Hansel Cooperative Press project from 7 to 26 September

30 ATTENDED EUCL meeting to finalise the programme for the RLS week in November.

October

4 RECORDED poems with Tommy Smith jazz band in Glasgow

6 RECORDED BBC recording of winning poem for the banner project.

7 MEETING with Amy Macdonald, SPL, for briefing on the New Waverley, big banner project.

POETRY WORKSHOP for primary 7 at Forthview Primary school, West Pilton.

8 NATIONAL POETRY DAY – involved in unveiling of the poetry banner and press interviews.

9 MEETING with Ian MacKenzie re arrangements for 'Three Rabbits' event on 16 October at Canongate Kirk.

10 MEETING with Diane Barlee, a PhD candidate studying the sociology of literature at the University of Cambridge. Her thesis is about the social organisation and publishing practices of print-based British poets. The discussion focused on the Scottish situation.

14 'My Life in Poetry' – Desert Island Disc-type event with Robyn Marsack at the National Library of Scotland.

MEETING with fund-raising staff of St Columba's Hospice to plan logistics for the memorial event in December for Tessa Ransford.

15 ATTENDED launch of poetry pamphlet, *Second Wind*, at Saltire Society.

16 PARTICIPATED in the Three Rabbits event at the Canongate Kirkyard (Robert Fergusson)

- 22 TALKED to Sardinian students at the University of Sassari English Literature department, about translation.
- 23 LAUNCHED *Questo sole Furfante* (bi-lingual version of *Dat Trickster Sun*) at Ottobre in Poesia festival, Sassari; some poems also translated into Sardinian.
- 28 ATTENDED the re-opening of the Scottish Poetry Library
- STARTED several poems requested:
- two poems for a new Edinburgh anthology. (The editors beat me to it. My idea for a small web-based anthology of *Edinburgh Unsung* will probably have to be adapted or shelved.)
 - A Riding of the Marches poem.
 - A poem for the Scotsman for December – theme ‘light’.
 - A poem as a possible contribution to a new SPL anthology celebrating milestones in old(er) age.
- 29 ATTENDED book launch (Peter France).
- 30 PARTICIPATED in the launch of the poem, requested by the Royal Mile Business Association, written with help from Ingrid Murray. Michelle Hanzelova was commissioned to create a promotional film around the poem.
- 31 ATTENDED a book launch (Bashabi Fraser) and read at the Linlithgow Book Festival.
- November
- 4 MEETING with St. Columba’s staff at venue for Tessa Ransford Memorial event to finalise details; and follow up with family and participants.
- INTERVIEWED on the STV Fountainbridge Show about the RMBA poem, *A Month on the Mile*.
- 5 Poem request: Paolozzi’s M.S. of Monte Cassino – studied the statue.
- 6 MEETING with CEC link, to hear about plans for the Writers’ Museum. Request for a poem to mark the opening after refurbishment.
- 11 ATTENDED RLS event at the Anatomical Museum at Teviot Row.
- 12 ATTENDED RLS event at Trinity House, Leith (The Lighthouse Stevensons).
- ATTENDED PEN readings in solidarity with imprisoned Saudi writers.

- 13 RLS DAY – RLS poem will feature in the local Colinton press.
 ATTENDED three events:
- NLS – RLS on screen
 - St Augustine's – discussion of *The Devil Inside* – Louise Welsh and Stuart MacRae
 - Screening of *Land of Counterpane*.
- 17 PARTICIPATED IN podcast at the Traverse with David Greig, Joyce McMillan, Lesley Orr and Alex Massie.
- 19 COACHING students for *Poetry by Heart* (SPL) at Central Library.
- 20 PARTICIPATED in event at Sri Chinmoy Centre, Canongate (Alan Spence) in honour of Tessa Ransford.
- 21 Planning MEETING for Pentlands Festival event.
 ATTENDED SPL AGM.
- 22 Dealing with the Tessa Ransford event. Liaison between poets and the family.
- 24 PARTICIPATED in Book Week poetry event for 1st Pentlands Book Festival.
- 26 ATTENDED opening of the Advent Calendar exhibition at the Museum of Childhood.
 PRESENTED poetry award at the Saltire Award ceremony.
- 28 RECORDED new poem for Scottish-Italian website (Carlo Pirozzi, St Andrews University).
 ATTENDED book launch (Cinnamon Press) at the SPL.
- 29 HELPED at Shore Poets event.
- 30 MEETING with Scots Language Coordinator to discuss event in January for Edinburgh school-children.
- December
- 2 MEETING with Scotsman journalist Shân Ross to discuss possible contribution to the theme of *light* in Christmas week articles.
- 3 ATTENDED Mariscat book launch.

- 4 ATTENDED memorial event in Lancaster for Scottish poet, Elizabeth Burns.
- 7 MEMORIAL EVENT for Tessa Ransford at St Andrew's and St George's West Church.
- 10 ATTENDED morning poetry event at Henderson's café.
- 11 Sent final version of *The Writers' Museum* poem to CEC.
- 15 TOUR of Water Treatment (Sewage Disposal) Works at Seafield with a view to a poem.

SCHOOLS PROJECT 'Tweet your Street' – testing the computer map, liaising with CEC staff, Central Library staff and with teachers; selecting poems for display at the Central Library and preparing for the launch on Monday 1 June.

RESPONDING to a commission from CEC for a poem to celebrate Edinburgh's twinning with Florence and 2015 being the Year of Food.

PREPARATION work for Schools' project

Final end-to end testing of website and updating it.

COMMISSION from Tommy Smith (jazz musician) for Shetland Jazz festival in June, in collaboration with another poet, Alex Cluness – initial discussions and scoping.

COMMISSION for event at EIBF – translations for *Kalevala* into Shetlandic, collaborating with traditional musician, Catriona Macdonald – first meeting

WORKING ON poems based on statues in the Royal Mile : David Hume and Adam Smith to add to the one already done on Robert Fergusson.

WORKING ON project for Hansel Cooperative Press, a small not-for-profit organisation in Orkney and Shetland.

2016

January

WROTE poem for Seafeld Water Treatment Works.

DRAFTED Edinburgh Award Poem (Sir Tom Farmer).

COLLATED and EDITED poems for a possible Makar's collection of civic poems.

TRANSLATED *The Gruffalo's Child* into Shetlandic, on request

8 MEETING with Jim Tough to discuss possible publication of Makar poems.

10 Poem 'Bearing Light' and interview in *Scotland on Sunday*.

12 DELIVERED workshop for Granton Primary School at Granton Library.

13 TWO READINGS of the Shetlandic version of *The Gruffalo's Child* at Filmhouse for groups of primary 3-5 children.

14 READING of poem by Ashraf Fayadh, Saudi writer threatened with beheading. Event organised by Scottish PEN.

15 ATTENDED farewell party for Annie Bell from Central Library.

21 DELIVERED workshop at Simpson House for group of vulnerable adults, under their banner 'Choose Life'.

22 READ commissioned poem to celebrate the refurbishment of The Writers' Museum.

23 ATTENDED (Calder Wood) book launch at Word Power Bookshop

ATTENDED musical event to celebrate Burns at The Writers' Museum.

28 LAUNCHED request to selected Edinburgh poets for poems paying tribute to those who work in the less visible, but vital aspects of our literary city.

ATTENDED New Writers' Awards event.

31 HELPING at Shore Poets event – a Quiet Slam.

February

1

READ and DISCUSSED poems with Mary Erskine's Higher English classes.

- 4 ATTENDED *Evergreen* (Old Town) exhibition at Netherbow Story-telling Centre.
- 5 DELIVERED poem to the Sewage Works.
- ENTERTAINED a Dementia friendship group with Burns poems and songs.
- ATTENDED book launch for Claire Askew.
- 6 ATTENDED final of the SPL *Poetry by Heart* competition SPL at the National Gallery.
- 9 MEETING with Eleanor Pender, EUCL.
- ATTENDED book launch for Stewart Conn and Tom Pow.
- 17 ATTENDED committee meeting of Poetry Association of Scotland.
- 18 MEETING with Carlo Pirozzi, St Andrews University, regarding Paolozzi poems.
- RECORDED poem at SPL: a poem chosen for inclusion in the Scottish Poetry Library's annual *Best Scottish Poems* online anthology.
- READING 'Meet the Makar' at the Central Library.
- PLANNING associated with *Edinburgh Unsung* project.
- WRITING various poems incl Paolozzi ones.
- WORKING with artist Brigid Collins on her project for art students based on the poem *A Month on the Mile*.
- 12 PARTICIPATED in recording for Radio Scotland along with Robyn Marsack and Lorna Irvine on topic of *Poetry by Heart*
- 23 ATTENDED EUCL Wash Bar briefing & soirée.
- 24 ATTENDED and minuted AGM of Poetry Association of Scotland.
- 25 HELPED artist Brigid Collins in briefing Year 2 illustration students at Edinburgh College of Art as they start researching and creating 3D 'tunnel books' based the *Month on the Mile* poem for RMBA.
- 28 HELPING at Shore Poets event and looking after guest poet Jane Yolán from USA.

March

- 2 POETRY reading for a concert with jazz saxophonist Tommy Smith and his band Karma as the opening event for StAnza Poetry Festival.
- 3 CONTRIBUTED to EUCL evening at Creative Exchange, celebrating the Cities of Literature and the Poetry Projections in Leith.
- 4 ATTENDED farewell lunch for Denise Brace, much appreciated CEC Museums' Curator and Manager, and my CEC link as Makar.
- READ poem commissioned to mark Sir Tom Farmer's acceptance of the 2015 Edinburgh Award.
- MEETING with Ottar Grepstad, General Director, Centre for Norwegian Language and Literature along with 18 of his colleagues from the Ivar Aasen Centre and museums in Western Norway for brief talk and poems.
- 5/6 ATTENDED StAnza Poetry Festival in St Andrews.
- 15 *Edinburgh Unsung* project - Parks and Gardens.
- 16 VISIT to Leith Walk Primary School to see Paolozzi-inspired playground mural with a view to a poem.
- Edinburgh Unsung* project: contact with *Evening News*.
- 17 SITE VISITS for *Edinburgh Unsung* project
- MEETING with Brigid Collins, artist, and illustration students at Edinburgh College of Art to see the results of their 'tunnel book' project based on poem *A Month on the Mile*.
- ATTENDED launch of R L Stevenson archive at Edinburgh Napier University.
- LIAISING with Evening News re article, poem, photos, permissions and gas poem.
- 21 RESPONDED to feedback on article in Evening News. (It was also picked up by The Sun on the 22nd)

- 22 SENT poem (Edinburgh Unsung Project) to gas network company SGN and signed it off.
- SENT poem (Paolozzi project) to Dr Carlo Pirozzi and Head Teacher at Leith Walk Primary School – poem on the Paolozzi tribute mural in their playground.
- 23 READ at the Peace event at the SPL. This event involved a visit from a group of people from all over Europe. They are taking part in a run for peace which will bring their torch and spirit to all European countries.
- 24 MEETING with Gillian Findlay, CEC, to plan the launch of the *Edinburgh Unsung* poems.
- April
- 5 GAVE TALK on Makarship and READ POEMS to clergy in retreat at Dunkeld.
- 8 VISITED the Hunterian Museum and met with Alan Riach with a view to writing a poem for an anthology he is orchestrating.
- 9 ATTENDED poetry reading by Donald Adamson and Chrys Salt at the Finnish Consulate.
- 14 ATTENDED poetry reading at Henderson's café.
- FINALISED poem for Leith Walk Primary School based on their Paolozzi link and will be presenting them with a signed copy.
- FINISHED two poems for the Hunterian Museum project.
- WORKING on administration of *Edinburgh Unsung* project.
- 19 ATTENDED *Poetry from the Yukon* event hosted by the University of Edinburgh
- 22 ASSISTED at the Poetry Association of Scotland event – Sasha Dugdale.
- May
- 3 READ poem and handed over a signed copy to Scotland Gas Networks at an event for staff at their Newbridge office.
- 4 MET with Norwegian poet Arne Ruste and his wife.

- 5 INTERVIEW for BBC Radio Scotland, touching on Makarship.
 PARTICIPATED in a poetry translation workshop at the SPL.
 WORKING on administration of *Edinburgh Unsung project*.
 PREPARING for the BBC interview and for tutoring at Moniack Mhor.
 TUTORING at Moniack Mhor
- 22 BBC Radio Scotland broadcast which touched on role of the Makar.
- 23 MEETING at Saltire Society to discuss future of Makars' Court.
- 27 ATTENDED Gavin Wallace event at NLS.
 PARTICIPATED in farewell event for Robyn Marsack as Director of SPL.
- 28 PARTICIPATED in an event – Religion as Poetry – at Mayfield Salisbury Church.
- 29 COMPÈRED poetry event at Shore Poets with Liz Lochhead as main guest.
- 30 LAUNCHED *Edinburgh Unsung* at The Writers' Museum.
- 31 ATTENDED Wash Bar event.
- June
- 2 MEETING with Carlo Pirozzi to take forward Paolozzi in Edinburgh/Scotland project and possible publication.
- 7 INTERVIEWED live on BBC Radio Scotland (Janice Forsyth Show) re *Edinburgh Unsung*, with Ian McDonough, one of the contributing poets, in the Edinburgh studio.
- 20 VISIT to Leith Walk Primary School to deliver framed poem on Paolozzi (playground) mural. Accompanied by Paolozzi's sister and by Dr Carlo Pirozzi.
- 21 MEETING with Eleanor Pender and Prof James Loxley to discuss EIBF *Writing Edinburgh* event.
- 24 MEETING with Carlo Pirozzi (St Andrew's University) and Neil Lebeter (Edinburgh University) to view Paolozzi maquettes and fragments of mosaics with a view to more poems.

- 26 HELPING at Shore Poets event.
- 29 – 4 PARTICIPATED in conference in Brest as guest of the Université de Bretagne Occidentale, with a poetry reading. Travelled to Quimper to participate in another poetry reading hosted by the Association Bretagne-Ecosse.
- July
- 5 TALK for writers at the Scottish Writers' Centre, Glasgow on the Makarship, on writing 'to order' and on making a poem 'work'.
- 14 MEETING with Gillian Findlay, CEC.
- WRITING more poems on Paolozzi's work: his many maquettes, the bronze of Josephine Baker, the sculpture of Vulcan in the hall (café) at Modern 2 and that of Newton outside the same gallery. These poems are part of a larger Paolozzi project, the brain-child of Dr Carlo Pirozzi. He is currently investigating financial support for publication of a bi-lingual book about Paolozzi's Edinburgh art works. The poems will be translated into Italian by my Italian translator, Prof Lulli Paci.
- 24 Poetry READING for 60 American visitors.
- 25 MEETING with Dr Carlo Pirozzi to discuss the Paolozzi project. Planning a meeting with the National Galleries.
- 26 MEETING with Sally Kerr, Digital Innovation Manager, CEC, with a view to agreeing the future of the Makar's website under the new IT provider.
- MEETING with visiting Finnish poet, Helena Sinervo.
- 27 Practice with Shetland traditional fiddler Catriona Macdonald for our upcoming 'gig' (last year's EIBF commission – Tales from *The Kalevala*, Finland's national chronicle, translated into Shetlandic).
- August
- 2 (In Shetland) Poetry and music arranged to celebrate the life of Jean Pole, a pioneer of Shetland women fiddlers, a wonderful, semi-impromptu event – we erected a stone for her family.
- 3 Tales from *The Kalevala* event at Fiddle Frenzy, a week of coaching held in Shetland every summer.
- PREPARATION for the EIBF event.
- ATTENDED Book launches, Festival events and EIBF events.

- 16 MEETING with Kirstie Meehan at Modern 2 and Dr Carlo Pirozzi re Paolozzi art book project and further deliberations.
- 18 CHAIRED Edwin Morgan poetry Award evening at the EIBF.
PARTICIPATED in Unbound – cabaret at EIBF.
- 21 Shared 'Reading the City' event at EIBF with Ron Butlin and James Loxley.
- 26 ATTENDED EUCL reception for Story Shop at EIBF.
LIAISED with CEC staff about the future of the Makar's website.
EDITED a pamphlet of Makar poems.
PREPARING for a British Council poetry translation trip to Russia (4 - 9 September); selecting poems.
PREPARING to have an hour long recording made for The Poetry Archive.
PREPARING for the launch of two Julia Donaldson children's books, translated into Shetlandic
LIAISING with Juniper Green Book Festival about work in their 3 local schools.
PLANNING visit to see Dr Robin Spencer in York (Paolozzi project).
- 31 ATTENDED book launch for *New Writing Scotland*.
- September
4-9 3 days of poetry TRANSLATION with Russian poets, courtesy of The British Council, Scottish poetry Library and the Edwin Morgan Trust plus an evening poetry reading in Moscow and in St Petersburg.
- 11 ATTENDED the Civic reception for the Riding of the Marches.
- 13 ATTENDED planning meeting for Shore Poets.
- 14 ASSISTED at poetry event: a joint Poetry Association and Muriel Spark Society event at the SPL – talk by Stewart Conn on the poetry of Muriel Spark.
- 17 Poem in *The Scotsman*

- 21 PRESENTED the keynote address at St George's School for Girls (Diversity Day) and participated in two Question Time panels.
- 22 MEETING with teachers at Juniper Green, Currie and Nether Currie Primary Schools to plan for a 'Tweet your Street' project to coincide with their local book festival in November.
- 23 Poem in *The National*.
ATTENDED the Saltire @ 80 celebration.
- 24 VISITED Dr Robin Spencer, retired academic and friend of the late Eduardo Paolozzi, in York, with Dr Carlo Pirozzi in relation to the Eduardo Paolozzi project we are undertaking. We were discussing a proposal for a potential publisher.
- 25 COMPÈRED the Shore Poets event at the Outhouse.
- 27 PARTICIPATED in a translation workshop at the SPL.
- October
- 1 READ poems for the conference of the Scottish Society for Northern Studies and the Scottish Place Name Society.
READ poems at *Platform*, a poetry venue in Ladybank, Fife
- 5 PARTICIPATED in SBT's Book Week programme promotion.
- 6 SPOKE at assembly at Nether Currie Primary School to introduce pupils to the *Tweet your Street* project in their community.
ATTENDED the RBS event to launch the first (new) £5 depicting a woman – writer Nan Shepherd.
- 12 READ poems on the theme of climate sustainability at a conference about Electric cars at Napier University.
PARTICIPATED in the launch at the SPL of anthology *Whatever the Seas*.
- 13 ATTENDED the monthly poetry reading at Henderson's café
- 18 ATTENDED Saltire 80th anniversary event at the Kelpies.
RESPONDED to request from Bill Herbert, Dundee Makar, for information on the role of the Makar

- 20 MEETING with Dr Carlo Pirozzi regarding the Paolozzi project.
- 21 MEETING with Gareth Barwell, Waste and Cleansing Manager for Edinburgh, with a view to writing a poem for his department.
- 25 VISITED Map Exhibition in preparation for running a workshop
- 26 MEETING with Councillor Gordon Munro to discuss possible uses of recent poem about Leith
- 28 ATTENDED a reception at the University of Edinburgh Library to mark the gift of books from Tessa Ransford.
- 29 ATTENDED launch of poetry collection at the SPL by David Cameron.
- 30 HELPED at Shore Poets – celebrated 25 years and the 80th birthday of Hon President, Stewart Conn (Edinburgh's inaugural Makar).
- 31 RECORDED an hour of poetry for the Poetry Archive
- November
2-7 In Shetland to LAUNCH two translations of children's storybooks by Julia Donaldson and to work in schools.
- 9 PARTICIPATED in selecting poems to mark 20th anniversary of death of George MacKay Brown and recorded one of the poems.
- SENT commissioned poem to Scottish PEN (to mark their 90th anniversary)
- 10 Went out on an early morning street refuse collection, with a view to writing a poem for them.
- 11 George MacKay Brown recorded poem on Radio Orkney
- PARTICIPATED in Scottish PEN filming in preparation for 90th celebrations.
- READ poems at The Museum of Childhood in honour of Robert Louis Stevenson.
- 14 MEETING with Vivian French and Carlo Pirozzi re Paolozzi project.
- 15 ATTENDED launch of anthology *Umbrellas of Edinburgh* at Blackwell's Bookshop.

22 SENT poem on Refuse collection to the Cleansing Department and to a student interested in possible film.

WROTE a piece for a Radio Scotland Christmas Eve programme based on Dickens' *A Christmas Carol*.

PARTICIPATED in an Open University event based on anthology *Umbrellas of Edinburgh* at Blackwell's Bookshop.

23 MEETING with Chris Wilson, CEC, regarding the 2015 Edinburgh City Vision initiative – and received a commission.

ATTENDED 'summit' on International Promotion of Literature and Books, organised by the Literature Alliance Scotland.

ATTENDED reading at SPL by Don Paterson and Krystelle Bamford.

24 MEETING with Birlinn as possible publisher of Paolozzi project.

MEETING with RSA re possible involvement of artists in Paolozzi project.

ATTENDED Saltire Literature Awards and presented the poetry prize.

26 PRESENTED the keynote address at *The Poet, Nation and Narration* conference, organised jointly by the Scottish Centre for Tagore Studies, Edinburgh Napier University and Edinburgh International Centre for Spirituality and Peace.

27 HELPED at Shore Poets event

29 FILMED stories for schools' intranet.

READ poems at the Poetry Association of Scotland.

30 READ poems at the Saltire Society 80th anniversary event at Oran Mor.

December

1 READ poems at Hunterian Museum, Glasgow.

2 READ poems and discussed theme 'Community' with writers' group at the Bethany Shop on Leith Walk.

3 REPLIED to a request from *The Daily Record* (via the SPL) for a poet's response to a speech by the Foreign Secretary in which he misinterpreted lines from *To a Louse* by Robert Burns.

5 MADE suggestions for a very short poetry extract, suitable for a wall display, in Óbidos, a UNESCO City of Literature in Portugal.

AGREED to become a Patron of The Federation of Writers Scotland.

15 RECORDED programme on *A Christmas Carol* for Radio Scotland's Christmas morning schedule.

ATTENDED the Saltire Society's Christmas celebration.

VISITED the Cleansing Department depot in Bath Road, Leith and deliver/read the poem written for the staff (available at <http://www.edinburghmakar.org.uk/>)

2017

January

1 PARTICIPATED in Scot: Lands event at Scottish Storytelling Centre to welcome the New Year.

4 ATTENDED event with speaker on the topic Edinburgh 2050 (for which a poem has been commissioned).

5 SENT draft of commissioned poem to Council (Edinburgh Award 2016 poem for Ken Buchanan, former Lightweight Boxing World Champion)

10-11 PRESENTED paper and poems at conference of the Scottish Church Theology Society at Peebles.

16 FINALISED the Edinburgh Award poem for Ken Buchanan.

17 FINALISED a poem for the Edinburgh 2050 'conversation'.

19 POEM for training of Librarians in digital security

20 ATTENDED exhibition opening at the Fruitmarket Gallery of exhibition marking the disastrous floods in Florence, one of Edinburgh's twin cities.

POEM 'Leith Swing' featured in magazine 'Leither' and incorporated into the Guide to Leith.

21 RECORDED poems for STANZA festival.

24 ATTENDED STANZA preview event at the National Library.

25 PARTICIPATED in the Scottish PEN 90th anniversary celebration at The Writers' Museum – unveiled the plaque and read a poem commissioned for the occasion.

- 29 HELPED organise a 'Quiet' Slam at Shore Poets.
- 30 ANALYTICAL READING of poetry for the Higher English year group at Mary Erskine School.
- 31 HELPED at AGM for the Poetry Association for Scotland.
- February
- 1 PLANNING possible summer readings with other Edinburgh poets, mainly for tourists.
- 3 SANG AND RECITED some Burns poems for a dementia community group.
- 8 ATTENDED meeting about Paolozzi in Edinburgh project with fellow contributors.
- 9 ATTENDED monthly poetry reading at Henderson's café.
- 13 MEETING with Rebecca Raeburn, EUCL, for information exchange.
- ATTENDED 90th anniversary celebration for Scottish PEN at the Playfair Library.
- 15 ATTENDED launch of a posthumous collection of poems by Elizabeth Burns.
- 16 RECORDED some poems at the SPL from the anthology *Umbrellas of Edinburgh*.
- ATTENDED leaving party for Jim Tough, CE of the Saltire Society.
- 17 MEETING with Margaret Findlay, City Art Centre regarding two summer projects themed around the *Year of History, Heritage and Archaeology*.
- 18 Poem in *The Evening News* highlighting the recent CEC online conversation with citizens about the Edinburgh they envision for 2050.
- 21 Leith poem now incorporated in the Guide to Leith.
- 22 FACILITATED poetry workshop for the National Library of Scotland based on the current map exhibition.
- 23 ATTENDED one-day seminar on Paolozzi's mosaics at the College of Art.
- 24 ATTENDED Neu Reekie poetry event.

26 HELPED at Shore Poets event.

PLANNING AND ORGANISING for 25-30 Edinburgh poets to participate in summer poetry events: 4 events at the Museum of Edinburgh (July-early August) and 3 events in September to coincide with the Edinburgh Alphabet exhibition at the City Art Centre.

March

3 PARTICIPATED in ceremony to mark the 2016 Edinburgh Award – read poem commissioned for Ken Buchanan.

5 ATTENDED Stanza International Poetry Festival, St Andrews.

7 HELPED at the Poetry Association of Scotland event at the SPL.

14-16 British Council (BC) reciprocal visit of Russian poets.

14 PLANNING of events: SPL blog, BC film interview, BBC Radio Scotland live interview.

READ at evening event at the University of Edinburgh.

15 ACCOMPANIED Russian group to Dundee for the afternoon.

READ at evening event at the McManus Galleries, Dundee.

16 READ at evening event in Glasgow at Aye Write Festival.

18 READ two commissioned pieces at 'Reel to rattling reel' (Glasgow Short Film Festival) at Kelvinhall.

20 DAY TRIP for the Arts Manager of the British Council Moscow office.

21 ATTENDED Alasdair Gray exhibition at Saltire Society office.

22 MEETING at the SPL.

HELPED at the Poetry Association of Scotland event at the SPL.

26 HELPED at the Shore Poets event.

27 ATTENDED planning meeting with Sian Bevan (EUCL) and Morvern Cunningham, LeithLate.

28 ATTENDED Scotland-Russia Forum lecture at University of Edinburgh.

- 30 ATTENDED book launch (Alan Riach) at the SPL.
- GUEST EDITING a Scottish edition of the American poetry journal *The Café Review*, featuring the work of 32 contemporary Scottish poets.
- April
- 11 ATTENDED book launch for Red Squirrel Press in Glasgow.
- 21 ATTENDED unveiling of commemorative stone for George Campbell Hay in Makars' Court.
- TALK for Med-Chi on Makarship, and poems.
- 25 MEETING with the Wilfred Owen planning group.
- MEETING with Dr Carlo Pirozzi re Paolozzi project.
- 26 WORK for the apolitical group 'Sceptical Scot' on their website:
<http://sceptical.scot/2017/04/widening-national-horizons-with-poetry/>.
- WORKING with Primary 4 classes at Murrayburn Primary School, Sighthill.
- ATTENDED Ron Butlin's book launch
- 27 SENT Makar manuscript to the Saltire Society.
- 29 PARTICIPATED in the Colonsay Book festival.
- WORKING on request for a 3000 word commentary on the theme of *Communication as a Human Right* – for a special edition of the International Journal of Speech-Language Pathology, to mark the 70th anniversary of the Universal Declaration of Human Rights.
- May
- 10-14 PARTICIPATING in the Vicenza Poetry festival in Italy.
- 11 READING and discussion for school pupils at Pigafetta School, Vicenza.
- 12 READING AND TALK to literature students at Venice University.
- READING at festival venue, Vicenza.
- 18 PARTICIPATED in the launch of exhibition at City Art Centre.

- 19 MEETING with Fay Young of Edinburgh City Centre Management Group to discuss possible ideas for the further development of Poetry Garden in St Andrew's Square.
- 22 PARTICIPATING in a literary translation study day for students at University of Stirling (Literature and Languages course).
- 24 TALK about Makarship and reading to U3A group in Edinburgh.
- 28 HELPING at Shore Poets event.
- 29 READING City Vision poem at event in the Assembly Rooms prior to the Edinburgh Lecture by Allan Little.
- June
- 2 ATTENDING Ingliston Gardening Show (Wilfred Owen Association) and evening reception at Edinburgh Castle.
- 4 PARTICIPATING in the unveiling ceremony of Sri Chinmoy statue in Saughton Park, organised by Prof Alan Spence.
- 19-21 Taking 2 Norwegian poets from Oslo around Edinburgh and environs.
- 24 UNDERTAKING EVENTS at the Solas Festival near Perth: a poetry reading, a poetry workshop and a story-telling event for children.
- 25 READING at Shore Poets.
- 26 PARTICIPATING in a full day of events and interviews to mark the centenary of Wilfred Owen arriving in Edinburgh. (Clips on BBC Scottish News and Forces' Radio programme)
- 29 READING at the launch at the SPL of Poetry Archive recordings.
- 30 READING at the Scottish PEN event (Interrobang Surveillance event).
- July
- 1-8 In Shetland, taking two authors from West Norway around. Their book will incorporate NyNorsk translations of many poems with a Shetland setting.
- 12 MEETING with representative of the British Council in Edinburgh, to discuss a commission for a poem to mark 70 years of the Edinburgh International Festival and the Spirit of '47.
- 15 ORGANISING poetry reading at the Museum of Edinburgh.

20 READING at The Golden Hare Bookshop.

21 ORGANISING poetry reading at the Museum of Edinburgh.

22 ATTENDING Saltire Society's ScotLit Fest at Summerhall.

PLANNING the launch in Edinburgh of a Scottish edition of *The Café Review*, a poetry journal based in Portland, Maine.

CREATING pamphlet of poems by Edinburgh poets for the readings in September.

WORKING on British Council commission for Edinburgh International Festival's Spirit of '47 theme.

Appendix 2

Alan Spence Biography

ALAN SPENCE is an award-winning poet and playwright, novelist and short story writer. Glasgow-born, he has lived in Edinburgh since the 1970s. Writer-in-residence posts have included Edinburgh Council, Edinburgh University and the Traverse Theatre. His most recent books are a novel, *Night Boat*, a play, *No Nothing*, and a poetry collection, *Morning Glory*. His play *Sailmaker*, first performed at the Traverse, is a set text in Scottish schools.

Awards include McVitie Prize for Scottish Writer of the Year, Glasgow Herald People's Prize and Glenfiddich Spirit of Scotland Award. He is Professor Emeritus in Creative Writing at the University of Aberdeen where he ran the prestigious WORD Festival for 12 years. He and his wife run the Sri Chinmoy meditation Centre in Edinburgh, and are involved in organising the Oneness-Home Peace Run - a global relay. They have also just opened a second-hand bookshop - Citadel Books - near their home in Abbeyhill.

Culture and Communities Committee

10.00am, Tuesday, 12 September 2017

Encouraging Live Music in Edinburgh: Music Is Audible Working Group Extension

Item number	9.1
Report number	
Executive	
Wards	All

Executive summary

This report provides an overview on work undertaken to support live music provision in the city since November 2014. This covers the work of the Music Is Audible (MIA) Working Group, the Music Venues Trust, the University of Edinburgh Music Department and Licensing. It refers to detailed work undertaken to amend the Council's licensing policy, steps taken to implement the recommendations made in the Music Venues Trust independent report, and actions carried out by the MIA working group to communicate and share the work of the group to date.

Encouraging Live Music in Edinburgh: Music Is Audible Working Group Extension

1. Recommendations

- 1.1 It is recommended that the Culture and Communities Committee:
 - 1.1.1 notes the range of work undertaken by the Music Is Audible (MIA) working group to provide better conditions for the support of live music in the city, with a view to fostering an environment in which live music can flourish;
 - 1.1.2 notes that as a result of this the Council has amended its licensing policy in regard to audibility of amplified music;
 - 1.1.3 notes that further work is needed to address the recommendations made in an independent report by the Music Venue Trust, commissioned by the MIA Working Group, such as establishing a role for a live music champion;
 - 1.1.4 notes the work that members of the MIA group have undertaken in presenting and sharing information and findings relating to the provision on live music in the city, with a view to fostering an environment in which live music can flourish; and
 - 1.1.5 extends the lifespan of the MIA working group for a further year.

2. Background

- 2.1 A Live Music Matters forum was held at the Usher Hall in November 2014, in response to a request for a report from the Culture and Sport Committee to see what could be done to offer more support to Edinburgh's live music scene. The report was requested due to two main factors: Creative Scotland had published a national report into music provision in which venue availability was identified as an issue, and the closure of The Picturehouse on Lothian Road had left the city without a mid-scale touring venue for rock and pop music.
- 2.2 The Live Music Matters forum was an open event aimed at representatives of Edinburgh's live music sector. A number of issues were raised by the music sector such as provision for under 18's, rehearsal spaces, education and noise complaints. The latter was the over-riding concern for the sector with what was felt to be prohibitive licensing conditions applied to licensed premises wishing to present live music resulting in numerous venue closures or venues ceasing to prevent live music.

- 2.3 At its meeting of 16 December 2014, the Culture and Sport Committee considered the report into issues facing live music provision in the city and approved the formation of a short-life working group – Music Is Audible – chaired by the Vice Convenor of Culture and Sport. The group had councillor, officer and sector representatives, and a remit to examine the most effective ways of balancing live music with the interests of local residents, within the limit of relevant legislation.
- 2.4 The work of the MIA group has continued to play a role in maintaining links to other areas of music provision in the city as well as establishing contacts with those further afield, and building on previous work such as the University of Edinburgh Live Music Census. This has helped to provide a valuable context for live music in cities across both an economic and social perspective.
- 2.5 In addition there have been other open forum meetings under the title Live Music Matters to discuss the work of MIA and involve the wider sector. The most recent of these was held in April 2017 at the Usher Hall and invited speakers from the Music Venues trust and Berlin’s Club Commission to consider the question of whether Edinburgh would benefit from a live music champion.

3. Main report

Licensing and Agent of Change

- 3.1 One of the key issues that emerged from the November 2014 Live Music Matters forum was Edinburgh’s licensing policy which stipulated that *‘where the operating plan indicates that music is to be played in premise the Board will always consider the imposition of a condition requiring amplified music from those premises to be inaudible in residential property’*. A large part of the MIA working group focus was spent an addressing this and where the different constituents could try and achieve legislative change.
- 3.2 The MIA Working Group undertook a range of work to confirm whether this inaudibility approach was unique and assess its impact and suitability, as the sector reported that current rules were not conducive to a flourishing live music and cultural scene. The Group also scoped the wider context and enhanced initial findings through commissioning the Music Venue Trust to conduct further research, and engaged with the University of Edinburgh in setting a benchmark through a census of current live music activity in the city.
- 3.3 The MIA group tested its initial findings and recommendations for changes to legislation through consultation with the Licensing Forum and Community Councils; at its meeting on the 14 March 2016 the Licensing Board agreed to consult on the terms of its current policy on amplified music in licensed premises.

- 3.4 A special hearing formed part of the subsequent Licensing Board meeting on 26 September 2016, where the Board heard from representatives of Community Councils, residents' associations, the MIA Group, Council Officers, trade associations and the Police, at which it was agreed to change the wording of the licensing policy as follows: *Amplified music... '... shall not be an audible nuisance in neighbouring residential premises'*.
- 3.5 Organisations wishing to adopt the revised condition are now required to submit a request to have their licenses amended following the existing channels and a report will be submitted to a future Board detailing the number of amendments sought and agreed. To date the Licensing Board has approved applications for 94 premises, with a further 4 applications being considered at the Licensing Board meeting on 28 August 2017.
- 3.6 The MIA group continues to examine the best way to adopt Agent of Change as a planning principle to support cultural activity in the city. Agent of Change says that the person or business responsible for a change is responsible for managing the impact of that change. This means that an apartment block to be built near an established live music venue would have to pay for soundproofing, while a live music venue opening in a residential area would be responsible for the costs. A resident who moves next door to a music venue would, in law, be assessed as having made that decision understanding that there's going to be some music noise, and a music venue that buys a new PA would be expected to carry out tests to make sure its noise emissions don't increase.
- 3.7 A case recently taken to the Scottish Public Services Ombudsman regarding a nightclub venue in South Ayrshire is relevant. The venue complained that it has been forced to spend a large amount of money on soundproofing and noise reduction measures because South Ayrshire Council approved planning permission for flats to be built adjacent to the nightclub.
- 3.8 The Ombudsman found in favour of the venue, stating that South Ayrshire Council had imposed a potentially unenforceable planning condition on the planning application, and awarded the venue the value of the cost of the works and an official apology. The case report is available to download from the Ombudsman's website [here](#). It is felt that the MIA working group can contribute further to this issue.

The Music Venue Trust (MVT)

- 3.9 The Music Venue Trust is a charity which seeks to safeguard the future of the UK's network of grassroots music venues. It provides specialist consultancy with experience of working in other cities where tensions around live music exist, including chairing the Mayor of London's Music Venues Taskforce.

3.10 MIA commissioned the MVT to research and present complementary approaches to the noise challenge, including alternatives to measuring sound, timings, training opportunities and a new approach to responsibilities. The MIA group has adopted these recommendations and updates against them to date are provided in the table below.

<i>MVT recommendation</i>	<i>MIA work so far</i>
<p>That the Council considers the balance between the contribution of music venues to the cultural and economic life of Edinburgh and the needs of residents and includes this in its cultural policy review and development.</p>	<p>The work of the MIA group resulted in an amendment as noted to the City's licensing policy, the biggest single concern raised by the sector. It also coincided with the development of the city's Culture Plan, and through engaging with Desire Lines the music sector was involved in shaping the plan to include contemporary live music.</p>
<p>That the Council changes the terminology used in documentation to create a more balanced approach in working with residents and venues. For example, the Council could use new terms to indicate that a resident and a venue are both 'clients' in a mediation process required to settle a complaint, rather than a 'complainee' or subject of a complaint and a 'complainant'.</p>	<p>The consultation period for the terms of the policy on amplified music offered residents a voice, as well as opening up dialogue between the sector and the public through presentations at public meetings. Existing Council documentation needs be updated following additional dialogue with Licensing colleagues and subject to any effects from the changes to licensing policy.</p>
<p>That the MIA working group considers implementing an awareness raising campaign within the Council (for members and officers) of the impact of complaints on the city's wider cultural and economic environment.</p>	<p>Ongoing. This can be addressed through the Culture Plan and internal meetings. Music sector representatives are able to attend Licensing Board and Licensing Forum meetings as members of the public and this will be encouraged.</p>
<p>That the Council encourages residents to talk to the venue about their concerns as a first step.</p>	<p>The consultation period for the review of licensing policy on amplified music offered residents a voice, as well as opening up dialogue between the sector and the public. Ongoing.</p>

<i>MVT recommendation</i>	<i>MIA work so far</i>
That the MIA working group creates a resource which would provide all music venues with guidance on their options in the event of a noise complaint.	There is an existing resource providing advice for venues and the public and the important roles that LSOs play in mediating complaints has been noted. Ongoing.
That the Council considers the local conditions in detail that could be linked to the Agent of Change principle, (see definition below), and considers consulting the Scottish Government on the legal process required for legislative change, to enable Edinburgh to be the first city in Scotland to adopt this approach.	Initial discussions have taken place. Clarity is required on whether a council can adopt this unilaterally without a Scottish Government process or consent. Research gathered to date suggests that the principle has been challenged and upheld in favour of the venue, indicating that the Scottish Public Services Ombudsman has applied the Agent of Change principle.
That the Council considers enhancing practice around licensing, for example by creating a checklist for residents making complaints to assist in mediation and resolution of problems.	The consultation period for the terms of the policy on amplified music offered residents a voice, as well as opening up dialogue between the sector and the public. Revised documentation to be developed. Ongoing.
That the Council identifies a key person to act as a music champion to liaise between Council officers and the music community going forward.	To be taken forward by MIA group, in partnership with the sector directly.

Wider Communication and championing live music

- 3.11 MIA group members have been involved in numerous debates and seminars aiming to raise awareness and support for live music, and where the Council and the sector can come together to support provision and conditions. For instance some members attended a ‘think tank’ meeting on the night time economy hosted by The Institute of Ideas which examined a range of social, legal and economic issues facing businesses that operate in these hours, with the opportunity to hear from a range of experts working in this field.

- 3.12 The MIA working group supported the work of the University of Edinburgh which carried out a 'live music census' on 6 June 2015, resulting in a published report in September 2015. Among many findings, it highlighted that approximately £40m is spent on live music per year contributing to its vibrant cultural status and economic impact.
- 3.13 Members of the MIA group also presented the findings and recommendations of the Music Venues Trust and University of Edinburgh Live Music Census to the wider music industry sector at an open forum held at the Usher Hall in early 2016.
- 3.14 The Culture service also presented the work that the Council had undertaken to the World Cities Culture Forum in November 2015. Engaging with international colleagues revealed a number of commonalities, especially on the issue of the gentrification of cities and its effect on the arts community, and will allow for further dialogue about how culture can flourish within the wider city agenda.
- 3.15 A presentation was also made at the Wide Days, Scotland's Music Convention, in April 2016 with the organiser of Music in the City and the Great Escape Festival, on the issues facing live music promotion in cities. This was well received and information was shared about good practice in other cities.
- 3.16 In April 2017 the Council organised and supported a seminar on whether Edinburgh needed a Live Music Champion. Presentations were given by Club Commission of Berlin as well as the Music Venues Trust, examining the issues faced by live music, the night time economy and ways of working with local authorities to create positive relationships and conditions for musicians, venues and the public.
- 3.17 Following the last seminar in April, the MIA group recommended that a Live Music Champion should be created for the city, with further dialogue required as to what this post would look like and the nature of the role. It noted the continued concerns felt by the sector as further venues were either closed or sold on to developers, part of a growing concern in many cities here and abroad. It also recommended that the MIA working group continue and seek support for its extension through the Culture and Communities Committee.

4. Measures of success

- 4.1 Constructive engagement with sector representatives.
- 4.2 Refreshed strategic priorities related to the music sector.
- 4.3 Effective co-production delivery between Council and third party cultural services.

5. Financial impact

- 5.1 The cost of the MIA Working Group recommendations proposed in this report can be contained within relevant divisional revenue budgets.

6. Risk, policy, compliance and governance impact

- 6.1 There are no risk, compliance or governance impacts arising from this report's recommendations.

7. Equalities impact

- 7.1 The MIA working group has examined ways to foster better relations between the live music sector and communities living near venues. The issues examined by this group (and by the Live Music Matters working group) relate to human rights articles on freedom of expression and private and family life.

8. Sustainability impact

- 8.1 If successful, this collaborative work with the music sector will help to sustain Edinburgh's cultural vibrancy.

9. Consultation and engagement

- 9.1 All of the work described in this report is about engagement with the live music sector, and with other communities of interest, exemplar cities, and stakeholders.

10. Background reading/external references

- 10.1 Culture and Sport Committee Tuesday, 17 December 2013 [Music Sector Review](#)
- 10.2 Culture and Sport Policy Development and Review Sub-Committee, Wednesday, 25 June 2014 [Encouraging Live Music in Edinburgh](#)
- 10.3 Culture and Sport Committee Tuesday, 16 December 2014 [Encouraging Live Music in Edinburgh: Update](#)
- 10.4 The Desire Lines document is available at <http://desirelines.scot/>

- 10.6 Edinburgh Licensing Board – [consultation on amplified music in licensed premises](#)
- 10.7 Scottish Public Services Ombudsman – [link to South Ayrshire venue case](#)
- 10.8 Live Music Exchange – [resource for live music research, including Edinburgh Census on Live Music](#)

Paul Lawrence

Executive Director of Place

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11. Appendices

Culture and Communities Committee

10.00am, Tuesday 12 September 2017

Appointments to Working Groups – 2017/18

Item number	9.2
Report number	
Wards	All
Council Commitments	

Executive summary

The Culture and Communities Committee is invited to annually appoint the membership of Working Groups falling under its remit for 2017/18.

Appointments to Working Groups – 2017/18

Recommendations

- 1.1 To appoint the membership of the Meadowbank Sports Centre and Stadium Working Group for 2017/18 as detailed in Appendix 1 to the report.
- 1.2 To appoint the membership of the Music is Audible Working Group for 2017/18 as detailed in Appendix 1 to the report.

Main report

- 2.1 The Culture and Sport Committee on 23 August 2016 had appointed membership to its Working Groups for 2016/17. These working groups now fall under the remit of the Culture and Communities Committee.
- 2.2 The Committee is requested to reappoint the membership of the Meadowbank Sports Centre and Stadium Working Group and the Music is Audible Working Group for 2017/18.
- 2.3 The proposed membership ensures that there is representation from all parties on both groups. It is, however, open to the Committee to alter the membership where it feels this is warranted.
- 2.4 Reports with recommendations on the outcome of deliberations of the working groups will be reported to the Committee for scrutiny and approval.

Measure of Success

- 3.1 Not applicable.

Financial impact

- 4.1 Not applicable.

Risk, policy, compliance and governance impact

- 5.1 Not applicable.

Equalities Impact

6.1 Not applicable.

Sustainability Impact

7.1 Not applicable.

Consultation and Engagement

8.1 Not applicable.

Background reading/external references

[Minute of the Culture and Sport Committee – 23 August 2016](#)

Andrew Kerr

Chief Executive

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Appendices

Appendix 1 – Working Group Membership and Remit

Meadowbank Sports Centre and Stadium Working Group

Proposed Membership -

Convener (Chair), Vice-Convener, Osler, Staniforth, Brown

Remit

The remit of the Working Group is to:

- Receive progress reports and updates from the project team.
- Provide feedback on the reports and updates.
- Submit reports with recommendations to appropriate Committees.
- Advise on the development of communication and engagement activities with local people and user groups.
- Act as ambassadors for the project and provide support to the project team at key stages during project delivery.

Music is Audible Working Group

Proposed Membership -

Vice-Convener (Chair), Wilson, Osler, Staniforth, 1 Conservative

Remit

The remit of the Working Group is to:

- Identify key issues relating to the provision of live music in the city and provide civic support to help achieve agreed objectives
- Identify barriers and improve communication between the Council and the live music sector through bringing relevant departments together
- Hold regular working group meetings and set agenda items in discussion with the membership, supported by the Culture division
- Ensure regular reporting through relevant Council committee/s
- Advise on the development of communication and engagement activities with the music sector and residents.
- Act as civic ambassadors for live music in the city, balancing the needs of the sector with residents and the wider city environment.

Culture and Communities Committee

10.00am, Tuesday, 12 September 2017

Edinburgh's Christmas and Edinburgh's Hogmanay Key Performance Indicators 2016/17

Item number	9.4
Report number	
Executive	
Wards	All

Executive summary

The Corporate Policy and Strategy Committee agreed on [5 August 2014](#) that a set of key performance indicators for Edinburgh's Christmas and Edinburgh's Hogmanay would be produced, against which the success of the contract could be measured and reported to this Committee.

Under the terms of the contract, which expired on 31 March 2017, Unique Events Ltd and Underbelly Ltd were jointly and severally responsible for delivery of the service contract for Edinburgh's Christmas and Edinburgh's Hogmanay. Underbelly Ltd had operational responsibility for delivering the former, while Unique Events had operational responsibility for the latter.

This report provides an update on the 2016/17 event, notes that the key performance indicators were met and notes that the Council contained the unforeseen Policing charge, which was introduced in 2014/15 after the signing of this contract.

2016/17 was the final year of the contract held by the Consortium. Following a competitive tendering process, the Council has appointed Underbelly Ltd to deliver the next three editions of both Edinburgh's Hogmanay and Edinburgh's Christmas with an option to extend for up to three further years. The key performance indicators for this new contract will continue to be reported annually to this Committee.

Edinburgh's Christmas and Edinburgh's Hogmanay Key Performance Indicators 2016/17

1. Recommendations

- 1.1 Note the outcomes of the 2016/17 event.

2. Background

- 2.1 The consortium of Unique Events and Underbelly was contracted from June 2013 to March 2017 to deliver four editions of Edinburgh's Hogmanay and Edinburgh's Christmas. Through the delivery of this Festival and event programme, the Council aimed to ensure that Edinburgh maintained its position as an attractive destination city for residents and visitors throughout the winter season and to:
 - 2.1.1 create a dynamic, contemporary feel whilst retaining a sense of tradition, resulting in a 'unique to Edinburgh' product;
 - 2.1.2 offer different customer experiences;
 - 2.1.3 identify new creative activities and events to refresh the programme; and
 - 2.1.4 retain and enhance world class status for these programmes.
- 2.2 This report provides an update on the performance monitoring framework which allowed the Council and consortium to evaluate the programmes each year.
- 2.3 Edinburgh's Christmas takes place over a six-week period from November to January in and around the city centre.
- 2.4 Edinburgh's Hogmanay is an internationally renowned New Year festival, taking place over three days centred on 31 December. The Festival provides unrivalled promotion for the city. Images of the midnight fireworks are broadcast around the world to significant international audiences. Social media coverage is also extensive.
- 2.5 The contract replaced two separate contracts, and transferred all financial risk to the consortium comprising Unique Events Ltd and Underbelly Ltd.

- 2.6 The term of the contract was three years from 2013/14 (at a cost of £3,937,368) with an option to extend for up to two further years (2016/17 and 2017/18).
- 2.7 The Finance and Resources Committee agreed on [4 June 2015](#) to extend the contract for Edinburgh's Christmas and Edinburgh's Hogmanay for one year (2016/17).
- 2.8 The maximum budget available in any year to the consortium was £1,312,456 and this was reduced to £1,262,456 for 2016/17. The consortium was liable for any costs that exceeded the agreed budget.
- 2.9 The consortium was required to report regularly against contractual terms throughout the year.
- 2.10 The Corporate Policy and Strategy Committee agreed on 5 August 2014 that a set of key performance indicators be developed for Edinburgh's Christmas and Edinburgh's Hogmanay and reported annually.

3. Main report

- 3.1 Appendix one provides an update on the performance of Edinburgh's Christmas and Edinburgh's Hogmanay in delivering the objectives outlined in paragraph 2.1 of the report.
- 3.2 The framework was built around 21 key performance indicators monitored on an annual basis against specific targets contained within the contract, set in advance by the Council and agreed with the consortium. Performance was measured against these targets and reported using the standard red/amber/green format.
- 3.3 The baseline figures contained within appendix one were taken from the original successful tender submission of 2013 from the consortium. Baseline figures not contained within the tender submission were taken from 2012, the most recent data available prior to the start of this contract.
- 3.4 Edinburgh's Christmas undertook annual audience research; Edinburgh's Hogmanay's research was undertaken biennially. The review periods within the appendix reflect these differing cycles of audience research. Edinburgh's Hogmanay, as one of the 11 major Festivals, is a member of Festivals Edinburgh.

Edinburgh's Christmas

- 3.5 The 2016/17 Edinburgh's Christmas programme saw an increase in ticket sales of 31% to 707,001 against 466,939 for 2015/16.
- 3.7 Footfall at the two Edinburgh's Christmas sites in St Andrew Square and Princes Street Gardens remained stable at 3.8m, with 2.95m of those specifically entering the sites to attend Christmas events.

- 3.8 Light Night launched the celebrations with an estimated audience in George Street of 12,500 people. The event featured over 1,000 performers from 38 local school and community groups.
- 3.9 Edinburgh's Christmas continued its programme of more affordable entertainment with the lower priced rides for children in Princes Street Gardens. All EH postcodes were offered a 20% discount on attractions at Edinburgh's Christmas and 130,680 of these tickets were purchased (99,990 were sold in 2015/16).
- 3.10 A number of community initiatives were also delivered:
- 3.10.1 The 24 Days of Advent was repeated where each day in the approach to Christmas a building or space which is normally closed to the public opened its door, and welcomed visitors with a mince pie or choral performance and a chance to explore the building or space.
 - 3.10.2 The Winter Windows stained glass project exhibited 25 stained glass windows designed by primary school pupils from across Edinburgh. Over 1,200 entries were submitted in 2016/17 and the shortlisted designs were displayed throughout East Princes Street Gardens.
 - 3.10.3 Thirty-eight local community groups performed on stages along George Street as part of Light Night and the Nativity Carol Concert.
 - 3.10.4 Three hundred half-price tickets were made available every day in return for an unwanted Christmas gift or non-perishable items of food. All donations were given to the charities Waverley Care and the Trussell Trust.
 - 3.10.5 A new partnership with Standard Life saw 8,842 free tickets issued to Edinburgh schoolchildren for the ice rink in St Andrew Square.
 - 3.10.6 The Street of Light on George Street saw 281,000 people entertained for free by a light show featuring four Edinburgh choirs.

Edinburgh's Hogmanay

- 3.11 The three-day Edinburgh's Hogmanay festival began with the Torchlight Procession and Night Afore Concert with Paolo Nutini, attracting over 40,000 people. The Street Party, Old Town Ceilidh and Concert In The Gardens saw 75,000 people celebrating the New Year in Edinburgh, with an estimated city centre audience in excess of 100,000 viewing the fireworks. Events on 1 January included the Stoats Loony Dook in South Queensferry and the highly successful Scot:Lands programme, which opened 11 venues across the city to 7,500 people to stage artistic performances, dance and song. In total, 152,000 people attended the events over three days.
- 3.12 Hogmanay continued to attract a diverse audience with 63% of the street party audience coming from outwith Scotland. Box office data showed that tickets for the most recent event were bought from 82 countries, the same as 2015/16 and up from 70 countries in 2014/15.

- 3.13 Over 2,500 press stories relating to Edinburgh's Hogmanay were generated. The festival had 147 accredited members of the press from 57 outlets alongside live broadcasts from Sky News, ITN, BBC24 and BBC Scotland.
- 3.14 For the second year running, Edinburgh's Hogmanay worked with UNICEF to raise money for children affected by the war in Syria. Over £20,000 was raised as a result of this partnership.
- 3.15 Hogmanay's social engagement once again returned impressive statistics: the Hogmanay hashtags generated 90m impressions with a reach of 14m (36% increase). The entire #blogmanay campaign from 2012 – 2017 has had a total of 421m twitter impressions.
- 3.16 Working with ETAG, the Edinburgh Tourism Action Group, Hogmanay hosted a China specific 'Weibo' (one of the most popular sites in China, akin to Facebook and Twitter) campaign. This Edinburgh's Hogmanay specific campaign generated over 14m impressions with 7,000 engagements and was trending on Weibo's Tourism topic on 2 January 2017.
- 3.17 Overall social media statistics from 2015/16 campaign to 2016/17 campaign also showed strong growth:
- Twitter followers: 13,395 (15/16) to 15,570 (16/17), an increase of 16%;
 - Facebook followers: 41,637 (15/16) to 49,791 (16/17), an increase of 20%;
 - Instagram followers: 2,408 (15/16) to 3,879 (16/17), an increase of 61%.
- 3.18 Similarly, statistics for Edinburghshogmanay.com website activity from the 2015/16 campaign to the 2016/17 campaign have grown:
- Site visits: 660,334 (15/16) to 1,314,487 (16/17), an increase of 99%;
 - Page views: 1,906,380 (15/16) to 3,065,023 (16/17), an increase of 60%.

4. Measures of success

- 4.1 The key performance indicators contained in appendix 1 are the framework against which the success of the contract was measured.
- 4.2 Edinburgh's Christmas and Edinburgh's Hogmanay meet the following Culture Plan objectives:
- 1) Ensure that everyone has access to world class cultural provision;
 - 2) Encourage the highest standards of creativity and excellence in all aspects of cultural activity;
 - 3) Support greater partnership working in the creative and cultural sectors and maximise resources available to help them thrive all year round; and
 - 4) Articulate the positive impact of culture in Edinburgh and promote Edinburgh's cultural success locally, nationally and internationally.

- 4.3 Both events align with the Council's Events Strategy, delivering a Tier 2 major national event (Hogmanay) and a Tier 3 bespoke for Edinburgh event (Christmas).

5. Financial impact

- 5.1 The contribution from the Council for delivery of both events was £1,262,456 for 2016/17. This sum was a reduction of £50k from the previous event budget of £1,312,456.
- 5.2 The consortium was liable for event costs that exceed the agreed subsidy.
- 5.3 Under the terms of the contract, the Council was entitled to a share of the profits generated by both events. Edinburgh's Hogmanay produced a profit share return to the Council of £6,019; Edinburgh's Christmas produced a profit share return to the Council of £16,507.
- 5.4 Due to the impact of unbudgeted costs as a result of the Police charges, which were applied to the Torchlight event, Loony Dook and the Street Party, the Council's contribution amounted to £138,851 for 2016/17.

6. Risk, policy, compliance and governance impact

- 6.1 The Council's contribution to these events was within budget, with the exception of the Police Scotland charges. Financial risk for the two programmes rested with the consortium. The events complied with all Council event management and safety policies.

7. Equalities impact

- 7.1 The consortium was expected to ensure that the two programmes remain attractive to Edinburgh residents, and Edinburgh's Christmas in particular included indicators to ensure that it remained attractive and accessible to families, and accessible to community groups.

8. Sustainability impact

- 8.1 The consortium operated an Environmental Policy that included undertaking to minimise impact on the environment; the reduction of emissions; the efficient use of energy; the use of biodegradable and recycled products and minimisation of waste amongst others.
- 8.2 Edinburgh's Hogmanay participated in the Festivals Edinburgh Green Venue Initiative which promotes best practice in sustainability.

9. Consultation and engagement

- 9.1 The consortium consulted and engaged with local businesses; stakeholder agencies and organisations as well as community groups, schools and other groups and individuals in the planning, delivery and assessment of events and attractions.

10. Background reading/external references

- 10.1 Reports to Finance and Resources Committee on [21 February](#) and [21 March 2013](#);
- 10.2 Report to Corporate Policy and Strategy Committee on [5 August 2014](#);
- 10.3 Reports Culture and Sport Committee on [26 May 2015](#) and [23 August 2016](#).

Paul Lawrence

Executive Director of Place

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11. Appendices

- 1 – Key performance indicators for Edinburgh's Christmas and Edinburgh's Hogmanay

Appendix One: Edinburgh's Christmas Contractual Key Performance Indicators

Action	Deliverables and Measures	Review Period	Baseline (Tender)	2013/14	2014/15	2015/16	2016/17	RAGG
Increase the accessibility of the Christmas events to visitors and residents	(1) Number of tickets sold for Edinburgh's Christmas	Annual	248,000	387,462	541,151	466,639	707,001	Green
	(2) Number of people attending Light Night	Annual	6,000	26,000	28,000	15,000	12,500	Green
	(3) Footfall measured at the St Andrew Square site	Annual	267k	1.1m	1.6m	1.5m	1.1m	Green
	(4) Footfall measured at the Princes Street site, next to East Gardens	Annual	1.06m	1.5m	2m	2.3m	2.7m	Green
Enhance customer experience	(5) % of attendees who expressed satisfaction with the programme	Annual	70%	98%	98%	97%	99%	Green
	(6) % of attendees who agreed the programme provided good value for money	Annual	70%	74%	90%	86%	95%	Green
Ensure the programme remains attractive to Edinburgh residents	(7) % of Edinburgh residents visiting Edinburgh's Christmas	Annual	30%	37%	38%	47%	35%	Green
Ensure the programme is attractive and accessible to families	(8) Number of attractions suitable for families	Annual	7	7	19	19	19	Green
Ensure the programme is accessible to local community groups	(9) No of events in which local community groups participate	Annual	2	2	6	6	8	Green
Promote Edinburgh as a winter destination through social media channels	(10) Number of Facebook 'Likes'	Annual	9,000	37,450	58,412	73,000	84,570	Green
	(11) Number of Twitter followers	Annual	4,789	7,024	8,894	10,300	11,600	Green
Ensure the Council is not financially exposed	(12) Profit share returned to the council from Edinburgh's Christmas	Annual	17%	£0	£17,373	£0	£16,507	Green

Appendix One: Edinburgh's Hogmanay Contractual Key Performance Indicators

Action	Deliverables and Measures	Review Period	Baseline (Tender)	2013/14	2014/15	2015/16	2016/17	RAGG
Ensure the Street Party and Concert in the Gardens remain accessible and attractive to visitors and residents (out of a total audience for all Hogmanay events of 75,000)	No of tickets sold for the Street Party/Concert in the Gardens	Annual	56,094	57,692	64,065	70,500	75,000	Green
Ensure the Torchlight Procession remains accessible and attractive to visitors and residents (dependent on securing external funding)	No attending Torchlight Procession	Annual	27,500	27,500	35,000	40,000	30,000	Green
Maintain level of international visitors to the Street Party	% of international visitors to the Street Party	Biennial	14%	N/A	18%	22%	22%	Green
Maintain high level of customer satisfaction	% of attendees who expressed satisfaction with the programme (biennial update)	Biennial	N/A	N/A	87%	88%	N/A	Green
Ensure the Edinburgh's Hogmanay programme is attractive and accessible to Edinburgh residents	% of Edinburgh's Hogmanay attendees that are Edinburgh residents	Biennial	24%	N/A	25%	24%	27%	Green
Increase domestic and international promotion of Edinburgh through social media channels	Number of Instagram followers	Annual	0	592	1,036	2,692	3,879	Green
	Number of Facebook 'Likes'	Annual	7,232	26,351	36,551	41,628	49,791	Green
	Number of Twitter followers	Annual	2,502	8,109	10,903	13,500	15,570	Green
Ensure the Council is not financially exposed	Profit share returned to the Council from Edinburgh's Hogmanay	Annual	35%	0	£12,381	£0	£6,019	Green

Culture and Communities Committee

10am, Tuesday 12 September 2017

Recommendations of the Social Work Complaints Review Committee of 22 June 2017

Item number	9.5.1
Report number	
Wards	All

Links

Coalition pledges
Council outcomes
Single Outcome Agreement

Linda Veitch

Chair, Social Work Complaints Review Committee

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Recommendations of the Social Work Complaints Review Committee of 22 June 2017

Summary

To refer to the Culture and Communities Committee recommendations of the Social Work Complaints Review Committee on consideration of a complaint against the social work service within Health and Social Care.

For decision/action

The Social Work Complaints Review Committee has referred its recommendations on complaints against the social work service within Health and Social Care to the Culture and Communities Committee for consideration.

Main report

- 1 Complaints Review Committees (CRCs) are established under the Social Work (Representations) Procedures (Scotland) Directions 1996 as the final stage of a comprehensive Client Complaints system. They are required to be objective and independent in their review of responses to complaints.
- 2 The CRC met in private on 22 June 2017 to consider a complaint against the social work service within Health and Social Care. The complainant and the service representatives attended throughout.
- 3 The complainant remained dissatisfied with the Council's response to her complaint alleging the failure of social work services to timeously assess her requirement for personal care following a fall in May 2016. This resulted in a disparity between the private agency fees paid by the complainant and the reimbursement that was subsequently offered by the Council.
- 4 The complainant explained that she was diagnosed with Chronic Obstructive Pulmonary Disease (COPD) and osteoporosis in early 2016. She used a walking stick but tripped on an uneven paving slab on 13 May 2016 and broke her upper left arm. The complainant was treated at the Royal Infirmary of Edinburgh through the A&E department and was discharged from home the same day.
- 5 A request for an assessment for assistance with personal care and dressing was made by the complainant's GP on Friday 20 May 2016 to Social Care Direct. The request was received on a Friday and the contact was not received by the sector team until Monday 23 May 2016.
- 6 An email was received by Social Care Direct on Monday 23 May 2016 from a friend of the complainant that outlined the complainant's circumstances and

highlighted that the complainant had been advised that she would be contacted directly by the OT service after her discharge from hospital on Friday 13 May 2013.

- 7 On the 26 May 2016 the Reablement Homecare Coordinator contacted the complainant to discuss her request for assistance and to arrange a home visit. During the call the Reablement Homecare Coordinator spoke to a representative from Call in Homecare who was visiting at the time. The representative from Call in Homecare advised that they had been asked to provide the complainant with care and hoped they would start on Monday 20 May 2016. The Reablement Homecare Coordinator closed the referral for an assessment as it was thought that there was no longer a need for their involvement.
- 8 A further request for an assessment was received on 9 June 2016 and the Reablement Homecare Coordinator contacted the complainant to carry out an assessment. It was discovered during the conversation that the complainant's address was wrong on the paperwork and as a result the referral had been sent to the wrong team. The Reablement Homecare Coordinator advised that she would pass the complainant's referral to the correct team and provided the information to a Senior Social Worker.
- 9 The complainant advised that the Senior Social Worker contacted her on the 10 June 2016 and discussed a potential assessment and the possibility of a Direct Payment. The request for assistance was added to priority waiting list A and the complainant was advised that it could take a number of months before a social worker was allocated to her case.
- 10 The complainant further explained that she raised a complaint in October 2016 in relation to the decision of the Council to offer her a backdated payment of £1317.50 towards the cost of the agency that provided the complainant with support after she broke her arm, Call-Inn Homecare. The complainant advised that the actual costs of this amounted to in excess of £2,000 and that she had no choice but to employ them after she was advised that a social work assessment might take weeks and there was no guarantee that a service would be provided following assessment.
- 11 The complainant felt that she was not making an informed decision when she employed Call-In Home Care because she was not aware that her referral had been closed by the staff member who was advised of her decision to employ a private agency. In light of this the Council had agreed to refund the total costs of the complainant's care, and to date had refunded £1,317.50. The outstanding amount had still not been received by the complainant.
- 12 Members of the Committee were then given the opportunity to ask questions of the complainant.
- 13 The Presenting Officer apologised to the complainant for the decision of the Reablement Homecare Coordinator to close the complainant's referral for an assessment of her care needs after being advised that the complainant had

arranged for a private agency to provide care and failing to check whether the complaint would like to be assessed by the Council for care.

- 14 The Presenting Officer advised that the current process for arranging assessments of care provision had been reviewed and all relevant staff had been reminded of the process.
- 15 The Presenting Officer agreed that she would investigate why the complainant had not received the outstanding amount owed to her in terms of the care she had received from Call-In Home Care which the Council had agreed to refund and apologised to the complainant for the delay in the payment to her.
- 16 Members of the Committee were then given the opportunity to ask questions of the Presenting Officer.
- 17 Following this, the complainant and the Presenting Officer withdrew from the meeting to allow the Committee to deliberate in private.

Recommendations

After full consideration of the complaints the Committee reached the following decisions/recommendations:

- 1) The Committee **upheld** the complaint set out in paragraph 2.1 of the report by the Chief Officer, Edinburgh Health and Social Care Partnership.

The Committee noted that the complainant had to involve a third party to help access social work services and this should not have been necessary.

The Committee recommended that a more considered response to the initial complaint might have prevented the complaint from escalating.

- 2) The Committee **upheld** the complaint set out in paragraph 2.2 of the report by the Chief Officer, Edinburgh Health and Social Care Partnership.

The Committee noted that the back dated payment had not been received, and that if the back dated payment had been paid earlier the complaint might not have escalated to this stage of the complaints process.

The Committee was pleased to note that a partial apology was given and reinforced by the Council today.

The Committee further noted that learning from the complaint had been acted upon by the Council to improve future processes.

Background reading/external references

Agenda, confidential papers and minute of the Complaints Review Committee of 22 June 2017.

Culture and Communities Committee

10am, Tuesday, 12 September 2017

Response to a Social Work Complaints Review Committee Outcome

Item number	9.5.2
Report number	
Executive/routine	
Wards	

Executive Summary

This report outlines the actions taken by Health and Social Care in response to the recommendations of a Social Work Complaints Review Committee held on 22 June 2017.

Response to a Social Work Complaints Review Committee Outcome

1. Recommendations

- 1.1 To note the actions taken in relation to the decisions of the Complaints Review Committee on 22 June 2017.

2. Complaints Review Committee Findings and Improvement Action

- 2.1 This report should be read in conjunction with the report from the Chair of the Social Work Complaints Review Committee relating to the recommendations of the committee arising from a complaints review held on 22 June 2017. The decisions and improvement actions are set out below.
- 2.2 The Committee upheld the complaint set out in paragraph 2.1 of the report by the Chief Officer, Edinburgh Health and Social Care Partnership, noting that the complainant had to involve a third party to help to access social work services and this should not have been necessary.
- 2.3 The Committee upheld the complaint set out in paragraph 2.2 of the report from the Chief Officer. The Committee noted that the back dated payment had not been received, and that if the back dated payment had been paid earlier, the complaint may not have escalated to this stage of the complaints process.
- 2.4 The Committee was pleased to note that an apology was given and that this was reinforced by the Council at the Complaints Review Committee on 22 June 2017.
- 2.5 The Committee further acknowledged that learning from the complaint had been acted upon by the Council to improve future processes.

Michelle Miller

Interim Chief Officer Edinburgh Health and Social Care Partnership

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Culture and Communities Committee

10am Tuesday 12 September 2017

Recommendations of the Social Work Complaints Review Committee – 11 August 2017

Item number	9.6.1
Report number	
Wards	All

Sandra Mair

Chair, Social Work Complaints Review Committee

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Recommendations of the Social Work Complaints Review Committee – 11 August 2017

Summary

To refer to the Culture and Communities Committee recommendations of the Social Work Complaints Review Committee on consideration of a complaint against the social work service within Health and Social Care.

For decision/action

The Social Work Complaints Review Committee has referred its recommendations on an individual complaint against the social work service within Health and Social Care to the Committee for consideration.

Main report

- 1 Complaints Review Committees (CRCs) are established under the Social Work (Representations) Procedures (Scotland) Directions 1996 as the final stage of a comprehensive Client Complaints system. They are required to be objective and independent in their review of responses to complaints.
- 2 The CRC met in private on 11 August 2017 to consider a complaint against the social work service within Health and Social Care. The complainant, representatives and the service representatives attended throughout.
- 3 The complainant remained dissatisfied with the Council's response to a complaint which comprised the following main points:
 - i) The complainant had been requested to have a mandate signed by his mother to allow the sharing of information in relation to this complaint. His mother did not have capacity and Guardianship was currently underway. The complainant felt it was inappropriate to ask her to sign anything under these circumstances.
 - ii) The complainant was dissatisfied with the Council's response stating that a written copy of the care plan was posted to his address by recorded delivery. He stated that he did not receive a copy of the care plan.
 - iii) The complainant did not agree that a social work meeting was scheduled for 5 September 2016 and maintained that this was scheduled for 29 August 2016.
- 4 The complainant's mother had been admitted to hospital in June 2016 prior to which she had received a care at home service from a contracted agency. The complainant had subsequently complained that there appeared to be no social

- work oversight or review of the agency's involvement with the complainant's mother while they were a service contracted by the Council to undertake her care.
- 5 The complainant had advised that he felt there was a lack of social work support and communication in the period that followed his mother's discharge from hospital.
 - 6 The complainant's representative indicated that the complainant's mother did not have capacity to make decisions and that she needed someone to make decisions for her. He felt that she had been left in a vulnerable position.
 - 7 He indicated that the complainant had asked to see evidence of the posting of the Care Plan which had been requested but that this had not been forthcoming.
 - 8 He further stressed that the complainant would not have agreed to attend a meeting on a date when he knew that he was not going to be available and requested that any future meeting dates be confirmed in writing. He indicated that the complainant and his aunt had arrived for the meeting on 29 August 2016 but that no one else had attended.
 - 9 Members of the Committee were then given the opportunity to ask questions of the complainant.
 - 10 The Advice and Complaints Officer indicated that when it was not clear that someone had authority to act on another person's behalf, the Department would automatically ask for a signed mandate giving consent for third party representation. She stressed that where an individual had been assessed as lacking the capacity to consent and the outcome of this assessment was clearly known, this request would not be made as any mandate signed would not be valid. At the time of requesting the mandate, the complainant's mother's capacity was unknown to them.
 - 11 The Investigating Officer indicated that there was evidence to show that the Care Plan had been posted by recorded delivery to the complainant. There was no record of it not having been received nor was there any record to suggest that it had been returned.
 - 12 She further indicated that at the meeting on 25 August 2016, the possibility of a further meeting being held on 29 August 2016 had been discussed but it had been felt that there would be insufficient time to see how the care package was working and that the 5 September 2016 at 10am had been recorded as the meeting date, subject to the availability of the contracted service.
 - 13 Members of the Committee were then given the opportunity to ask questions of the Investigating Officer.
 - 14 Following this, the complainant and the Investigating Officer withdrew from the meeting to allow the Committee to deliberate in private.

Recommendations

After full consideration of the complaints the Committee reached the following decisions/recommendations:

- 1) The Committee did **not uphold** the complaint set out in paragraph 3(i) above.
The Committee noted that the complainant's mother had not had her capacity assessed and that the Council had followed their guidelines. The complaint was investigated but details of a personal nature withheld to meet requirements of client confidentiality.
- 2) The Committee did **not uphold** the complaint set out in paragraph 3(ii) above.
The Committee noted that Council records showed that a copy of the Care Plan had been sent by recorded delivery, however, this had not been received by the complainant. The Committee noted that responsibility for delivery did not rest with the Council.
- 3) The Committee did **not uphold** the complaint set out in paragraph 3(iii) above.
The Council records showed that 29 August 2016 had been discussed as a date for a Social Work meeting but that 5 September 2016 had been confirmed to allow time for the Care Plan to be enacted. It had been recorded that the complainant was to be on holiday on 5 September 2016 but that his aunt would attend the meeting.
- 4) The Committee made the following recommendations:
 - That the complainant receive a written copy of the Care Plan as soon as possible.
 - That confirmation of future Social Work meetings for the complainant's mother should be sent by letter or e-mail to ensure all parties were communicated the correct details.

Background reading/external references

Agenda, confidential papers and minute for the Complaints Review Committee of 11 August 2017.

Appendices

None

Culture and Communities Committee

10am, Tuesday, 12 September 2017

Response to a Social Work Complaints Review Committee Outcome

Item number	9.6.2
Report number	
Executive/routine	
Wards	

Executive Summary

This report outlines the actions taken by Health and Social Care in response to the recommendations of a Social Work Complaints Review Committee held on 11 August 2017.

Culture and Communities Committee

Response to a Social Work Complaints Review Committee Outcome

1. Recommendations

- 1.1 To note the actions taken in relation to the decisions of the Complaints Review Committee on 11 August 2017.

2. Background - Complaints Review Committee Findings

- 2.1 This report should be read in conjunction with the report from Committee Services relating to a Complaints Review Committee held on 11 August 2017. The decisions are set out below. Section 3 informs members of the improvement action that will be taken by Health and Social Care as a result of the complaint.
- 2.2 The Committee did not uphold the complaint set out in paragraph 2.1 of the report by the Chief Officer, Edinburgh Health and Social Care Partnership. The Committee noted that the complainant had not had her capacity assessed and that the Council had followed their guidelines. The complaint was investigated but details of a personal nature withheld to meet requirements of client confidentiality.
- 2.3 The Committee did not uphold the complaint set out in paragraph 2.2 of the report by the Chief Officer, Edinburgh Health and Social Care Partnership. The Committee noted that Council records showed that a copy of the Care Plan was sent by recorded delivery. However, this had not been received by the complainer. Responsibility for delivery does not rest with the Council.
- 2.4 The Committee did not uphold the complaint set out in paragraph 2.3 of the report by the Chief Officer, Edinburgh Health and Social Care Partnership. The Council records showed that 29 August 2016 had been discussed as a date for a Social Work meeting, but that 5 September 2016 had been confirmed to allow time for the Care Plan to be enacted. It had been recorded that the complainer would be on holiday on this date but that his aunt would attend the meeting.

3. Main report - Improvement Actions

- 3.1 The Committee recommended that the complainer receive a written copy of the Care Plan as soon as possible. This has been provided.

- 3.2 The Committee recommended that confirmation of future Social Work meetings should be sent by letter or e-mail to ensure all parties are communicated the correct details. The relevant service will action this going forward.

Michelle Miller

Interim Chief Officer Edinburgh Health and Social Care Partnership

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4. Appendices

None

Culture and Communities Committee

10am Tuesday 12 September 2017

Recommendations of the Social Work Complaints Review Committee – 16 August 2017

Item number	9.7.1
Report number	
Wards	All

Linda Veitch

Chair, Social Work Complaints Review Committee

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Recommendations of the Social Work Complaints Review Committee – 16 August 2017

Summary

To refer to the Culture and Communities Committee recommendations of the Social Work Complaints Review Committee on consideration of a complaint against the social work service within Health and Social Care.

For decision/action

The Social Work Complaints Review Committee has referred its recommendations on an individual complaint against the social work service within Health and Social Care to the Committee for consideration.

Main report

- 1 Complaints Review Committees (CRCs) are established under the Social Work (Representations) Procedures (Scotland) Directions 1996 as the final stage of a comprehensive Client Complaints system. They are required to be objective and independent in their review of responses to complaints.
- 2 The CRC met in private on 16 August 2017 to consider a complaint against the social work service within Health and Social Care. The complainant, representatives and the service representatives attended throughout.
- 3 The complainant remained dissatisfied with the Council's response to a complaint which comprised the following main points:
 - i) The complainant was dissatisfied with the Council's response to his complaint regarding the decision to end the meal planning and preparation component of his care package. He stated that there were inaccurate comments in the original assessment, which he raised with the allocated social worker both prior to and during a meeting on 22 December 2016. The complainant also raised points about the reliability and accuracy of the evidence obtained from other agencies including the care agency. He advised that the points relating to the care agency were also shared by his support worker at the time.
 - ii) The complainant stated that his social worker did not take action when he advised him that his health had declined since the original assessment. Despite advising that consideration would be given to this during the meeting on 22 December 2016, the complainant received an email the next day to advise that the package of care would be withdrawn.
 - iii) The complainant was dissatisfied with the notice period given to withdraw the package of care. He stated that he was informed of this on 24 December

2016 and the service was withdrawn on 6 January 2017 after his social worker had indicated that the package of care would remain in place until January 2017, when he would discuss it with the Sector Manager.

- iv) The complainant disagreed that the OT and GP's assessment advising that personal care could be managed and his range of mobility was good is indicative of his ability to complete meal preparation. He believed that the GP and care agency supported the OT assessment rather than contribute independently to the My Steps to Support assessment, which had a broader remit. He questioned what evidence they provided to support the information they gave. The complainant was concerned that the supplementary information referred to in the complaint response was a telephone conversation with a doctor who was not his usual GP and whom he had not seen for a number of years. He questioned when the conversation took place and what had been discussed.
 - v) The complainant stated that the final complaint response implied that his belief that the package of care was terminated with prejudice was central to his complaint, when this was only stated in the section of the complaint entitled 'Historical Context' because he wanted the focus to be on the factual elements.
 - vi) The complainant stated that the delays in responding to his complaint at each stage had made it more difficult for him to remember and therefore increased the level of stress he had experienced during the process
- 4 The complainant's representative indicated that the complainant felt that the decision to withdraw assistance with meal preparation had been based on insufficient evidence, that assumptions had been made about his abilities based on the appearance of his flat and that there had been inaccuracies in the assessment report. He had felt that there was a perception that he did not require help but that he felt reliant on this assistance.
- 5 The complainant indicated that his mental and physical health had declined since the assessment had been carried out and that his mobility was now so poor that he was unable to go out and was therefore dependant on external support.
- 6 The complainant's representative indicated that that there had been a lack of notice given with the decision to withdraw the care package. Following a meeting on 22 December 2016, the complainant had been advised on 24 December 2016 that the personal care component of his care package would be withdrawn on 6 January 2017 and that his housing support would be provided by a more specialist service going forward.
- 7 The complainant's representative stressed that the complainant had been advised by his social worker that the package of care would remain in place until January 2017 when it would be discussed with the Sector Manager.
- 8 Members of the Committee were then given the opportunity to ask questions of the complainant.

- 9 The investigating officer indicated that she was concerned about how the complainant was presenting when she visited him as part of the complaint investigation and felt that it was clear that his ability to cope had declined and that he had become reliant on care from his mother.
- 10 Following on from this a new assessment had been requested from a separate assessment team so that the complainant would not feel that there was any pre-conceived agenda.
- 11 The investigating officer indicated that a review of the assessment, case notes and examination of the assessment process had found no new evidence to suggest that the social worker had not applied the criteria correctly when assessing the complainant's care needs. She further noted that any inaccuracies in the original assessment would not have made a difference to the outcome.
- 12 The investigating officer had noted that although the complainant did not agree with some of the information included, it did not mean that these elements were inaccurate in the context of the assessment and applicable criteria.
- 13 The investigating officer indicated that the complainant was awaiting the appropriate agency being able to provide the care he required.
- 14 Members of the Committee were then given the opportunity to ask questions of the Investigating Officer.
- 15 In summation the complainant stressed
 - i) that specialist provision for daily care was ongoing;
 - ii) that when he had been re-assessed, he had been assured that he would receive the care package he felt he required.
 - iii) that he had tried to access care privately.
- 16 In summation the investigating officer indicated that the social worker had acted in good faith given the professional advice available at the time.
- 17 Following this, the complainant and the investigating officer withdrew from the meeting to allow the Committee to deliberate in private.

Recommendations

After full consideration of the complaints the Committee reached the following decisions/recommendations:

- 1) The Committee did **not upheld** the complaint set out in paragraphs 3(i) and 3(iv) above.

The Committee noted that the assessment contained some inaccurate statements, however, the assessment had been made by an Occupational Therapist at a moment in time and was supplemented by additional information from the complainant's GP. The inaccurate statements would not have changed the outcome of the assessment.
- 2) The Committee did **not upheld** the complaint set out in paragraph 3(ii) above.

The Committee noted that the social worker had advised that the complainant should see his GP about his health.

- 3) The Committee **upheld** the complaint set out in paragraph 3(iii) above.

The Committee accepted that the period of notice from 24 December 2016 to 6 January 2017 was unrealistic and that the time of year had made it difficult for alternative arrangements to be made.

- 4) The Committee did **not uphold** the complaint set out in paragraph 3(v) above.

The Committee felt that they had seen no evidence to support the belief of prejudices of the complaint.

- 5) The Committee **upheld** the complaint set out in paragraph 3(vi) above.

The Committee noted that the complainant had already received an apology for the delays.

The Committee was pleased to note that a further assessment of the complainant's needs was underway.

Background reading/external references

Agenda, confidential papers and minute for the Complaints Review Committee of 16 August 2017.

Appendices

None

Culture and Communities Committee

10am, Tuesday, 12 September 2017

Response to a Social Work Complaints Review Committee Outcome

Item number	9.7.2
Report number	
Executive/routine	
Wards	

Executive Summary

This report outlines the actions taken by Health and Social Care in response to the recommendations of a Social Work Complaints Review Committee held on 16 August 2017.

Response to a Social Work Complaints Review Committee Outcome

1. Recommendations

- 1.1 To note the actions taken in relation to the decisions of the Complaints Review Committee on 16 August 2017.

2. Complaints Review Committee Findings and Improvement Action

- 2.1 This report should be read in conjunction with the report from Committee Services relating to a Complaints Review Committee held on 16 August 2017. The decisions are set out below. Section 2.4 informs members of an improvement action that will be taken by Health and Social Care as a result of the complaint.
- 2.2 The Committee did not uphold the complaint set out in paragraphs 2.1 and 2.4 of the report by the Chief Officer, Edinburgh Health and Social Care Partnership. The Committee noted that the assessment contained some inaccurate statements. However, the inaccurate statements would not have changed the outcome of the assessment.
- 2.3 The Committee did not uphold the complaint set out in paragraph 2.2. The social worker responded appropriately and advised the complainer to contact his GP when he advised that his health had declined.
- 2.4 The Committee upheld the complaint set out in paragraph 2.3. The Committee accepted that the period of notice from 24 December 2016 to 6 January 2017 was unrealistic and that the time of year had made it difficult for alternative support arrangements to be made. This information has been provided to the relevant section within the Partnership for consideration when notice periods potentially coincide with statutory holidays.
- 2.5 The Committee did not uphold the complaint set out in paragraph 2.6 of the report. The Committee saw no evidence to support the belief that the package of care had been ended against a background of prejudice.
- 2.6 The Committee upheld the complaint set out in paragraph 2.7. The Committee noted that the complainer had already received an apology for the delays experienced in this case.

Michelle Miller

Interim Chief Officer Edinburgh Health and Social Care Partnership

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Culture and Communities Committee

10am, Tuesday 12 September 2017

Recommendations of the Social Work Complaints Review Committee of 30 August 2017

Item number	9.8
Report number	
Wards	All

Val Tudball

Chair, Social Work Complaints Review Committee

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Recommendations of the Social Work Complaints Review Committee of 30 August 2017

Summary

To refer to the Culture and Communities Committee recommendations of the Social Work Complaints Review Committee on consideration of a complaint against the social work service within Health and Social Care.

For decision/action

The Social Work Complaints Review Committee has referred its recommendations on complaints against the social work service within Health and Social Care to the Culture and Communities Committee for consideration.

Main report

- 1 Complaints Review Committees (CRCs) are established under the Social Work (Representations) Procedures (Scotland) Directions 1996 as the final stage of a comprehensive Client Complaints system. They are required to be objective and independent in their review of responses to complaints.
- 2 The CRC met in private on 30 August 2017 to consider a complaint against the social work service within Health and Social Care. The complainant and the service representatives attended throughout.
- 3 The complainant remained dissatisfied with the Council's response to his complaint regarding the decision of the social work department not to allocate a mental health social worker to him when social work allocation with the community care team had concluded in mid-November 2015.
- 4 The complainant believed that he should have been allocated a social worker from the mental health team when his social work support from the Area Practice Team concluded in November 2015. He felt that the input he had received from the Neighbourhood Support Service was insufficient.
- 5 Members of the Committee were then given the opportunity to ask questions of the complainant.
- 6 The presenting officer advised that the complaint had been investigated by a practice team manager who had reviewed relevant records and interviewed the previously allocated social worker and a senior social worker. No information had been found to support the complainant's assertion that he should have been allocated a mental health social worker when his social work allocation with the community care team had concluded in mid-November 2015.

- 7 The complainant had an allocated community psychiatric nurse at the time and the Neighbourhood Support Service was providing support.
- 8 The complainant was also receiving support from an external provider on a temporary basis for six months via housing consortium hours. The complainant was currently on the waiting list for further social work assessment to look at alternative support options to Penumbra.
- 9 The presenting officer confirmed that if a new social work need had arisen requiring a new assessment, that new referral would come to the mental health team and this had, in fact, been the case. The complainant was currently on the waiting list for further social work assessment to look at alternative support options. The correct procedure had been followed by the social work service.
- 10 Members of the Committee were then given the opportunity to ask questions of the presenting officer.
- 11 Following this, the complainant and the presenting officer withdrew from the meeting to allow the Committee to deliberate in private.

Recommendations

After full consideration of the complaint the Committee reached the following decisions/recommendations:

- 1) The Committee did **not uphold** the complaint set out in paragraph 2.1 of the report by the Chief Officer, Edinburgh Health and Social Care Partnership.
- 2) The Committee noted that a social worker was allocated for a particular need or function for a fixed period of time. The Committee noted that the complainant thought that Council policy indicated he should have been allocated a social worker as he had an allocated Community Psychiatric Nurse at that time. However, the Presenting Officer confirmed that no such policy existed. Therefore the complaint was not upheld.
- 3) The Committee were pleased to note, however, that the complainant was on the waiting list for a new assessment.

Background reading/external references

Agenda, confidential papers and minute of the Complaints Review Committee of 30 August 2017.

10am, Tuesday, 12 September 2017

Safer and Stronger Communities – Revenue Monitoring 2017/18 – month three position

Item number	9.9
Report number	
Executive/routine	
Wards	All

Executive summary

The report sets out the projected month three revenue budget monitoring position for Safer and Stronger Communities. Significant service pressures are being faced as a result of the removal of temporary accommodation management fees from Housing Benefit eligibility from April 2017, combined with changes to the benefits cap, which also impact on Housing Benefit income.

The total projected unfunded budget pressure is currently £8.6m, which is partially offset by mitigations totalling £5.1m, resulting in a net residual unfunded budget pressure of £3.5m.

Safer and Stronger Communities remains fully committed to making all efforts to identify mitigations to reduce the pressure. However, there is limited scope to achieve this, given the size of the pressure relative to the net budget available. A balanced budget position is not expected to be deliverable by the end of 2017/18.

Safer and Stronger Communities Revenue Monitoring 2017/18 – month three position

Recommendations

- 1.1 It is recommended that the Culture and Communities Committee notes:
 - 1.1.1 the net projected residual budget pressure of £3.5m, which remains at month three;
 - 1.1.2 that approved savings in 2017/18 totalling £0.8m are on track to be delivered in full.

Background

- 2.1 The total 2017/18 approved gross budget for Safer and Stronger Communities is £72.3m. The net budget is £25.7m taking into account income from Housing Benefit and specific Criminal Justice grants.
- 2.2 This report sets out the projected overall position for the Safer and Stronger Communities revenue expenditure budget for 2017/18 at month three of the financial year.

Main report

- 3.1 Safer and Stronger Communities faces significant levels of budget pressure in respect of Homelessness and Housing Support, and the cost of providing temporary accommodation.

Unfunded Budget Pressures - £8.6m

- 3.2 To date, projected unfunded budget pressures of £8.6m have been assessed. This relates to the Homelessness and Housing Support service area. The most significant pressures relate to a reduction in Housing Benefit income. With effect from April 2017, management fees applicable to temporary accommodation were removed from eligible rent for the purposes of Housing Benefit claims for non council-owned accommodation, creating a projected pressure of £4.8m. The greatest impact of this has been in Private Sector Leasing (PSL), which currently has 1,461 properties with a weekly management fee of £60 per property. This fee was previously eligible for Housing Benefit. This pressure is partially offset by additional government funding of £2.1m that has been made available from 2017/18.

- 3.3 Changes to the benefits cap implemented in November 2016 and January 2017 have also resulted in a £0.9m reduction in forecast Housing Benefit income.
- 3.4 Demand for Bed and Breakfast (BB) and Short Term Let (STL) accommodation continues to rise due to increasing average length of stay and a shortage of available move-on accommodation. BB usage for the first quarter of 2017/18 was 51,979 bed-nights, compared with 39,246 in 2016/17 (32% increase). STL usage in the first quarter of 2017/18 was 16,641 bed-nights, compared with 13,797 in 2016/17 (21% increase). There is a net pressure of £2.6m forecast in BB and STL accommodation.
- 3.5 Management action of £5.1m has been identified, including the use of one-off staff vacancies, additional income recovery and the application of £2.1m of government funding.
- 3.6 This leaves a net forecast unfunded budget pressure of £3.5m. Appendix 1 provides further details of the most significant areas of pressure and mitigating action.

Approved Budget Savings 2017/18 - £0.8m

- 3.7 The approved savings for Safer and Stronger Communities in 2017/18 total £0.8m.
- 3.8 A red, amber, green (RAG) analysis has been undertaken in consultation with senior managers. At month three, this has assessed the full £0.8m of savings as green. Progress in the delivery of the savings programme is reviewed regularly.

Further Management Action

- 3.9 The total projected budget pressure is currently £8.6m. To date, mitigating management action to deliver further savings of £5.1m is in place leaving a residual £3.5m of further savings to be found, in order to deliver a balanced budget. This also assumes full delivery of all green approved savings of £0.8m.
- 3.10 Some of the management actions that have already been identified are one-off in nature. This means that although they assist in addressing the immediate challenge in 2017/18, a permanent sustainable solution still needs to be identified.
- 3.11 Safer and Stronger Communities remains committed to identifying further mitigating management action to address the residual pressure, however, a balanced budget is not expected to be achieved in 2017/18.

Measures of success

- 4.1 The measure of success is the achievement of a balanced revenue budget position and delivery of key service outcomes for Safer and Stronger

Communities. However, as outlined above, at this time, this is not considered to be achievable for 2017/18.

Financial impact

- 5.1 The report highlights projected budget pressures of £3.5m for 2017/18, with the likelihood of an overspend at the year end due to the limited scope for further mitigating action. This position is subject to active monitoring, management of risks and identification of further mitigation.

Risk, policy, compliance and governance impact

- 6.1 The delivery of a balanced budget outturn for the year is the key target. However, this is not considered to be possible for 2017/18, given the significant level of budget pressures and the limited scope for identifying mitigating action to address these pressures. The risks associated with cost pressures, increased demand and savings delivery targets are monitored and reviewed regularly, and management action is taken as appropriate.

Equalities impact

- 7.1 There are no negative equality or human rights impacts arising from this report.

Sustainability impact

- 8.1 There are no impacts on carbon, adaptation to climate change or sustainable development arising from this report.

Consultation and engagement

- 9.1 There has been no external consultation or engagement in producing this report.

Background reading/external references

None.

Harry Robertson

Acting Head of Service, Safer and Stronger Communities

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Appendices

- 1) Forecast areas of budget pressures and management action

Forecast Areas of Budget Pressure and Management Action

Area of pressure/(action)	£m	Notes
Temporary Accommodation – removal of Housing Benefit for management fees	4.8	With effect from April 2017, management fees applicable to temporary accommodation were removed from eligible rent for the purposes of Housing Benefit claims. This pressure is partially offset by additional government funding of £2.1m that has been made available from 2017/18.
Temporary Accommodation – BB and Short Term Lets	2.6	Demand for BB and Short Term Lets continues to rise due to increasing average length of stay in temporary accommodation.
Temporary Accommodation – impact of benefits capping	0.9	Impact of benefit cap changes implemented in November 2016 and January 2017 limiting the amount that tenants can claim through Housing Benefit.
Temporary Accommodation – Private Sector Leasing (PSL)	0.3	Ongoing pressure due to the reduction in PSL temporary housing stock levels.
Total Gross Pressure	8.6	
Temporary Accommodation – Government Funding	(2.1)	Additional government funding from 2017/18 to partially offset the removal of temporary accommodation management fees from rent eligible for Housing Benefit.
Temporary Accommodation – income	(1.2)	Income from dispersed flats and managed units exceeding budget.
Employee underspends	(0.8)	One-off savings pending completion of organisational reviews.
Temporary Accommodation – commissioned services	(0.6)	Underspend on commissioned accommodation services, partially offsetting pressures in other areas of temporary accommodation.
Community Justice	(0.4)	Various staff and non-staff underspends across Community Justice services.
Net Residual Pressure	3.5	

Culture and Communities Committee

10.00am, Tuesday, 12 September 2017

Invitation to Shanghai

Item number	9.10
Report number	
Executive/routine	
Wards	All

Executive summary

This report provides details of an invitation received by the Convener of the Culture and Communities Committee from cultural production company AEMI to attend the official pre-launch of a new festival in Shanghai which will feature productions from Edinburgh. The pre-launch will take place on 15 September 2017, and the festival will take place in June 2018. The report seeks the Committee's approval to accept the invitation.

Invitation to Shanghai

1. Recommendations

- 1.1 The Committee is asked to note the action taken by the Executive Director of Place, in consultation with the Leader of the Council and the Chief Executive, in approving attendance by Councillor Wilson, Convener of the Culture and Communities Committee, at the official pre-launch of a new festival in Shanghai which will feature productions from Edinburgh from cultural production company AEMI. This is under the urgency provisions set out at paragraph 4.1 of the Committee Terms of Reference.

2. Background

- 2.1 Production company, AEMI, draws performances from China to Edinburgh during the Festival period and promotes connections between producers and artists in Edinburgh and China. Working with the Edinburgh Magic Festival, AEMI will co-produce a new festival in Shanghai in June 2018, which will showcase productions from Edinburgh.

3. Main report

- 3.1 An invitation has been received from the cultural production company AEMI requesting that the Convener of the Culture and Communities Committee attend the pre-launch of a new festival in Shanghai which will showcase cultural productions from Edinburgh. The pre-launch event will take place in Shanghai on 15 September 2017. The visit and programme will be arranged by AEMI.
- 3.2 AEMI produces a range of Chinese cultural activities and productions during the Edinburgh Fringe Festival and will build on these connections to present them in Shanghai.

4. Measures of success

- 4.1 A feedback report will be provided on the visit in accordance with Council procedures.

5. Financial impact

5.1 The visit will be fully funded by AEMI.

6. Risk, policy, compliance and governance impact

6.1 The actions and outputs described in this report adhere to the risk compliance policy and governance arrangements. In addition, the recommendations in the report do not impact on any existing policies of the Council.

7. Equalities Impact

7.1 There are no equalities impacts arising from the above activities.

8. Sustainability impact

8.1 Travel arrangements will be made by AEMI and will be in accordance with the Council's Sustainable Travel Plan. While there are adverse impacts on air quality and noise associated with air travel, overland travel is not considered to be practical given the time implications.

9. Consultation and engagement

9.1 There is ongoing consultation with Festivals Edinburgh.

10. Background reading / external references

10.1 Invitation from AEMI.

Paul Lawrence

Executive Director of Place

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11. Appendices
